

**North Bay Water Reuse Authority  
Board of Directors Meeting  
Minutes  
August 22, 2016**

**1. Call to Order**

Chair Rabbitt called the meeting to order at 9:42 a.m. on Monday, August 22, 2016 at the Novato City Hall Council Chambers. Consultants and others who were unable to attend participated via telephone, 1 (602) 567-4030, passcode 2231; <https://conferencing.brwncaled.com/conference/2231>.

**2. Roll Call**

<b>PRESENT:</b>	David Rabbitt, Chair	Sonoma County Water Agency
	Bill Long, Vice Chair	Novato Sanitary District
	Jack Baker	North Marin Water District
	Keith Caldwell	Napa County
	Rabi Elias	Las Gallinas Valley Sanitary District
	Susan Gorin	Sonoma Valley County Sanitation District
	Larry Russell	Marin Municipal Water District (by telephone)
	Dan St. John (TAC)	City of Petaluma
	Jeff Tucker (TAC)	Napa Sanitation District

**ABSENT:** City of American Canyon, Marin County

**OTHERS**

<b>PRESENT:</b>	Chuck Weir, Program Manager	Weir Technical Services
	Kevin Booker	Sonoma County Water Agency
	Ginger Bryant	Bryant & Associates
	Jill Chamberlain	Brown and Caldwell
	Grant Davis	Sonoma County Water Agency
	Pam Jeane	Sonoma Valley County Sanitation District
	Sandeep Karkal	Novato Sanitary District
	Susan McGuire	Las Gallinas Valley Sanitary District
	Drew McIntyre	North Marin Water District
	Mark Millan	Data Instincts
	Phil Miller	Napa County
	Pilar Oñate-Quintana	The Oñate Group (by telephone)
	Mike Savage	Brown and Caldwell (by telephone)
	Paul Sellier	Marin Municipal Water District
	Brad Sherwood	Sonoma County Water Agency
	Jake Spaulding	Sonoma County Water Agency
	Dawn Taffler	Kennedy Jenks Consultants (by telephone)
	Leah Walker	City of Petaluma

**3. Public Comments**

There were no comments from the public

#### **4. Introductions**

Introductions were not made.

#### **5. Board Meeting Minutes of July 26, 2016.**

A motion by Director Long, seconded by Director Baker to approve the July 26, 2016 minutes was unanimously approved.

#### **6. Report from the Program Manager**

The Board reviewed the consultant progress reports for July 2016. The Program Manager highlighted the remaining agenda items.

##### **a. Consultant Progress Reports**

The Board reviewed the consultant progress reports for July 2016.

#### **7. Financial Reports for the Period Ending June 30, 2016 and July 31, 2016**

Sonoma County is still in the process of completing all financial tasks for FY2015/16. As a consequence the usual financial reports were not available and will be presented at the next meeting. The Board reviewed the consultant cost tracking for the period ending July 31, 2016.

#### **8. FY2016/17 Budget Update**

This item was combined with Agenda Item No. 12.

#### **9. Program Development, Federal, and State Advocacy Update**

The following items were discussed: State Advocacy, Program Development and Federal Advocacy and related outreach efforts.

Pilar Oñate-Quintana discussed State Advocacy and noted that SB163 Hertzberg has been pulled from this session due to water and wastewater agency opposition. The author has indicated that it will be reintroduced in the next session. Since many agencies appear to be able to meet the 50% reduction requirement, opposition may not be as united as in the past. She also discussed SB1328, which is related to stormwater and greenhouse gases. There is potential grant funding in this legislation for water projects including water recycling.

Ginger Bryant provided an update on Program Development and Federal Advocacy, including the status of water related legislation that will include funding through Title XVI and other venues. She noted that the next trip to Washington D.C. will be in September.

#### **10. Outreach Program Update.**

Mark Millan noted the new set up for the room, which has the Board members sitting at the head of the room. He also noted that the WateReuse report on Direct Potable Reuse will be presented on September 29, 2016 at Santa Clara Valley Water District in San Jose. The report is at the request of the Legislature and has been managed by the State Water Resources Control Board.

#### **11. Engineering, Environmental, and Public Involvement Services Report**

There was no specific report on this item as it is currently on hold. There will be a report at the October meeting.

## **12. Follow Up on Recommendations from Governance Task Force**

Chair Rabbitt gave a report based on the information in the Agenda packet. The goal of the recommendations is to improve the decision making process. He outlined how consultant agreements are currently and will continue to be managed and how the revised meeting structure would work. Beginning in 2017, the Board will meet every other month. Information will be presented at one meeting and decisions will be made at the next meeting. The time in between is to allow Board members and their staffs to discuss issues with their individual Boards and Councils.

Jake Spaulding provided an overview of the current budget, consultant funding status, and amendments that will be requested for FY2016/17. There are a total of \$84,272 in proposed amendments for federal lobbying, state lobbying, and engineering services. A revised budget will be presented at the September 19, 2016 meeting for discussion and the Board will consider approval at the October 24, 2016 meeting. Until such time as cost sharing modifications are resolved, the current cost sharing will be used.

Directors Long and Gorin requested information on the grant funding that has been received from all sources by fiscal year to assist in showing the benefit of participating in the program. Director Long suggested that the Board consider forming a joint powers agency with a General Manager with executive authority.

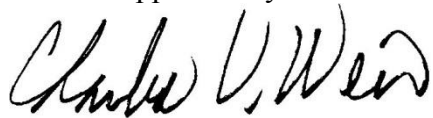
## **13. Comments from Chair and Board Members**

There were no additional comments from the Chair and Board Members.

## **14. Adjournment**

Chair Rabbitt adjourned the meeting at 10:53 a.m. The next meeting will be Monday, September 19, 2016 at 9:30 a.m. at Novato Sanitary District.

Minutes approved by the Board September 19, 2016.



Charles V. Weir  
Program Manager

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