

**North Bay Water Reuse Authority**  
**Board of Directors Meeting**  
**Minutes**  
**April 27, 2015**

**1. Call to Order**

Chair Rabbitt called the meeting to order at 9:34 a.m. on Monday, April 27, 2015 at the Novato City Hall Council Chambers, 901 Sherman Drive, Novato, CA 94945. Consultants and others who were unable to attend participated via telephone, 1-866-906-7447, passcode 2428170#.

**2. Roll Call**

**PRESENT:** David Rabbitt, Chair, Sonoma County Water Agency  
Brent Miller, Novato Sanitary District  
Keith Caldwell, Napa County  
Rabi Elias, Las Gallinas Valley Sanitary District  
Jack Gibson, Marin Municipal Water District  
Pam Jeane, Sonoma Valley County Sanitation District  
Mike Healy, City of Petaluma  
Jill Techel, Napa Sanitation District  
John Schoonover, North Marin Water District

**ABSENT:** Steve Kinsey, Marin County

**OTHERS**

<b>PRESENT:</b> Chuck Weir, Program Manager	Weir Technical Services
Kevin Booker	Sonoma County Water Agency
Ginger Bryant	Bryant & Associates
Grant Davis	Sonoma County Water Agency
Jenny Gain	Brown & Caldwell
Robin Gordon	Data Instincts
Jim Graydon	Kennedy Jenks Consultants
Jason Holley	City of American Canyon
Susan Huang	Kennedy Jenks Consultants
Pam Jeane	Sonoma Valley County Sanitation Agency
Craig Lichty	Kennedy Jenks Consultants
Susan McGuire	Las Gallinas Valley Sanitary District
Drew McIntyre	North Marin Water District
Mark Millan	Data Instincts
Phillip Miller	Napa County
Pilar Oñate-Quintana	The Oñate Group (via telephone)
Dan St. John	City of Petaluma
Mike Savage	Brown & Caldwell
Paul Sellier	Marin Municipal Water District
Jake Spaulding	Sonoma County Water Agency
Dawn Taffler	Kennedy Jenks Consultants
Jeff Tucker	Napa Sanitation District
Leah Walker	City of Petaluma

### **3. Public Comments**

There were no comments from the public

### **4. Introductions**

Introductions were made as there were several new people in attendance.

### **5. Board Meeting Minutes of January 26, 2015.**

A motion by Director Schoonover, seconded by Director Caldwell to approve the January 26, 2015 minutes was unanimously approved.

### **6. Report from the Program Manager**

#### **a. Consultant Progress Reports**

The Board reviewed the consultant progress reports for March 2015. The Program Manager highlighted the remaining agenda items.

### **7. Financial Report for the Period Ending March 31, 2105**

The Board reviewed the Financial Report.

### **8. Budgets, Member Agency Cost Allocations, and Scopes and Costs for FY2014/15, FY2015/16, and FY2016/17**

The Board reviewed the proposed budget and noted that there are no recommended changes from the three-year budget that was approved last year. A motion by Director Schoonover, seconded by Director Healy to approve the Budgets, Member Agency Cost Allocation's, and Scopes and Costs for FY2014/15, FY2015/16, and FY2016/17, with approval of funding for FY2015/16 was unanimously approved.

### **9. Consideration of Adding City of American Canyon as Associate Member**

The Program Manager provided a brief overview of City of American Canyon's request to participate in NBWRA. A motion by Director Techel, seconded by Director Schoonover to approve Associate Membership for City of American Canyon was unanimously approved.

### **10. Outreach Program Update.**

Mark Millan provided an overview of the upgrades to the NBWRA website and also showed three new videos: North Bay Water Reuse Overview, Phase 1: What was Accomplished, and Phase 2: Maximizing Infrastructure Investments.

### **11. Program Development, Federal, and State Advocacy Update**

Ginger Bryant provided an update for the Board on federal activities in support of Phase 1 and 2. She discussed the following items: Title XVI Funding, New USBR/USDA Grant Funding, RRIFIA bill has been renamed RE-Act (The Reclamation Efficiency Act of 2015 as described in a handout that was distributed), and Phase 2 construction authority in the President's budget.

Pilar Oñate-Quintana discussed state issues including the State Board's Recycled Water Guidelines. NBWRA and member agencies have sent letters commenting on the draft guidelines. She also discussed Prop 1 funding and legislation of interest including: AB606 (Levine), SB553 (Wold), and AB725 (Wagner).

**12. Workshop – North Bay Water Reuse Program Phase 2**

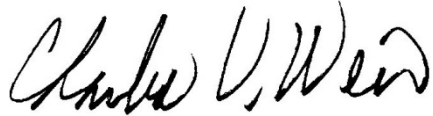
Mike Savage and Dawn Taffler discussed the following topics: Program Selection Process, Project Screening, Alternative Formulation, Next Steps, and Feasibility Study Report.

Participants were asked to fill out two forms. The first was a forced pairwise comparison of objectives, and the second was to rank the subobjectives within each objective. This information will be used to prioritize the list of projects leading to a recommended alternative. The consultant team will distribute the forms to the TAC members so they may use the forms to discuss priorities for each agency. This information will be further discussed by the TAC on May 11, 2015, and the Board/TAC at the June 22, 2015 meeting.

**13. Adjournment**

Chair Rabbitt adjourned the meeting at 11:18 a.m. The next meeting will be Monday, June 22, 2015 at 9:30 a.m. at Novato Sanitary District.

Minutes approved by the Board July 27, 2015.



Charles V. Weir  
Program Manager