



NORTH BAY WATER REUSE PROGRAM

Expanding Water Supplies with Regional Reuse

BOARD OF DIRECTORS MEETING

AGENDA

Monday, March 28, 2016

9:30 A.M.

**Novato City Hall Council Chambers
901 Sherman Avenue, Novato, CA 94945**

Consultants unable to attend in person may call in: Phone: +1 (602) 567-4030 Access code: 1980; <https://conferencing.brwncald.com/conference/1980>

1. Call to Order (1 minute)

2. Roll Call (1 minutes)

3. Public Comment (3 minutes)

(Any member of the public may address the Board at the commencement of the meeting on any matter within the jurisdiction of the Board. This should not relate to any item on the agenda. It is the policy of the Authority that each person addressing the Board limit their presentation to three minutes. Any member of the public desiring to provide comments to the Board on an agenda item should do so at the time the item is considered. It is the policy of the Authority that oral comments be limited to three minutes per individual or ten minutes for an organization. Speaker's cards will be available in the Boardroom and are to be completed prior to speaking.)

4. Introductions (2 minutes)

Action
Pages 3 - 5

5. Board Meeting Minutes of January 25, 2016 (1 minute)

(The Board will consider approving the minutes from the January 25, 2016 Board meeting.)

Information
Pages 6 - 17

6. Report from the Program Manager (2 minutes)

6.a Consultant Progress Reports

(The Board will review the Report from the Program Manager and Consultant Progress Reports.)

Information
Pages 18 - 29

7. Financial Report for the Period Ending February 29, 2016 (5 minutes)

(The Board will review the financial report for the period ending February 29, 2016.)

**North Bay Water Reuse Authority • c/o Sonoma County Water Agency • 404 Aviation Boulevard, Santa Rosa, CA 95403
707-235-8965 • NBWRA.org**

Las Gallinas Valley Sanitary District • Napa County • Napa Sanitation District • North Marin Water District • City of Petaluma • Marin County
Novato Sanitary District • Sonoma County Water Agency • Sonoma Valley County Sanitation District • Marin Municipal Water District • City of American Canyon

- Information** **8. Program Development, Federal, and State Advocacy Status Reports (20 minutes)**
 (The Board will be updated on the status of Program Development, Federal Advocacy, and State Advocacy.)
- Information** **9. Outreach Program Update (5 minutes)**
 (The Board will be updated on the Outreach Program.)
- Information** **10. Engineering, Environmental, and Public Involvement Services Report (10 minutes)**
Page 30
 (The Board will be updated on the Engineering, Environmental, and Public Involvement Services Report.)
- Discussion** **11. Joint Board and TAC Work Session: NBWRA Beyond Phase 2 (45 minutes)**
 (The Board and TAC will hold a work session focusing past work sessions summary and moving forward.)
- 12. Adjournment (1 minute)**

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|-------------------------------------------------------------------------------------------------------------------|
| <p>Next Board Meeting Monday, April 25, 2016, 9:30 A. M. Novato City Hall Council Chambers</p> |
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(In compliance with the Americans with Disabilities Act of 1990, if you need special assistance to participate in a Board meeting, or you need a copy of the agenda, or the agenda packet, in an appropriate alternative format, please contact the Program Manager at (510) 410-5923. Notification of at least 48 hours prior to the meeting or time when services are needed will assist in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service. A copy of all the documents constituting the agenda packet is available for public inspection prior to the meeting at 500 Davidson Street, Novato, CA 94945. Any person may request that a copy of the agenda or the agenda packet be mailed to them for a fee of \$.10 per page plus actual mailing costs. If you wish to request such a mailing, please contact Chuck Weir, Weir Technical Services, 3026 Ferndale Court, Pleasanton, CA 94588, 510-410-5923, chuckweir@sbcglobal.net. The agenda for each meeting is also available on-line at www.nbwra.org and will be available at the meeting.)

**North Bay Water Reuse Authority
Board of Directors Meeting
Minutes
January 25, 2016**

1. Call to Order

Chair Rabbitt called the meeting to order at 9:41 a.m. on Monday, January 25, 2016 at the Novato City Hall Council Chambers, 901 Sherman Avenue, Novato, CA 94945. Consultants and others who were unable to attend participated via telephone, 1 (602) 567-4030, passcode 1980; <https://conferencing.brwncaid.com/conference/1980>.

2. Roll Call

| | | |
|-----------------|-----------------------|------------------------------------------|
| PRESENT: | David Rabbitt, Chair | Sonoma County Water Agency |
| | Bill Long, Vice Chair | Novato Sanitary District |
| | Keith Caldwell | Napa County |
| | Jack Gibson | Marin Municipal Water District |
| | Susan Gorin | Sonoma Valley County Sanitation District |
| | Tim Healy | Napa Sanitation District |
| | Susan McGuire | Las Gallinas Valley Sanitary District |
| | John Schoonover | North Marin Water District |
| | Leah Walker | City of Petaluma |

ABSENT: Marin County, City of American Canyon

OTHERS

| | | |
|-----------------|-----------------------------|-----------------------------------------------|
| PRESENT: | Chuck Weir, Program Manager | Weir Technical Services |
| | Jack Baker | North Marin Water District |
| | Kevin Booker | Sonoma County Water Agency |
| | Ginger Bryant | Bryant & Associates |
| | Grant Davis | Sonoma County Water District |
| | Robin Gordon | Data Instincts |
| | Pam Jeane | Sonoma County Valley Sanitation District |
| | Sandeep Karkal | Novato Sanitary District |
| | Drew McIntyre | North Marin Water District |
| | Mark Millan | Data Instincts |
| | Phillip Miller | Napa County |
| | Pilar Oñate-Quintana | The Oñate Group |
| | Jim O'Toole | ESA |
| | Larry Russell | Marin Municipal Water District (by telephone) |
| | Mike Savage | Brown & Caldwell (by telephone) |
| | Jake Spaulding | Sonoma County Water Agency |
| | Jeff Tucker | Napa Sanitation District |

3. Public Comments

There were no comments from the public

4. Introductions

Introductions were not made.

5. Board Meeting Minutes of December 14, 2015.

A motion by Director Schoonover, seconded by Director Gorin to approve the December 14, 2015 minutes was unanimously approved.

6. Report from the Program Manager

The Board reviewed the consultant progress reports for December 2015. The Program Manager highlighted the remaining agenda items.

a. Consultant Progress Reports

The Board reviewed the consultant progress reports for December 2015.

7. Financial Report for the Period Ending December 31, 2015

The Board reviewed the Financial Report and noted expenses for Fiscal Year 2015/16 are tracking within budget. Drew McIntyre inquired about the percent remaining column and the Program Manager indicated he would check and bring an updated version to the next meeting.

8. Program Development, Federal, and State Advocacy Update

Pilar Oñate-Quintana, discussed state issues. She highlighted activities in 2015, including: NBWRA Day in Sacramento 2015, draft guidelines for recycled water funding, activities with WateReuse, state legislative staff tour, state dynamics as related to federal efforts, and legislative efforts including SB163. She highlighted planned activities for 2016, including: March 9, 2016 NBWRA Day in Sacramento, NBWRA's letter on SB163, monitoring the introduction on new bills, budget negotiations, the Governor's efforts on the Delta tunnels, stormwater management funding, and possible changes in the Legislature as a result of the November election.

Ginger Bryant discussed program development and federal issues, including: how the Phase 2 list of projects has evolved from "purple pipe" projects to treatment, storage, environmental enhancement, distribution, groundwater management, and stormwater management; Phase 2 construction authorization; plans for Washington D.C. meetings; RE-Act activities; and RE-Act outreach to other western states.

Pilar Oñate-Quintana and Ginger Bryant gave an update on state and federal funding opportunities for Phase 2 projects, including: a possible State constitutional amendment to ease Proposition 218 restrictions; the Meral Bond; greenhouse gas funding; Title XVI and various WaterSMART grant programs; RIFIA loans through RE-ACT; WIFIA loans; and other loan programs through federal agencies such as EPA, USDA, FEMA, and the Economic Development Administration.

Chair Rabbitt discussed the White House Water Summit that is being planned as part of World Water Day.

9. Outreach Program Update.

Mark Millan provided an update for the Board. He also discussed the upcoming WateReuse conference in Santa Rosa, March 13-15. NBWRA is a sponsor and there will be a booth featuring NBWRA's projects. NBWRA presentations will be on March 14, 2016.

10. NBWRP Engineering Report

Mike Savage discussed the final list of Phase 2 Projects that are to be considered by the Board for approval in Agenda Item No. 11 as well as the next activities.

11. Approve Final List of Phase 2 Projects

Director Caldwell noted that the MST projects would likely not be built as there were insufficient users. He wanted to make sure that cost sharing would be adjusted accordingly. Once the EIR/EIS is issued the cost sharing will be adjusted based on the final estimated costs of each agency's projects. Deletion of the MST projects from the Title XVI list would also allow other projects shown as non-Title XVI or Programmatic Level could be moved to the Title XVI list. A motion by Director Long, Seconded by Director Gorin to approve the Final List of Phase 2 Projects was unanimously approved.

12. Joint Board and TAC Work Session: NBWRA Beyond Phase 2

Ginger Bryant led the Board and TAC in a discussion of Alternatives for Engagement and Participation. She provided a summary from the December 14, 2015 Work Session, including possible changes to the Purpose and Objectives from the Memorandum of Understanding (MOU). There was discussion about the concept of not discharging to rivers or San Pablo Bay and how to accommodate that goal in the MOU without creating an opportunity for that becoming a mandate.

She then led a discussion of possible different levels of membership based on services received. She listed the various services, including: program development, technical support, public information support, grant support, technical analysis of projects, environmental support, program management, and lead agency administration. There was discussion regarding engaging other organizations not yet part of NBWRA. These could include water and wastewater agencies, counties, cities, non-profit organizations, and resource conservation districts, among others. It was agreed that changes to membership and cost sharing would require modifications to the MOU and that would be the primary topic of the March 28, 2016 meeting.

13. Consider the Continuation of Joint Board and TAC Meetings and Work Sessions through the Remainder of FY2015/16

At the December 14, 2015 meeting, the Board approved holding joint Board and TAC meetings and a Work Session at the March 28, 2016 meeting. The Board was asked to affirm that decision. A motion by Director Gorin, seconded by Director Long to hold joint Board and TAC meetings and a Work Session at the March 28, 2016 meeting was unanimously approved.

14. Adjournment

Chair Rabbitt adjourned the meeting at 11:32 a.m. The next meeting will be Monday, March 28, 2016 at 9:30 a.m. at Novato City Hall Council Chambers.

Minutes approved by the Board _____.

Charles V. Weir
Program Manager

ITEM NO. 6 REPORT FROM THE PROGRAM MANAGER

The February 2016 Report from the Program Manager includes the following item:

Item No. 6.a. Consultant Progress Reports

Attached are the consultant progress reports for January and February 2016. The consultants will be available to respond to any questions from the Board.

Following is a brief description of other Agenda items:

Item No. 7. Financial Report for the Period Ending February 29, 2016

This item includes the regular consultant cost tracking as well as spreadsheets maintained by Sonoma County Water Agency. Please refer to the separate report for this item.

Item No. 8. Program Development, Federal, and State Advocacy Status Reports

Ginger Bryant and Pilar Oñate-Quintana will provide a presentation on these topics.

Item No. 9. Outreach Program Update

Mark Millan will provide an update for the Board.

Item No. 10. Engineering, Environmental, and Public Involvement Services Report

Mike Savage will discuss the Feasibility Report Status Report and Schedule Challenges.

Item No. 11. Joint Board and TAC Work Session: NBWRA Beyond Phase 2

Chair Rabbitt and Ginger Bryant will lead the Board and TAC in a discussion NBWRA beyond Phase 2 with an emphasis on summarizing the past work sessions and moving forward.

**North Bay Water Reuse Authority
Program Development, Federal and State Advocacy
Monthly Activity Summary's**

North Bay Water Reuse Authority - Program Development Services

January 2016 Activity Summary

- Participated in NBWRA Consultant Team Call
- Prepared for and attended January Board and TAC meeting
- Prepared for and attended January 'Beyond Phase 2' work session
- Participated in Program Management, Federal and State Advocacy Team Management Call
- Worked with Data Instincts on RE-Act Outreach/Materials for DC trip
- Activities in coordination with The Ferguson Group:
 - Washington DC January 18-20
 - Prepared and submitted White House Water Summit application
 - Worked in information supporting new Feinstein Water legislation

The Ferguson Group/Federal Advocacy Services

January 2016 Activity Summary

- **Washington DC Meetings.**—TFG worked with Ginger Bryant and North Bay's team of professionals to prepare materials for the North Bay meetings in Washington in late January. Over a day-and-a-half, North Bay met with eleven different groups of federal officials and policymakers, including the Acting Assistant Secretary for Water and Science, Jennifer Gimbel, her immediate staff and the staff of Bureau of Reclamation Commissioner Estevan Lopez. The principle focus of the meetings was pending drought relief legislation that includes proposals advanced by the Authority that would provide continuing support for water reuse projects like the projects under the North Bay program. TFG also worked with North Bay to advance the proposal that North Bay be invited to participate in the White House Water Summit.
- **Drought Bill/RE-Act/RIFIA Proposal.**—TFG continued to work with House and Senate drought bill negotiators to build support for the Reclamation Efficiency Act (RE-ACT) proposal, particularly focused on House-Senate drought bill negotiators and outreach to other House Republican offices. Materials were prepared for the House and Senate offices working to hammer out a compromise drought bill, including the offices of a number of Members from areas outside of California. Meetings were held, as noted above, with both House and Senate offices regarding the drought bill provisions. RIFIA, and water infrastructure assistance generally, has continued to receive strong support. TFG also continued to work with groups such as the Western Governors Association and the Family Farm Alliance to build support for financing as part of an overall drought relief package.
- **Phase 2 Authorization.**—Work continued on options to address the Phase 2 authorization ambiguities in the Fiscal Year 2016 appropriations process and/or pending drought legislation. In response to the request from Representatives Mike Thompson and Jared Huffman, the American Law Division of the Congressional Research Service agreed to prepare a legal opinion on the Phase 2 authority issue.

- **Western Water Priorities.**—TFG continued to work with Ginger Bryant and the Western Water Priorities social media effort to provide content in support of federally backed financing and expanded grant assistance through the WaterSMART program.

The Oñate Group/State Advocacy Services

January 2016 Activity Summary

- Worked to coordinate March 9 NBWRA day (notes to Board/TAC, sending meeting requests to meeting targets, identifying restaurant, etc).
- Attended January 25 Board meeting and provided 2015 Summary/2016 Issues Update.
- Met with Senator Wolk's office re: GGH funding issues, current legislation, etc.
- In coordination with NBWRA staff, developed SB 163 letter from NBWRA.

**North Bay Water Reuse Authority
Program Development, Federal and State Advocacy
Monthly Activity Summary's**

North Bay Water Reuse Authority - Program Development Services

February 2016 Activity Summary

- Participated in NBWRA Consultant Team Call
- Started preparation for USBR tour
- Participated in Program Management, Federal and State Advocacy Team Management Call
- Coordinated with Onate Group on Capitol Day
- Distributed S.2533 to Board and TAC
- Distributed USBR Ag Efficiency Grant FOA to TAC
- Worked with Data Instincts on RE-Act, S. 2533 Outreach/Materials
- Activities in coordination with The Ferguson Group:
 - Prepared and submitted additional information request for White House Water Summit application
 - Submitted letters and continued to build support for S.2533 – Senator Feinstein’s water legislation

The Ferguson Group/Federal Advocacy Services

February 2016 Activity Summary

- Follow-up to Washington DC Meetings including; continued work on the west-wide drought relief legislation and the North Bay application to participate in the White House Water Summit.
- Reported on fiscal Year 2017 Budget Request and FY 2016 Work Plan on federal assistance included in the president’s budget request and the FY 2016 Reclamation work plan, including extra funds made available to support Title XVI water reuse projects and the expansion of the agriculture water efficiency partnership between USDA’s NRCS and Reclamation.
- Drought Bill/RIFIA Proposal; continued to work with House and Senate drought bill negotiators to build support for the Feinstein drought relief legislation, particularly focused on House-Senate drought bill negotiators and outreach to other House Republican offices. Materials were prepared for the House and Senate offices working to hammer out a compromise drought bill, including the offices of a number of Members from areas outside of California. Additional meetings were held, as noted above, with both House and Senate offices regarding the drought bill provisions. RIFIA, and water infrastructure assistance generally, has continued to receive strong support.
- Phase 2 Authorization work continued with options to address the Phase 2 authorization ambiguities in the Fiscal Year 2016 appropriations process and/or pending drought legislation. TFG continued work with North Bay consultants and Reps. Thompson and Huffman on the draft opinion from the American Law Division of the Congressional Research Service.

- Western Water Priorities; continued to work with Ginger Bryant and the Western Water Priorities social media effort to provide content in support of federally backed financing and expanded grant assistance through the WaterSMART program.

The Oñate Group/State Advocacy Services

February 2016 Activity Summary

- Continued to coordinate March 9 NBWRA day (notes to board/tac, sending mtgs requests to meeting targets, confirming restaurant, etc).
- Attended February ACWA and WateReuse legislative meetings. In WateReuse, spoke to the need to the 2016-17 budget appropriation for remaining Prop. 1 monies.
- Discussed federal efforts related to S.2533 (and possible related state efforts) upon request of NBWRA consultants.



AGREEMENT FOR ENGINEERING, ENVIRONMENTAL, AND PUBLIC OUTREACH SERVICES FOR NORTH BAY WATER REUSE AUTHORITY

ACTIVITIES: JANUARY 1, 2016 THROUGH JANUARY 28, 2016

1.1 Workshops

- Preparation and attendance at January 25th Board and TAC meetings
- Preparation for “Beyond Phase 2” Workshop

1.3 Public Involvement

- Phone calls with project team members for collaboration on preparation of upcoming TAC & Board Workshop and Meetings.
- Updating and maintaining relevant program content and news articles on project web site.
- Provide project information to Board & TAC members as requested.
- Coordinate of RE-Act repositioning activities. Prepare and coordinate uploading of timely content to new website, Twitter and Facebook related pages to support Western Water Priorities efforts.
- Update, print and ship project materials for January Washington DC outreach efforts.
- Coordinate updating of RE-act related outreach materials collateral and web.
- Coordinate and assist with writing and providing copy edits for Western Water Priorities 4 page Fact Sheet and updating the NBWRA 4 page brochure.
- Coordinate involvement in CA WaterReuse conference to take place in Santa Rosa March 2016. Assist with sponsorship, tour to Salt Marsh and promotional materials needed.

1.4 Administration

- Performed project invoicing and developed activities report

TASK 2 TITLE XVI FEASIBILITY STUDY/REPORT

- Review of Phase 2 operations for selected projects
- Preparation of backup assumptions and cost information for Phase 2 Projects
- Initiate work on climate change report sections
- Initiate efforts on O&M costs of Phase 2 projects
- Weekly team technical calls

Activities cover the following subtasks:

- Task 2.4 Analysis of Alternatives

TASK 3 ENVIRONMENTAL EVALUATION

3.1 Environmental Constraints Analysis

- No Activity

3.2 Environmental Compliance – NEPA/CEQA

- No Activity

TASK 4 FINANCIAL CAPABILITIES DETERMINATION

- No Activity

TASK 5 PHASE 2 GRANT APPLICATION AND MANAGEMENT

- Evaluate potential Phase 2 Program changes and impacts

TASK 6 PHASE 1 SERVICES

6.1 Program Support and Coordination

- Support regarding SWRCB questions of the 2008 feasibility study used for SRF loan application by NMWD.

6.2 State Grant Support

- No Activity

6.3 Federal Grant Support

- No Activity

Additional Services

- No Activity

Activity Report 18 February 2016



AGREEMENT AGREEMENT FOR ENGINEERING, ENVIRONMENTAL, AND PUBLIC OUTREACH SERVICES FOR NORTH BAY WATER REUSE AUTHORITY

ACTIVITIES: JANUARY 29, 2016 THROUGH FEBRUARY 25, 2016

1.1 Workshops

Preparation for and attendance at TAC Webmeeting February 18, 2016

- Update of presentation for TAC meeting in March

1.3 Public Involvement

- Phone calls with project team members for collaboration on preparation of upcoming TAC & Board Workshop and Meetings.
- Attend TAC & Board meetings.
- Updating and maintaining relevant program content and news articles on project web site.
- Provide project information to Board & TAC members as requested.
- Coordinate of RE-Act repositioning activities. Prepare and coordinate uploading of timely content to WWP website, Twitter and Facebook related pages to support Western Water Priorities efforts.
- Coordinate involvement in CA Water Reuse conference to take place in Santa Rosa March 2016. Assist with sponsorship, tour to Salt Marsh and promotional materials needed.
- Update, print and prepare project materials for March 9th Sacramento outreach efforts and for the March CA Water Reuse conference.

1.4 Administration

Performed project invoicing and developed activities report

TASK 2 TITLE XVI FEASIBILITY STUDY/REPORT

- Revisions to Report outline
 - Update of drafts for Sections 3 and 4 of the report
 - Initial efforts on Section 5 of the report
 - Review of Phase 2 operations for selected projects
 - Continue preparation of back up assumptions and cost information for Phase 2 projects
 - Continue work on climate change sections
 - Continue work on operations and maintenance costs
 - Update materials on SharePoint for information sharing with environmental team
 - Weekly team technical calls
 - Activities cover the following subtasks:
- Task 2.4 Analysis of Alternatives

TASK 3 ENVIRONMENTAL EVALUATION

3.1 Environmental Constraints Analysis

- No Activity

3.2 Environmental Compliance – NEPA/CEQA

- No Activity

TASK 4 FINANCIAL CAPABILITIES DETERMINATION

- No Activity

TASK 5 PHASE 2 GRANT APPLICATION AND MANAGEMENT

- Evaluate potential Phase 2 Program changes and impacts

TASK 6 PHASE 1 SERVICES

6.1 Program Support and Coordination

- No Activity

6.2 State Grant Support

- No Activity

6.3 Federal Grant Support

- Preparations for Reclamation inspection tour

Additional Services

- No Activity

Weir Technical Services
Program Management Services for North Bay Water Reuse Authority (FY 2014/2015, FY
2015/2016, FY 2016/2017)

Sonoma County Water Agency Order Number 7630A1

January 2016 Progress Report

2.1 Task 1: Authority Board of Directors (Board) and Technical Advisory Committee (TAC) Meeting Management

- Drafted topics for consultant conference call and hosted call.
- Set up files for 2016.
- Prepared and distributed Board and TAC Agenda packets for January 25, 2016 meetings.
- Set up files on computer for Board and TAC meetings in absence of engineering consultant.
- Attended January 25, 2016 Board and TAC meetings in Novato.
- Communicated with NBWA regarding Phase 1 GIS data.
- Sent out notes on NBWRA Day in Sacramento and monitored responses.
- Monitored emails from consultant regarding possible virus in their system.
- Converted PowerPoints to text files, incorporated into agenda packets, and made packets ADA compliant. Sent files to outreach consultant for posting on website.
- Drafted minutes for January 25, 2016 Board and TAC meetings and action item list and distributed for review.
- Scheduled TAC web conference for February 18, 2016.
- Provided information on City Hall Rental to consultant.
- Reviewed various news articles distributed by outreach consultant.
- Updated distribution lists and sent to consultant.

2.2 Task 2: Financial Management

- Updated consultant cost tracking spreadsheet and reconciled to Agency trust spreadsheet. Reviewed spreadsheet and corrected formula errors for percent remaining.

2.3 Task 3: Project Support and Review

- There was no activity for this task during the reporting period.

2.4 Task 4: Program Planning

- Prepared and submitted December 2015 and January 2016 Invoices and Progress Reports. Updated cost tracking files.

2.5 Task 5: Governance Issues

- There was no activity for this task during the reporting period.

Weir Technical Services
Program Management Services for North Bay Water Reuse Authority (FY 2014/2015, FY
2015/2016, FY 2016/2017)
Sonoma County Water Agency Order Number 7630A1
February 2016 Progress Report

2.1 Task 1: Authority Board of Directors (Board) and Technical Advisory Committee (TAC) Meeting Management

- Drafted topics for consultant conference call and hosted call.
- Prepared sample Form 700 cover sheet and sent to directors and Alternates with instructions to complete and return to Agency. Monitored responses to Form 700 process.
- Assisted in development of PowerPoint presentation for TAC web conference meeting.
- Prepared and distributed TAC Agenda packet for February 18, 2016 meeting.
- Participated in February 18, 2016 TAC web conference meeting.
- Drafted minutes for February 18, 2016 TAC meeting and action item list and distributed for review.
- Sent out notes on NBWRA Day in Sacramento and monitored responses.
- Set up Doodle poll for second TAC web conference meeting and monitored responses.
- Reviewed and distributed Water Bond Coalition email.
- Reviewed various news articles distributed by outreach consultant.
- Reviewed and distributed news articles on Feinstein Bill at request of program development consultant.
- Updated distribution lists and sent to consultant.

2.2 Task 2: Financial Management

- Reviewed Program Management costs for FY2016/17 and FY2017/18.
- Drafted 2-year budget and cost sharing and included in TAC agenda packet.
- Tracked budget updates based on TAC web conference meeting.

2.3 Task 3: Project Support and Review

- There was no activity for this task during the reporting period.

2.4 Task 4: Program Planning

- Email review and response with Agency regarding receipt of 2015 1099. Compared Agency 1099 with accounting records.

2.5 Task 5: Governance Issues

- Drafted new objective in MOU and wrote a report for TAC web conference meeting.
- Prepared document showing changes to purpose and objectives and distributed to TAC.

- Set up and participated in teleconference with Director Long to discuss TAC recommended change to objectives.
- Discussed next work session process with program development consultant.

ITEM NO. 7 FINANCIAL REPORT FOR THE PERIOD ENDING DECEMBER 31, 2015

Action Requested: None at this time.

The following items are attached for the Board's information:

- a. Consultant Cost Tracking for FY2015/16 through February 29, 2016
- b. FY2015/16 Monthly Project Cost Summary as of March 11, 2016
- c. FY2015/16 Budget Allocations as of March 11, 2016
- d. FY2015/16 Transaction Summary as of March 11, 2016
- e. FY2015/16 Interest Earned as of March 11, 2016

Items a.-e. are summaries for FY2015/16. In the Consultant Cost Tracking spreadsheet costs by month are shown by column across the top. Only the most current three months of the fiscal year are shown, but data from July 2014 through June 2016 is included. Total costs for the two fiscal years are included. Percent remaining is based on the total budget for the two fiscal years. The rest of the SCWA items are as described above, except the data are for FY2015/16. Through February 29, 2016 all items are tracking normally.

Recommendation

None at this time.

North Bay Water Reuse Authority

March 23, 2016

Consultant Cost Tracking

Fiscal Year 2014/15 through Fiscal Year 2016/17

| Only FY2014/15 and FY2015/16 have been approved | Dec-15 | Jan-16 | Feb-16 | FY14/15 Final | FY15/16 YTD | 2 FY Total | Amount Remaining | Percent Remaining | Approved 5/19/14 | Approved 4/27/15 | Proposed | Proposed |
|--------------------------------------------------------------|---------------|---------------|---------------|----------------|----------------|----------------|------------------|-------------------|------------------|------------------|------------------|---------------------|
| Phase 1 Support | | | | | | | | | FY2014/15 | FY2015/16 | FY2016/17 | 3-Year Total |
| Grant Applications and Management - CDM Smith | - | - | - | 20,122 | - | 20,122 | 29,560 | 23.65% | 125,000 | - | - | - |
| Grant Applications and Management - B&C | 24,478 | 2,085 | 1,824 | 36,495 | 48,988 | 85,483 | 65,143 | 43.25% | 72,628 | 77,998 | 46,993 | 197,619 |
| Program Development (40% of \$190,200 total) - Bryant | 6,043 | 7,003 | 6,007 | 81,743 | 51,090 | 132,833 | 19,327 | 12.70% | 76,080 | 76,080 | 76,080 | 228,240 |
| Federal Advocacy (30% of \$88,000 total) - TFG sub to Bryant | 2,588 | 2,649 | 2,623 | 27,979 | 21,270 | 49,250 | 3,550 | 6.72% | 26,400 | 26,400 | 26,400 | 79,200 |
| Total Costs for Phase 1 Support | 33,108 | 11,737 | 10,453 | 166,340 | 121,348 | 287,688 | 88,020 | 24.75% | 175,108 | 180,478 | 149,473 | 505,059 |

Note: CDM Smith had an agreement for \$125,000 that spanned more than one fiscal year and ran through June 30, 2015.

Note: \$24,000 moved from B&C approved FY2015/16 budget and added to TFG per modification to Bryant agreement. Split 30% P1 and 70% P2.

Note: June 2015 also includes a charge from ESA of \$2948.75 for environmental analysis not included in the totals above. It was charged to a previously approved agreement and budget.

| Phase 2 Support | | | | | | | | | FY2014/15 | FY2015/16 | FY2016/17 | 3-Year Total |
|--------------------------------------------------------------|---------------|---------------|---------------|----------------|----------------|----------------|---------------|---------------|------------------|------------------|------------------|---------------------|
| Program Development (60% of \$190,200 total) - Bryant | 9,064 | 10,505 | 9,010 | 112,885 | 76,635 | 189,519 | 38,721 | 16.96% | 114,120 | 114,120 | 114,120 | 342,360 |
| Federal Advocacy (70% of \$88,000 total) - TFG sub to Bryant | 6,038 | 6,180 | 6,119 | 59,228 | 49,631 | 108,858 | 38,342 | 26.05% | 61,600 | 85,600 | 61,600 | 208,800 |
| Total Costs for Phase 2 Support | 15,102 | 16,685 | 15,129 | 172,112 | 126,265 | 298,377 | 77,063 | 20.53% | 175,720 | 199,720 | 175,720 | 551,160 |

Note: See note above regarding B&C, Bryant, and TFG.

| Phase 2 Feasibility Study - Three Years | | | | | | | | | FY2014/15 | FY2015/16 | FY2016/17 | 3-Year Total |
|---------------------------------------------------------|---------------|---------------|---------------|----------------|----------------|------------------|----------------|---------------|------------------|------------------|------------------|---------------------|
| Engineering, Environmental, and Outreach Services - B&C | 33,499 | 49,791 | 62,250 | 460,660 | 561,026 | 1,021,686 | 709,285 | 40.98% | 823,335 | 907,636 | 1,063,789 | 2,794,760 |
| SCWA Administration - Grants and EIR/EIS | 400 | 683 | 11,034 | 21,111 | 22,621 | 43,733 | 205,309 | 82.44% | 116,836 | 132,205 | 150,958 | 400,000 |
| Total Costs for Study | 33,899 | 50,474 | 73,284 | 481,771 | 583,647 | 1,065,419 | 914,594 | 46.19% | 940,171 | 1,039,841 | 1,214,747 | 3,194,760 |
| Total Costs for Phase 2 | 49,000 | 67,159 | 88,413 | 653,884 | 709,913 | 1,363,796 | 991,657 | 42.10% | 1,115,891 | 1,239,561 | 1,390,467 | 3,745,920 |

| Joint Use | | | | | | | | | FY2014/15 | FY2015/16 | FY2016/17 | 3-Year Total |
|--------------------------------------------------|---------------|--------------|--------------|----------------|----------------|----------------|----------------|---------------|------------------|------------------|------------------|---------------------|
| Program Management - Weir | 4,784 | 5,414 | 4,167 | 46,917 | 35,624 | 82,541 | 63,459 | 43.47% | 70,500 | 75,500 | 75,500 | 221,500 |
| State Advocacy - The Onate Group (Sub to Bryant) | 3,000 | 3,000 | 3,000 | 36,000 | 24,000 | 60,000 | 12,000 | 16.67% | 36,000 | 36,000 | 36,000 | 108,000 |
| SCWA Administration | 7,013 | 1,204 | 45 | 73,702 | 91,762 | 165,464 | 104,536 | 38.72% | 135,000 | 135,000 | 135,000 | 405,000 |
| Total Costs for Joint Use | 14,797 | 9,618 | 7,211 | 156,619 | 151,386 | 308,005 | 179,995 | 36.88% | 241,500 | 246,500 | 246,500 | 734,500 |

Note: Weir costs for July - September, 2014, \$10,650, are under prior agreement through Sept. 30, 2014.

| Total Costs | | | | | | | | | FY2014/15 | FY2015/16 | FY2016/17 | 3-Year Total |
|------------------------------|---------------|---------------|----------------|----------------|----------------|------------------|------------------|---------------|------------------|------------------|------------------|---------------------|
| Weir | 4,784 | 5,414 | 4,167 | 46,917 | 35,624 | 82,541 | 63,459 | 43.47% | 70,500 | 75,500 | 75,500 | 221,500 |
| Bryant & Associates | 26,732 | 29,337 | 26,758 | 308,725 | 222,625 | 531,350 | 121,050 | 18.55% | 314,200 | 338,200 | 314,200 | 966,600 |
| Brown & Caldwell | 57,977 | 51,876 | 64,074 | 494,736 | 610,014 | 1,104,750 | 776,847 | 41.29% | 895,963 | 985,634 | 1,110,782 | 2,992,379 |
| CDM Smith | - | - | - | 20,122 | - | 20,122 | 29,560 | 23.65% | - | - | - | - |
| SCWA Administration | 7,413 | 1,887 | 11,079 | 94,813 | 114,384 | 209,197 | 309,845 | 59.70% | 251,836 | 267,205 | 285,958 | 805,000 |
| Total Costs for NBWRA | 96,906 | 88,514 | 106,078 | 945,191 | 982,647 | 1,927,838 | 1,271,201 | 39.74% | 1,532,499 | 1,666,539 | 1,786,440 | 4,985,479 |

Note: CDM Smith costs not included in fiscal year totals as they were previously approved in prior fiscal years.

**North Bay Water Reuse Authority
Monthly Project Cost Summary
as of March 11, 2016**

TOTAL FY 15/16 PROJECT COSTS

| Project | Consultant | Original Budget | Amend | Revised Budget | Original Contract | Amend | Total Contract | Uncommitted | Total Expenses | Remaining | % Avail. |
|----------------------------------------------|-------------------------|---------------------|-------------|---------------------|---------------------|-------------|---------------------|-------------|-------------------|---------------------|--------------|
| Program Management | Weir Technical Services | 109,733 | - | 109,733 | 109,733 | - | 109,733 | - | 35,624 | 74,109 | 67.5% |
| Planning, Engineering and Funding Management | B&C | 1,412,861 | (24,000) | 1,388,861 | 1,412,861 | (24,000) | 1,388,861 | - | 581,011 | 807,850 | 58.2% |
| Program Development and Federal Funding | Bryant & Associates | 319,648 | 24,000 | 343,648 | 319,648 | 24,000 | 343,648 | - | 231,441 | 112,208 | 32.7% |
| SCWA Administration | SCWA | 425,231 | - | 425,231 | 425,231 | - | 425,231 | - | 125,659 | 299,572 | 70.4% |
| TOTAL BUDGET | | \$ 2,267,473 | \$ - | \$ 2,267,473 | \$ 2,267,473 | \$ - | \$ 2,267,473 | \$ - | \$ 973,734 | \$ 1,293,739 | 57.1% |

Uncommitted indicates either a contract has not been issued, an existing contract has not yet been amended per approved NBWRA FY Budgets, or funds have been released from contract.

1. Carryover from FY14/15 included

FY14/15 Agreement Rollovers

| Project | Consultant | Original Budget | Amend | Carryover | Original Contract (remaining) | Amend | Total Contract | Uncommitted | Total Expenses | Remaining | % Avail. |
|------------------------------------------------------|---------------------|-------------------|-------------|-------------------|-------------------------------|-------------|-------------------|-------------|-------------------|------------------|---------------|
| Program Management (Joint Use) | Weir | 34,233 | - | 34,233 | 34,233 | - | 34,233 | - | 34,233 | - | 0.0% |
| Planning, Engineering and Funding Management PHASE 1 | B&C | 38,552 | - | 38,552 | 38,552 | - | 38,552 | - | 38,552 | - | 0.0% |
| Planning, Engineering and Funding Management PHASE 2 | B&C | 364,675 | - | 364,675 | 364,675 | - | 364,675 | - | 364,675 | - | 0.0% |
| Program Development and Federal Funding PHASE 1 | Bryant & Associates | 1,840 | - | 1,840 | 1,840 | - | 1,840 | - | 1,840 | (0) | 0.0% |
| Program Development and Federal Funding PHASE 2 | Bryant & Associates | 3,608 | - | 3,608 | 3,608 | - | 3,608 | - | 3,608 | 0 | 0.0% |
| SCWA Administration Phase 2 | SCWA | 95,725 | - | 95,725 | 95,725 | - | 95,725 | - | 22,566 | 73,159 | 76.4% |
| SCWA Administration Joint Use | SCWA | 62,301 | - | 62,301 | 62,301 | - | 62,301 | - | 62,304 | (3) | 0.0% |
| TOTAL BUDGET | | \$ 600,934 | \$ - | \$ 600,934 | \$ 600,934 | \$ - | \$ 600,934 | \$ - | \$ 527,778 | \$ 73,156 | 12.17% |

1. GBA carryover is for expenses

\$ 600,934

Phase 1

| Project | Consultant | Original Budget | Amend | Revised Budget | Original Contract | Amend | Total Contract | Uncommitted | Total Expenses | Remaining | % Avail. |
|----------------------------------------|---------------------|-------------------|-------------|-------------------|-------------------|-------------|-------------------|-------------|-------------------|------------------|---------------|
| Grant Applications and Management | B&C | 77,998 | - | 77,998 | 77,998 | - | 77,998 | - | 32,612 | 45,386 | 58.2% |
| Program Development & Federal Advocacy | Bryant & Associates | 102,480 | - | 102,480 | 102,480 | - | 102,480 | - | 71,135 | 31,345 | 30.6% |
| TOTAL BUDGET | | \$ 180,478 | \$ - | \$ 180,478 | \$ 180,478 | \$ - | \$ 180,478 | \$ - | \$ 103,747 | \$ 76,731 | 42.52% |

Phase 2

| Project | Consultant | Original Budget | Amend | Revised Budget | Original Contract | Amend | Total Contract | Uncommitted | Total Expenses | Remaining | % Avail. |
|---------------------------------------------------|---------------------|---------------------|-------------|---------------------|---------------------|-------------|---------------------|-------------|-------------------|-------------------|---------------|
| Engineering, Environmental, and Outreach Services | B&C | 931,636 | (24,000) | 907,636 | 931,636 | (24,000) | 907,636 | - | 145,172 | 762,464 | 84.0% |
| Program Development & Federal Advocacy | Bryant & Associates | 175,720 | 24,000 | 199,720 | 175,720 | 24,000 | 199,720 | - | 127,857 | 71,863 | 36.0% |
| Administration - Grants and EIR/EIS | SCWA | 132,205 | - | 132,205 | 132,205 | - | 132,205 | - | 132 | 132,073 | 99.9% |
| TOTAL BUDGET | | \$ 1,239,561 | \$ - | \$ 1,239,561 | \$ 1,239,561 | \$ - | \$ 1,239,561 | \$ - | \$ 273,161 | \$ 966,400 | 77.96% |

1. Amendment in process. (remove TBL, move \$24k to GBA, shift funds amongst tasks)

2. \$24,000 amendment for TFG Legislative work (funded by transfer from pending B&C agreement modification)

Joint Use

| Project | Consultant | Original Budget | Amend | Revised Budget | Original Contract | Amend | Total Contract | Uncommitted | Total Expenses | Remaining | % Avail. |
|--------------------------------|---------------------|-------------------|-------------|-------------------|-------------------|-------------|-------------------|-------------|------------------|-------------------|---------------|
| Program Management | Weir | 75,500 | - | 75,500 | 75,500 | - | 75,500 | - | 1,391 | 74,109 | 98.2% |
| State Funding / State Outreach | Bryant & Associates | 36,000 | - | 36,000 | 36,000 | - | 36,000 | - | 27,000 | 9,000 | 25.0% |
| Admin Agency Services | SCWA | 135,000 | - | 135,000 | 135,000 | - | 135,000 | - | 40,657 | 94,343 | 69.9% |
| TOTAL BUDGET | | \$ 246,500 | \$ - | \$ 246,500 | \$ 246,500 | \$ - | \$ 246,500 | \$ - | \$ 69,048 | \$ 177,452 | 71.99% |

| | |
|-----------------------------------------------------|-------------|
| Total FY14/15 Budget for all Phases | \$1,666,539 |
| Total including rollovers from FY14/15 & amendments | \$2,267,473 |

2015/16 Budget Allocations

| PHASE 1 | | | | | | | | | | |
|---------------------------------------------------------------------------------|--------------------------------|--------------------------|--------------------------|------------------------------------------|----------------------------|--------------------|----------------------------|---------------------|--|--|
| <i>Approved by Board May 19, 2014 Reapproved FY 15/16 on April 27, 2015</i> | | | | | | | | | | |
| Total Budget | Las Gallinas Sanitary District | Napa Sanitation District | Novato Sanitary District | Sonoma Valley County Sanitation District | Sonoma County Water Agency | Napa County | North Marin Water District | | | |
| % Share of Benefit (3rd Amended MOU) | 7.239% | 31.894% | 8.611% | 27.473% | 3.571% | 3.571% | 17.640% | | | |
| BUDGETED EXPENSE ITEM | | | | | | | | | | |
| Grant Applications and Management - B&C | \$ 77,998 | \$ 5,646 | \$ 24,877 | \$ 6,716 | \$ 21,428 | \$ 2,786 | \$ 2,786 | \$ 13,759 | | |
| Program Development (40% of total) - Bryant | \$ 76,080 | \$ 5,507 | \$ 24,265 | \$ 6,551 | \$ 20,901 | \$ 2,717 | \$ 2,717 | \$ 13,420 | | |
| Federal Advocacy (30% of total) - TFG sub to Bryant | \$ 26,400 | \$ 1,911 | \$ 8,420 | \$ 2,273 | \$ 7,253 | \$ 943 | \$ 943 | \$ 4,657 | | |
| Contingency - included in consultant costs | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | | |
| TOTAL CONSULTANT BUDGET | \$ 180,478 | \$ 13,065.00 | \$ 57,562.00 | \$ 15,541.00 | \$ 49,582.00 | \$ 6,446.00 | \$ 6,446.00 | \$ 31,836.00 | | |

| PHASE 2 | | | | | | | | | | | |
|---------------------------------------------------------------------------------|--------------------------------|--------------------------|--------------------------|------------------------------------------|----------------------------|-------------------|----------------------------|-------------------|--------------------------------|--|--|
| <i>Approved by Board May 19, 2014 Reapproved FY 15/16 on April 27, 2015</i> | | | | | | | | | | | |
| Total Budget | Las Gallinas Sanitary District | Napa Sanitation District | Novato Sanitary District | Sonoma Valley County Sanitation District | Sonoma County Water Agency | Napa County | North Marin Water District | City of Petaluma | Marin Municipal Water District | | |
| % Share of Benefit (3rd Amended MOU) | 0.000% | 35.188% | 26.682% | 3.911% | 10.886% | 0.000% | 0.000% | 23.333% | 0.000% | | |
| BUDGETED EXPENSE ITEM | | | | | | | | | | | |
| Program Development (60% of total) - Bryant | \$ 114,120 | \$ - | \$ 40,156 | \$ 30,449 | \$ 4,464 | \$ 12,423 | \$ - | \$ 26,628 | \$ - | | |
| Federal Advocacy (30% of total) - TFG sub to Bryant | \$ 61,600 | \$ - | \$ 21,676 | \$ 16,436 | \$ 2,409 | \$ 6,706 | \$ - | \$ 14,373 | \$ - | | |
| Engineering, Environmental, and Outreach Services - B&C | \$ 931,636 | \$ - | \$ 327,821 | \$ 248,576 | \$ 36,440 | \$ 101,417 | \$ - | \$ 217,382 | \$ - | | |
| SCWA Administration - Grants and EIR/EIS | \$ 132,205 | \$ - | \$ 46,520 | \$ 35,275 | \$ 5,171 | \$ 14,392 | \$ - | \$ 30,848 | \$ - | | |
| Contingency | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | | |
| TOTAL CONSULTANT BUDGET | \$ 1,239,561 | \$ - | \$ 436,173 | \$ 330,736 | \$ 48,484 | \$ 134,937 | \$ - | \$ 289,231 | \$ - | | |

| Joint Use | | | | | | | | | | | |
|---------------------------------------------------------------------------------|--------------------------------|--------------------------|--------------------------|------------------------------------------|----------------------------|------------------|----------------------------|------------------|--------------------------------|-------------|--|
| <i>Approved by Board May 19, 2014 Reapproved FY 15/16 on April 27, 2015</i> | | | | | | | | | | | |
| Total Budget | Las Gallinas Sanitary District | Napa Sanitation District | Novato Sanitary District | Sonoma Valley County Sanitation District | Sonoma County Water Agency | Napa County | North Marin Water District | City of Petaluma | Marin Municipal Water District | | |
| % Share of Benefit (3rd Amended MOU) | 12.500% | 12.500% | 12.500% | 12.500% | 12.500% | 12.500% | 12.500% | 12.500% | 12.500% | 0.000% | |
| BUDGETED EXPENSE ITEM | | | | | | | | | | | |
| Program Management - Weir | \$ 75,500 | \$ 9,438 | \$ 9,438 | \$ 9,438 | \$ 9,438 | \$ 9,438 | \$ 9,438 | \$ 9,438 | \$ 9,438 | \$ - | |
| State Advocacy - The Onate Group (Sub to Bryant) | \$ 36,000 | \$ 4,500 | \$ 4,500 | \$ 4,500 | \$ 4,500 | \$ 4,500 | \$ 4,500 | \$ 4,500 | \$ 4,500 | \$ - | |
| SCWA Administration | \$ 135,000 | \$ 16,875 | \$ 16,875 | \$ 16,875 | \$ 16,875 | \$ 16,875 | \$ 16,875 | \$ 16,875 | \$ 16,875 | \$ - | |
| Contingency - included in consultant costs | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | |
| TOTAL CONSULTANT BUDGET | \$ 246,500 | \$ 30,812 | \$ 30,812 | \$ 30,813 | \$ 30,813 | \$ 30,812 | \$ 30,812 | \$ 30,813 | \$ 30,813 | \$ - | |

| Totals - As Budgeted | | | | | | | | | | | |
|---------------------------------------------------------------------------------|--------------------------------|--------------------------|--------------------------|------------------------------------------|----------------------------|-------------------|----------------------------|------------------|--------------------------------|-------------|--|
| <i>Approved by Board May 19, 2014 Reapproved FY 15/16 on April 27, 2015</i> | | | | | | | | | | | |
| Total Budget | Las Gallinas Sanitary District | Napa Sanitation District | Novato Sanitary District | Sonoma Valley County Sanitation District | Sonoma County Water Agency | Napa County | North Marin Water District | City of Petaluma | Marin Municipal Water District | | |
| Total Phase 1 FY13/14 | \$ 180,478 | \$ 13,065 | \$ 57,562 | \$ 15,541 | \$ 49,582 | \$ 6,446 | \$ 6,446 | \$ 31,836 | \$ - | \$ - | |
| Total Phase 2 FY13/14 | \$ 1,239,561 | \$ - | \$ 436,173 | \$ 330,736 | \$ 48,484 | \$ 134,937 | \$ - | \$ 289,231 | \$ - | \$ - | |
| Total Joint Phase FY13/14 | \$ 246,500 | \$ 30,812 | \$ 30,812 | \$ 30,813 | \$ 30,813 | \$ 30,812 | \$ 30,812 | \$ 30,813 | \$ 30,813 | \$ - | |
| Total Phase 1, 2 and Joint FY13/14 | \$ 1,666,539 | \$ 43,877 | \$ 524,547 | \$ 377,090 | \$ 128,879 | \$ 172,195 | \$ 37,258 | \$ 62,649 | \$ 320,044 | \$ - | |

Notes:
\$1 subtracted to correct rounding issues

North Bay Water Reuse Authority
July 1, 2015 to Date Transaction Summary
as of March 11, 2016
PHASE 1

Item No. 7.d

| Date | Description | Amount | | Las | | | | | | North Marin Water Dist. |
|------------------------------|-----------------------------------------------|-------------------|-------|-----------------|------------------|------------------|------------------|-----------------|-----------------|-------------------------|
| | | | | Galinas | Napa | Novato | SVCS | SCWA | Napa County | |
| | Beginning Balance | 137,183.22 | b | 6,354.95 | 45,238.53 | 8,526.91 | 38,256.59 | 5,633.90 | 5,487.92 | 27,684.99 |
| 9/9/2015 | Bryant & Associates July 2015 (Split 9109.87) | (1,840.39) | p ba1 | (133.22) | (586.98) | (158.48) | (505.61) | (65.73) | (65.73) | (324.64) |
| 9/9/2015 | Bryant & Associates July 2015 (Split 9109.87) | (7,269.48) | p ba2 | (526.23) | (2,318.56) | (625.98) | (1,997.13) | (259.62) | (259.62) | (1,282.33) |
| 9/10/2015 | Brown & Caldwell Invoice 11249160 | (2,419.15) | p bc1 | (175.12) | (771.57) | (208.32) | (664.61) | (86.40) | (86.40) | (426.74) |
| 9/16/2015 | LGVSD - Phase I Fee (WTRN-11) | 13,065.00 | d | 13,065.00 | | | | | | |
| 9/16/2015 | County of Napa - Phase I Fee (WTRN-9) | 6,446.00 | d | | | | | | 6,446.00 | |
| 9/16/2015 | Napa San - Phase I Fee (WTRN-8) | 57,562.00 | d | | 57,562.00 | | | | | |
| 9/16/2015 | Bryant & Associates August 2015 | (9,425.28) | p ba2 | (682.28) | (3,006.14) | (811.62) | (2,589.39) | (336.62) | (336.62) | (1,662.61) |
| 9/23/2015 | SCWA SC002 51917 (Labor Correction) | - | p a1 | - | - | - | - | - | - | - |
| 9/28/2015 | NMWD - Phase I Fee (WTRN-10) | 31,836.00 | d | | | | | | | 31,836.00 |
| 10/1/2015 | Brown & Caldwell Invoice 11250860 | (11,077.99) | p bc1 | (801.92) | (3,533.26) | (953.94) | (3,043.44) | (395.64) | (395.64) | (1,954.15) |
| 10/1/2015 | SCWA - Phase I Fee (WTRN-1) | 6,446.00 | d | | | | | 6,446.00 | | |
| 10/2/2015 | Novato San - Phase I Fee (WTRN-7) | 15,541.00 | d | | | 15,541.00 | | | | |
| 10/28/2015 | Bryant & Associates September 2015 | (9,614.60) | p ba2 | (695.99) | (3,066.52) | (827.92) | (2,641.40) | (343.38) | (343.38) | (1,696.01) |
| 11/6/2015 | Brown & Caldwell Invoice 11252901 | (2,880.00) | p bc1 | (208.48) | (918.56) | (248.00) | (791.22) | (102.86) | (102.86) | (508.03) |
| 12/1/2015 | SVCS - Phase I Fee (WTRN-2) | 49,582.00 | d | | | | 49,582.00 | | | |
| 12/3/2015 | Bryant & Associates October 2015 | (8,995.00) | p ba2 | (651.13) | (2,868.90) | (774.57) | (2,471.18) | (321.25) | (321.25) | (1,586.71) |
| 12/15/2015 | Brown & Caldwell Invoice 11255432 | (3,844.50) | p bc1 | (278.30) | (1,226.18) | (331.05) | (1,056.19) | (137.30) | (137.30) | (678.17) |
| 12/15/2015 | Bryant & Associates November 2015 | (8,619.49) | p ba2 | (623.95) | (2,749.14) | (742.23) | (2,368.02) | (307.84) | (307.84) | (1,520.47) |
| 1/11/2016 | Brown & Caldwell Invoice 11256602 (Split) | (18,330.63) | p bc1 | (1,326.93) | (5,846.45) | (1,578.47) | (5,035.94) | (654.67) | (654.67) | (3,233.51) |
| 1/11/2016 | Brown & Caldwell Invoice 11256602 (Split) | (6,048.87) | p bc2 | (437.87) | (1,929.25) | (520.87) | (1,661.80) | (216.03) | (216.03) | (1,067.02) |
| 1/19/2016 | Bryant & Associates December 2015 | (8,930.12) | p ba2 | (646.44) | (2,848.21) | (768.98) | (2,453.36) | (318.93) | (318.93) | (1,575.27) |
| 2/2/2016 | Brown & Caldwell Invoice 11259401 | (24,478.31) | p bc2 | (1,771.95) | (7,807.21) | (2,107.85) | (6,724.88) | (874.23) | (874.23) | (4,317.96) |
| 2/22/2016 | Bryant & Associates Januraru 2016 | (9,651.94) | p ba2 | (698.69) | (3,078.43) | (831.14) | (2,651.66) | (344.71) | (344.71) | (1,702.60) |
| 3/8/2016 | Bryant & Associates Februray 2016 | (8,629.19) | p ba2 | (624.65) | (2,752.23) | (743.07) | (2,370.68) | (308.19) | (308.19) | (1,522.18) |
| 3/8/2016 | Brown & Caldwell Invoice 11261358 | (2,085.00) | p bc2 | (150.93) | (665.00) | (179.54) | (572.81) | (74.46) | (74.46) | (367.79) |
| Current NBWRA Balance | | 173,521.28 | | 8,985.88 | 56,827.94 | 11,655.87 | 48,239.27 | 6,932.04 | 6,786.07 | 34,094.79 |
| PENDING | | | | | | | | | | |
| | Brown & Caldwell Invoice 11263572 | (1,823.78) | bc2 | (132.02) | (581.68) | (157.05) | (501.04) | (65.14) | (65.14) | (321.71) |
| Projected Balance | | 171,697.50 | | 8,853.86 | 56,246.25 | 11,498.82 | 47,738.22 | 6,866.91 | 6,720.93 | 33,773.07 |

| LG | Napa | Nov | SV | SCWA | Napa County | North Marin |
|----|-------------|-------------|-------------|-------------|-------------|-------------|
| | 5.18% | 32.75% | 6.72% | 27.80% | 3.99% | 3.91% |
| | | | | | | 19.65% |
| | 6,354.95 | 45,238.53 | 8,526.91 | 38,256.59 | 5,633.90 | 27,684.99 |
| | 13,065.00 | 57,562.00 | 15,541.00 | 49,582.00 | 6,446.00 | 31,836.00 |
| | (10,434.07) | (45,972.59) | (12,412.04) | (39,599.32) | (5,147.86) | (25,426.20) |
| | 8,985.88 | 56,827.94 | 11,655.87 | 48,239.27 | 6,932.04 | 34,094.79 |

| NBWRA Reconciliation | |
|----------------------|--------------|
| Beginning Balance | 137,183.22 |
| Deposits | 180,478.00 |
| Interest Earnings | - |
| Payments | (144,139.94) |
| | 173,521.28 |

| Vendor | NBWRA Obligations | | | | % Spent | |
|-----------------------------|------------------------|-----------------|--------------------|----------------|----------------|--------------------|
| | Encumbrances | Paid to date | Adjustments | Balance | | |
| B&C FY14/15 | 38,552.27 | 38,552.27 | - | - | 100% | Carryover from LFY |
| B&C FY15/16 | 77,998.00 | 32,612.18 | - | 45,385.82 | 42% | |
| Bryant & Associates FY14/15 | 1,840.39 | 1,840.39 | - | (0.00) | 100% | Carryover from LFY |
| Bryant & Associates FY15/16 | 102,480.00 | 71,135.10 | - | 31,344.90 | 69% | |
| Total | 220,870.66 | 144,139.94 | - | 76,730.72 | | |
| | <u>Unencumbered</u> | <u>Spent</u> | <u>Misc.</u> | <u>Balance</u> | <u>% Spent</u> | |
| Admin Agency Services | - | - | - | - | #DIV/0! | #REF! 18,330.63 |
| Contingency | - | - | - | - | #DIV/0! | #REF! (6,048.87) |
| Total | - | - | - | - | | |
| Miscellaneous Expenses | | | | | | |
| | <u>Scheduled costs</u> | <u>Expenses</u> | <u>Adjustments</u> | <u>Balance</u> | <u>% Spent</u> | |
| Total | 220,870.66 | 144,139.94 | | 76,730.72 | 65% | |

North Bay Water Reuse Authority
July 1, 2015 to Date Transaction Summary
as of March 11, 2016
PHASE 2

Item No. 7.d

| Date | Description | Amount | | | Las | | | | | Marin Muni Water Dist. | |
|------------------------------|-------------------------------------------|---------------------|----------|-----|---------------|-------------------|-------------------|------------------|-------------------|------------------------|------------------|
| | | | | | Galinas | Napa | Novato | SVCS | SCWA | | City of Petaluma |
| | Beginning Balance | 466,540.87 | b | | 647.63 | 163,217.14 | 123,918.51 | 18,718.55 | 50,941.62 | 108,449.81 | 647.63 |
| 8/21/2015 | Salary/Assn Chgs Applied | (3,205.56) | p | a1 | - | (1,127.96) | (855.30) | (125.38) | (348.95) | (747.96) | - |
| 8/27/2015 | Salary/Assn Chgs Applied | (2,766.61) | p | a1 | - | (973.51) | (738.18) | (108.21) | (301.17) | (645.54) | - |
| 9/10/2015 | Bryant & Associates July 2015 | (15,828.26) | p | ba2 | - | (5,569.60) | (4,223.25) | (619.11) | (1,723.05) | (3,693.26) | - |
| 9/11/2015 | Brown & Caldwell Invoice 11249160 | (89,521.51) | p | bc1 | - | (31,500.55) | (23,885.84) | (3,501.55) | (9,745.21) | (20,888.35) | - |
| 9/14/2015 | Salary/Assn Chgs Applied | (1,563.70) | p | a1 | - | (550.23) | (417.22) | (61.16) | (170.22) | (364.86) | - |
| 9/16/2015 | Napa San - Phase II Fee (WTRN-8) | 436,173.00 | d | | | 436,173.00 | | | | | |
| 9/16/2015 | Bryant & Associates August 2015 | (16,970.10) | p | ba2 | - | (5,971.39) | (4,527.91) | (663.77) | (1,847.35) | (3,959.69) | - |
| 10/1/2015 | SCWA - Phase II Fee (WTRN-1) | 134,937.00 | d | | | | | | 134,937.00 | | |
| 10/1/2015 | Brown & Caldwell Invoice 11250860 | (77,845.17) | p | bc1 | - | (27,391.92) | (20,770.40) | (3,044.84) | (8,474.14) | (18,163.87) | - |
| 10/2/2015 | Novato San - Phase II Fee (WTRN-7) | 330,736.00 | d | | | | 330,736.00 | | | | |
| 10/21/2015 | Salary/Assn Chgs Applied | (1,564.28) | p | a1 | - | (550.43) | (417.38) | (61.19) | (170.29) | (365.00) | - |
| 10/23/2015 | Petaluma - Phase II Fee (WTRN-5) | 289,231.00 | d | | | | | | | 289,231.00 | |
| 10/28/2015 | Bryant & Associates September 2015 | (16,677.10) | p | ba2 | - | (5,868.29) | (4,449.73) | (652.31) | (1,815.45) | (3,891.32) | - |
| 11/6/2015 | Brown & Caldwell Invoice 11252901 | (121,217.68) | p | bc1 | - | (42,653.70) | (32,342.92) | (4,741.32) | (13,195.62) | (28,284.13) | - |
| 11/9/2015 | Salary/Assn Chgs Applied | (751.29) | p | a1 | - | (264.36) | (200.46) | (29.39) | (81.78) | (175.30) | - |
| 11/19/2015 | Salary/Assn Chgs Applied | (393.24) | p | a1 | - | (138.37) | (104.92) | (15.38) | (42.81) | (91.76) | - |
| 11/23/2015 | Salary/Assn Chgs Applied | (259.92) | p | a1 | - | (91.46) | (69.35) | (10.17) | (28.29) | (60.65) | - |
| 12/1/2015 | SVCS - Phase II Fee (WTRN-2) | 48,484.00 | d | | | | | 48,484.00 | | | |
| 12/3/2015 | Bryant & Associates October 2015 | (15,909.18) | p | ba2 | - | (5,598.07) | (4,244.84) | (622.27) | (1,731.86) | (3,712.14) | - |
| 12/8/2015 | Salary/Assn Chgs Applied | (246.11) | p | a1 | - | (86.60) | (65.67) | (9.63) | (26.79) | (57.43) | - |
| 12/15/2015 | Brown & Caldwell Invoice 11255432 | (66,665.47) | p | bc1 | - | (23,458.04) | (17,787.47) | (2,607.56) | (7,257.13) | (15,555.28) | - |
| 12/15/2015 | Bryant & Associates November 2015 | (15,106.59) | p | ba2 | - | (5,315.66) | (4,030.69) | (590.88) | (1,644.49) | (3,524.87) | - |
| 12/31/2015 | Salary/Assn Chgs Applied | (132.26) | p | a2 | - | (46.54) | (35.29) | (5.17) | (14.40) | (30.86) | - |
| 12/31/2015 | Salary/Assn Chgs Applied | (153.76) | p | a1 | - | (54.10) | (41.03) | (6.01) | (16.74) | (35.88) | - |
| 1/11/2016 | Brown & Caldwell Invoice 11256602 (Split) | (9,424.88) | p | bc1 | - | (3,316.40) | (2,514.72) | (368.65) | (1,025.98) | (2,199.14) | - |
| 1/11/2016 | Brown & Caldwell Invoice 11256602 (Split) | (61,881.87) | p | bc2 | - | (21,774.80) | (16,511.12) | (2,420.45) | (6,736.39) | (14,439.10) | - |
| 1/19/2016 | Bryant & Associates December 2015 | (15,551.51) | p | ba2 | - | (5,472.22) | (4,149.40) | (608.28) | (1,692.92) | (3,628.69) | - |
| 1/27/2016 | Salary/Assn Chgs Applied | (682.69) | p | a1 | - | (240.22) | (182.15) | (26.70) | (74.32) | (159.29) | - |
| 2/1/2016 | Salary/Assn Chgs Applied | (4,396.78) | p | a1 | - | (1,547.13) | (1,173.13) | (171.98) | (478.63) | (1,025.92) | - |
| 2/1/2016 | Salary/Assn Chgs Applied | (132.28) | p | a1 | - | (46.55) | (35.29) | (5.17) | (14.40) | (30.87) | - |
| 2/2/2016 | Brown & Caldwell Invoice 11259401 | (33,498.90) | p | bc2 | - | (11,787.49) | (8,938.07) | (1,310.28) | (3,646.65) | (7,816.41) | - |
| 2/16/2016 | Salary/Assn Chgs Applied | (5,690.24) | p | a1 | - | (2,002.26) | (1,518.25) | (222.57) | (619.43) | (1,327.72) | - |
| 2/16/2016 | Salary/Assn Chgs Applied | (132.28) | p | a1 | - | (46.55) | (35.29) | (5.17) | (14.40) | (30.87) | - |
| 2/22/2016 | Bryant & Associates January 2016 | (16,685.22) | p | ba2 | - | (5,871.14) | (4,451.90) | (652.63) | (1,816.33) | (3,893.22) | - |
| 3/1/2016 | Salary/Assn Chgs Applied | (626.76) | p | a1 | - | (220.54) | (167.23) | (24.52) | (68.23) | (146.24) | - |
| 3/8/2016 | Bryant & Associates February 2016 | (15,129.23) | p | ba2 | - | (5,323.63) | (4,036.73) | (591.77) | (1,646.95) | (3,530.15) | - |
| 3/8/2016 | Brown & Caldwell Invoice 11261358 | (49,791.25) | p | bc2 | - | (17,520.39) | (13,285.14) | (1,947.54) | (5,420.22) | (11,617.96) | - |
| Current NBWRA Balance | | 1,045,700.19 | | | 647.63 | 367,010.05 | 278,448.23 | 41,371.53 | 113,988.04 | 243,587.08 | 647.63 |
| PENDING | | | | | | | | | | | |
| | Brown & Caldwell Invoice 11263572 | (62,249.87) | | bc2 | - | (21,904.29) | (16,609.31) | (2,434.85) | (6,776.45) | (14,524.97) | - |
| Projected Balance | | 983,450.32 | | | 647.63 | 345,105.77 | 261,838.92 | 38,936.68 | 107,211.59 | 229,062.11 | 647.63 |

| NBWRA Reconciliation | |
|----------------------|--------------|
| Beginning Balance | 466,540.87 |
| Deposits | 1,239,561.00 |
| Interest Earnings | - |
| Payments | (610,610.43) |
| | 1,095,491.44 |

| LG | Napa | Nov | SV | SCWA | Petaluma | MMWD |
|--------|--------------|--------------|-------------|-------------|--------------|--------|
| 0.062% | 35.097% | 26.628% | 3.956% | 10.901% | 23.294% | 0.062% |
| 647.63 | 163,217.14 | 123,918.51 | 18,718.55 | 50,941.62 | 108,449.81 | 647.63 |
| - | 436,173.00 | 330,736.00 | 48,484.00 | 134,937.00 | 289,231.00 | - |
| - | - | - | - | - | - | - |
| - | (214,859.69) | (162,921.13) | (23,883.49) | (66,470.35) | (142,475.77) | - |
| 647.63 | 384,530.44 | 291,733.38 | 43,319.07 | 119,408.26 | 255,205.04 | 647.63 |

North Bay Water Reuse Authority
 July 1, 2015 to Date Transaction Summary
 as of March 11, 2016
PHASE 2

| Vendor | NBWRA Obligations | | | | | | | |
|-------------------------------|-------------------|-----|--------------|-------------|--------------|-----------|---------|--------------------|
| | Encumbrances | | Paid to date | Adjustments | Balance | Expires | % Spent | |
| B&C FY14/15 | 364,674.71 | bc1 | 364,674.71 | - | 0.00 | 6/30/2017 | 100% | Carryover from LFY |
| B&C FY15/16 | 907,636.00 | bc2 | 145,172.02 | - | 762,463.98 | 6/30/2017 | 16% | |
| Bryant & Associates FY14/15 | 3,607.88 | ba1 | 3,607.88 | - | 0.00 | 6/30/2017 | 100% | Carryover from LFY |
| Bryant & Associates FY15/16 | 199,720.00 | ba2 | 127,857.19 | - | 71,862.81 | 6/30/2017 | 64% | |
| Total | 1,475,638.59 | | 641,311.80 | - | 834,326.79 | | | |
| | Unencumbered | | Spent | Misc. | Balance | | % Spent | |
| Admin Agency Services FY14/15 | 95,724.88 | a1 | 22,565.50 | - | 73,159.38 | | 24% | Carryover from LFY |
| Admin Agency Services FY15/16 | 132,205.00 | a2 | 132.26 | - | 132,072.74 | | 0% | |
| Total | 227,929.88 | | 22,697.76 | - | 205,232.12 | | | |
| Miscellaneous Expenses | | m | - | | | | | |
| | Scheduled costs | | Expenses | Adjustments | Balance | | % Spent | |
| Total | 1,703,568.47 | | 664,009.56 | - | 1,039,558.91 | | 39% | |

North Bay Water Reuse Authority
July 1, 2015 to Date Transaction Summary
as of March 11, 2016
Joint Use

Item No. 7.d

| Date | Description | Amount | | Las | | | | | | North Marin | City of |
|------------|-----------------------------------------------|-------------------|----------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|
| | | | | Galinas | Napa | Novato | SVCS | SCWA | Napa County | Water Dist. | Petaluma |
| | Beginning Balance | 192,811.96 | b | 21,204.15 | 21,205.15 | 21,205.15 | 21,205.15 | 21,204.15 | 21,205.15 | 21,204.15 | 17,494.28 |
| 8/10/2015 | Weir Technical Services SCWA 07-15 | (6,724.94) | p w1 | (840.62) | (840.62) | (840.62) | (840.62) | (840.62) | (840.62) | (840.62) | (840.62) |
| 8/11/2015 | NBWRA meeting room rental | - | p ua | - | - | - | - | - | - | - | - |
| 8/21/2015 | Salary/Assn Chgs Applied | (8,442.20) | p a1 | (1,055.28) | (1,055.28) | (1,055.28) | (1,055.28) | (1,055.28) | (1,055.28) | (1,055.28) | (1,055.28) |
| 8/27/2015 | Salary/Assn Chgs Applied | (6,547.76) | p a1 | (818.47) | (818.47) | (818.47) | (818.47) | (818.47) | (818.47) | (818.47) | (818.47) |
| 9/9/2015 | Baja Limo - Congressional Tour | - | p ua | - | - | - | - | - | - | - | - |
| 9/10/2015 | Bryant & Associates July 2015 | (3,000.00) | p ba2 | (375.00) | (375.00) | (375.00) | (375.00) | (375.00) | (375.00) | (375.00) | (375.00) |
| 9/14/2015 | Salary/Assn Chgs Applied | (9,555.69) | p a1 | (1,194.46) | (1,194.46) | (1,194.46) | (1,194.46) | (1,194.46) | (1,194.46) | (1,194.46) | (1,194.46) |
| 9/16/2015 | LGVSD - JU Fee (WTRN-11) | 30,812.00 | d | 30,812.00 | | | | | | | |
| 9/16/2015 | County of Napa - JU Fee (WTRN-9) | 30,812.00 | d | | | | | | | | |
| 9/16/2015 | Napa San - JU Fee (WTRN-8) | 30,812.00 | d | | | | | | 30,812.00 | | |
| 9/16/2015 | Bryant & Associates August 2015 | (3,000.00) | p ba2 | (375.00) | (375.00) | (375.00) | (375.00) | (375.00) | (375.00) | (375.00) | (375.00) |
| 9/16/2015 | Weir Technical Services SCWA 08-15 | (1,880.00) | p w1 | (235.00) | (235.00) | (235.00) | (235.00) | (235.00) | (235.00) | (235.00) | (235.00) |
| 9/16/2015 | Weir Technical Services SCWA 08-15 (Expenses) | (12.90) | p w1 | (1.61) | (1.61) | (1.61) | (1.61) | (1.61) | (1.61) | (1.61) | (1.61) |
| 9/16/2015 | Xtelesis Corporation | (50.90) | p m | (6.36) | (6.36) | (6.36) | (6.36) | (6.36) | (6.36) | (6.36) | (6.36) |
| 9/17/2015 | Baja Limo - Congressional Tour (Correction) | - | p ua | - | - | - | - | - | - | - | - |
| 9/28/2015 | NMWD - JU Fee (WTRN-10) | 30,813.00 | d | | | | | | 30,813.00 | | |
| 10/1/2015 | SCWA - JU Fee (WTRN-1) | 30,812.00 | d | | | | | 30,812.00 | | | |
| 10/1/2015 | Xtelesis Corporation | (16.40) | p m | (2.05) | (2.05) | (2.05) | (2.05) | (2.05) | (2.05) | (2.05) | (2.05) |
| 10/2/2015 | Novato San - JU Fee (WTRN-7) | 30,813.00 | d | | | 30,813.00 | | | | | |
| 10/5/2015 | Lombardi's Catering (Fed Tour Lunch) | - | p ua | - | - | - | - | - | - | - | - |
| 10/5/2015 | Lombardi's Catering (Fed Tour Lunch) | - | p ua | - | - | - | - | - | - | - | - |
| 10/21/2015 | Salary/Assn Chgs Applied | (13,113.03) | p a1 | (1,639.13) | (1,639.13) | (1,639.13) | (1,639.13) | (1,639.13) | (1,639.13) | (1,639.13) | (1,639.13) |
| 10/21/2015 | Salary/Assn Chgs Applied | (3,840.77) | p a1 | (480.10) | (480.10) | (480.10) | (480.10) | (480.10) | (480.10) | (480.10) | (480.10) |
| 10/21/2015 | Equip Revenue Clearing | (120.00) | p a1 | (15.00) | (15.00) | (15.00) | (15.00) | (15.00) | (15.00) | (15.00) | (15.00) |
| 10/21/2015 | Equip Revenue Clearing | (80.00) | p a1 | (10.00) | (10.00) | (10.00) | (10.00) | (10.00) | (10.00) | (10.00) | (10.00) |
| 10/21/2015 | Xtelesis Corporation | (17.00) | p m | (2.13) | (2.13) | (2.13) | (2.13) | (2.13) | (2.13) | (2.13) | (2.13) |
| 10/23/2015 | Petaluma - JU Fee (WTRN-5) | 30,813.00 | d | | | | | | | | 30,813.00 |
| 10/23/2015 | DC Tour Expenses - B. Sherwood CalCard | (1,411.12) | p a1 | (176.39) | (176.39) | (176.39) | (176.39) | (176.39) | (176.39) | (176.39) | (176.39) |
| 10/26/2015 | Weir Technical Services SCWA 09-15 | (5,000.00) | p w1 | (625.00) | (625.00) | (625.00) | (625.00) | (625.00) | (625.00) | (625.00) | (625.00) |
| 10/26/2015 | Weir Technical Services SCWA 09-15 (Expenses) | (113.98) | p w1 | (14.25) | (14.25) | (14.25) | (14.25) | (14.25) | (14.25) | (14.25) | (14.25) |
| 10/28/2015 | Bryant & Associates September 2015 | (3,000.00) | p ba2 | (375.00) | (375.00) | (375.00) | (375.00) | (375.00) | (375.00) | (375.00) | (375.00) |
| 11/1/2015 | WSWC/DC Expenses | (2,498.07) | p a1 | (312.26) | (312.26) | (312.26) | (312.26) | (312.26) | (312.26) | (312.26) | (312.26) |
| 11/9/2015 | Salary/Assn Chgs Applied (split) | (16,608.45) | p a1 | (2,076.06) | (2,076.06) | (2,076.06) | (2,076.06) | (2,076.06) | (2,076.06) | (2,076.06) | (2,076.06) |
| 11/9/2015 | Salary/Assn Chgs Applied (split) | (5,054.01) | p a2 | (631.75) | (631.75) | (631.75) | (631.75) | (631.75) | (631.75) | (631.75) | (631.75) |
| 11/9/2015 | Salary/Assn Chgs Applied | (1,946.57) | p a2 | (243.32) | (243.32) | (243.32) | (243.32) | (243.32) | (243.32) | (243.32) | (243.32) |
| 11/12/2015 | Weir Technical Services SCWA 10-15 | (6,160.00) | p w1 | (770.00) | (770.00) | (770.00) | (770.00) | (770.00) | (770.00) | (770.00) | (770.00) |
| 11/12/2015 | Weir Technical Services SCWA 10-15 (Expenses) | (114.46) | p w1 | (14.31) | (14.31) | (14.31) | (14.31) | (14.31) | (14.31) | (14.31) | (14.31) |
| 11/19/2015 | Salary/Assn Chgs Applied | (9,369.88) | p a2 | (1,171.24) | (1,171.24) | (1,171.24) | (1,171.24) | (1,171.24) | (1,171.24) | (1,171.24) | (1,171.24) |
| 11/19/2015 | Salary/Assn Chgs Applied | (2,052.68) | p a2 | (256.59) | (256.59) | (256.59) | (256.59) | (256.59) | (256.59) | (256.59) | (256.59) |
| 11/23/2015 | Salary/Assn Chgs Applied | (4,257.14) | p a2 | (532.14) | (532.14) | (532.14) | (532.14) | (532.14) | (532.14) | (532.14) | (532.14) |
| 11/23/2015 | Salary/Assn Chgs Applied | (268.57) | p a2 | (33.57) | (33.57) | (33.57) | (33.57) | (33.57) | (33.57) | (33.57) | (33.57) |
| 12/1/2015 | SVCS - JU Fee (WTRN-2) | 30,813.00 | d | | | | 30,813.00 | | | | |

**North Bay Water Reuse Authority
July 1, 2015 to Date Transaction Summary
as of March 11, 2016**

Item No. 7.d

Joint Use

| | | | | | | | | | | | | |
|----------------------------------------------------------|------------|---|-----|----------|----------|----------|----------|----------|----------|----------|----------|----------|
| 12/3/2015 Bryant & Associates October 2015 | (3,000.00) | p | ba2 | (375.00) | (375.00) | (375.00) | (375.00) | (375.00) | (375.00) | (375.00) | (375.00) | (375.00) |
| 12/8/2015 Salary/Assn Chgs Applied | (3,602.63) | p | a2 | (450.33) | (450.33) | (450.33) | (450.33) | (450.33) | (450.33) | (450.33) | (450.33) | (450.33) |
| 12/15/2015 Bryant & Associates November 2015 | (3,000.00) | p | ba2 | (375.00) | (375.00) | (375.00) | (375.00) | (375.00) | (375.00) | (375.00) | (375.00) | (375.00) |
| 12/17/2015 Xtelesis Corporation | (15.05) | p | m | (1.88) | (1.88) | (1.88) | (1.88) | (1.88) | (1.88) | (1.88) | (1.88) | (1.88) |
| 12/21/2015 Weir Technical Services SCWA 11-15 | (1,240.00) | p | w1 | (155.00) | (155.00) | (155.00) | (155.00) | (155.00) | (155.00) | (155.00) | (155.00) | (155.00) |
| 12/21/2015 Weir Technical Services SCWA 11-15 (Expenses) | (12.42) | p | w1 | (1.55) | (1.55) | (1.55) | (1.55) | (1.55) | (1.55) | (1.55) | (1.55) | (1.55) |
| 12/31/2015 Salary/Assn Chgs Applied | (3,263.50) | p | a2 | (407.94) | (407.94) | (407.94) | (407.94) | (407.94) | (407.94) | (407.94) | (407.94) | (407.94) |
| 12/31/2015 Salary/Assn Chgs Applied | 0.00 | p | a2 | - | - | - | - | - | - | - | - | - |
| 1/5/2016 Xtelesis Corporation | (9.35) | p | m | (1.17) | (1.17) | (1.17) | (1.17) | (1.17) | (1.17) | (1.17) | (1.17) | (1.17) |
| 1/11/2016 Weir Technical Services SCWA 12-15 | (4,680.00) | p | w1 | (585.00) | (585.00) | (585.00) | (585.00) | (585.00) | (585.00) | (585.00) | (585.00) | (585.00) |
| 1/11/2016 Weir Technical Services SCWA 12-15 (Expenses) | (103.91) | p | w1 | (12.99) | (12.99) | (12.99) | (12.99) | (12.99) | (12.99) | (12.99) | (12.99) | (12.99) |
| 1/19/2016 Bryant & Associates December 2015 | (3,000.00) | p | ba2 | (375.00) | (375.00) | (375.00) | (375.00) | (375.00) | (375.00) | (375.00) | (375.00) | (375.00) |
| 1/27/2016 Salary/Assn Chgs Applied | (1,194.86) | p | a2 | (149.36) | (149.36) | (149.36) | (149.36) | (149.36) | (149.36) | (149.36) | (149.36) | (149.36) |
| 2/1/2016 Xtelesis Corporation | (4.50) | p | m | (0.56) | (0.56) | (0.56) | (0.56) | (0.56) | (0.56) | (0.56) | (0.56) | (0.56) |
| 2/4/2016 Weir Technical Services SCWA 01-16 | (5,320.00) | p | w1 | (665.00) | (665.00) | (665.00) | (665.00) | (665.00) | (665.00) | (665.00) | (665.00) | (665.00) |
| 2/4/2016 Weir Technical Services SCWA 01-16 (Expenses) | (94.09) | p | w1 | (11.76) | (11.76) | (11.76) | (11.76) | (11.76) | (11.76) | (11.76) | (11.76) | (11.76) |
| 2/5/2016 Equip Revenue Clearing | 40.00 | p | a1 | 5.00 | 5.00 | 5.00 | 5.00 | 5.00 | 5.00 | 5.00 | 5.00 | 5.00 |
| 2/22/2016 Bryant & Associates January 2016 | (3,000.00) | p | ba2 | (375.00) | (375.00) | (375.00) | (375.00) | (375.00) | (375.00) | (375.00) | (375.00) | (375.00) |
| 3/3/2016 Salary/Assn Chgs Applied | (2,062.22) | p | a2 | (257.78) | (257.78) | (257.78) | (257.78) | (257.78) | (257.78) | (257.78) | (257.78) | (257.78) |
| 3/4/2016 DC Travel Expenses | (1,757.84) | p | a2 | (219.73) | (219.73) | (219.73) | (219.73) | (219.73) | (219.73) | (219.73) | (219.73) | (219.73) |
| 3/4/2016 Supplies | (14.05) | p | m | (1.76) | (1.76) | (1.76) | (1.76) | (1.76) | (1.76) | (1.76) | (1.76) | (1.76) |
| 3/7/2016 Weir Technical Services SCWA 02-16 (Split) | (2,775.97) | p | w1 | (347.00) | (347.00) | (347.00) | (347.00) | (347.00) | (347.00) | (347.00) | (347.00) | (347.00) |
| 3/7/2016 Weir Technical Services SCWA 02-16 (Split) | (1,384.03) | p | w2 | (173.00) | (173.00) | (173.00) | (173.00) | (173.00) | (173.00) | (173.00) | (173.00) | (173.00) |
| 3/7/2016 Weir Technical Services SCWA 02-16 (Expenses) | (6.91) | p | w2 | (0.86) | (0.86) | (0.86) | (0.86) | (0.86) | (0.86) | (0.86) | (0.86) | (0.86) |
| 3/8/2016 Bryant & Associates February 2016 | (3,000.00) | p | ba2 | (375.00) | (375.00) | (375.00) | (375.00) | (375.00) | (375.00) | (375.00) | (375.00) | (375.00) |
| 3/8/2016 Bryant & Associates February 2016 | (3,000.00) | p | ba2 | (375.00) | (375.00) | (375.00) | (375.00) | (375.00) | (375.00) | (375.00) | (375.00) | (375.00) |
| 3/10/2016 Equip Revenue Clearing | (40.00) | p | a2 | (5.00) | (5.00) | (5.00) | (5.00) | (5.00) | (5.00) | (5.00) | (5.00) | (5.00) |
| 3/11/2016 Salary/Assn Chgs Applied | (4,475.45) | p | a2 | (559.43) | (559.43) | (559.43) | (559.43) | (559.43) | (559.43) | (559.43) | (559.43) | (559.43) |
| 3/11/2016 Salary/Assn Chgs Applied | (1,100.42) | p | a2 | (137.55) | (137.55) | (137.55) | (137.55) | (137.55) | (137.55) | (137.55) | (137.55) | (137.55) |
| 3/11/2016 Salary/Assn Chgs Applied | (171.23) | p | a2 | (21.40) | (21.40) | (21.40) | (21.40) | (21.40) | (21.40) | (21.40) | (21.40) | (21.40) |
| 3/11/2016 Equip Revenue Clearing | (40.00) | p | a2 | (5.00) | (5.00) | (5.00) | (5.00) | (5.00) | (5.00) | (5.00) | (5.00) | (5.00) |

| | |
|------------------------------|-------------------|
| Current NBWRA Balance | 283,727.01 |
| PENDING | |

| | |
|--------------------------|-------------------|
| Projected Balance | 283,727.01 |
|--------------------------|-------------------|

| | | | | | | | | |
|--|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| | 31,318.03 | 31,319.03 | 31,320.03 | 31,320.03 | 31,318.03 | 31,319.03 | 31,319.03 | 27,609.16 |
| | - | - | - | - | - | - | - | - |
| | - | - | - | - | - | - | - | - |
| | 31,318.03 | 31,319.03 | 31,320.03 | 31,320.03 | 31,318.03 | 31,319.03 | 31,319.03 | 27,609.16 |

| LG | Napa | Nov | SV | SCWA | Napa County | North Marin | Petaluma | |
|----|---------|---------|---------|---------|-------------|-------------|----------|--------|
| | 11.038% | 11.038% | 11.039% | 11.039% | 11.038% | 11.038% | 11.038% | 9.731% |

| NBWRA Reconciliation | |
|----------------------|--------------|
| Beginning Balance | 192,811.96 |
| Deposits | 225,687.00 |
| Interest Earnings | - |
| Payments | (165,584.95) |
| Balance | 252,914.01 |

| | | | | | | | |
|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|
| 21,204.15 | 21,205.15 | 21,205.15 | 21,205.15 | 21,204.15 | 21,205.15 | 21,204.15 | 17,494.28 |
| 30,812.00 | 30,812.00 | 30,813.00 | - | 30,812.00 | 30,812.00 | 30,813.00 | 30,813.00 |
| - | - | - | - | - | - | - | - |
| (20,698.12) | (20,698.12) | (20,698.12) | (20,698.12) | (20,698.12) | (20,698.12) | (20,698.12) | (20,698.12) |
| 31,318.03 | 31,319.03 | 31,320.03 | 507.03 | 31,318.03 | 31,319.03 | 31,319.03 | 27,609.16 |

North Bay Water Reuse Authority
July 1, 2015 to Date Transaction Summary
as of March 11, 2016

Item No. 7.d

Joint Use

| NBWRA Obligations | | | | | | | |
|---------------------------------|------------------------|-----|---------------------|--------------------|----------------|----------------|----------------|
| <u>Vendor</u> | <u>Encumbrances</u> | | <u>Paid to date</u> | <u>Adjustments</u> | <u>Balance</u> | <u>Expires</u> | <u>% Spent</u> |
| Weir Technical Services FY14/15 | 34,232.67 | w1 | 34,232.67 | - | 0.00 | 6/30/2017 | 100% |
| Weir Technical Services FY15/16 | 75,500.00 | w2 | 1,390.94 | - | 74,109.06 | 6/30/2017 | 2% |
| Bryant & Associates FY15/16 | 36,000.00 | ba2 | 27,000.00 | - | 9,000.00 | 6/30/2017 | 75% |
| Total | 145,732.67 | | 62,623.61 | - | 83,109.06 | | |
| <hr/> | | | | | | | |
| | <u>Unencumbered</u> | | <u>Spent</u> | <u>Misc.</u> | <u>Balance</u> | | <u>% Spent</u> |
| Admin Agency Services FY14/15 | 62,301.39 | a1 | 62,177.09 | 127.25 | (2.95) | | 100% |
| Admin Agency Services FY15/16 | 135,000.00 | a2 | 40,657.00 | 127.25 | 94,215.75 | | 30% |
| Unallocated funds | 64,595.89 | ua | - | - | 64,595.89 | | 0% |
| Contingency | - | c | - | - | - | | #DIV/0! |
| Total | 261,897.28 | | 102,834.09 | 254.50 | 158,808.69 | | |
| <hr/> | | | | | | | |
| Miscellaneous Expenses | | m | 127.25 | | | | |
| <hr/> | | | | | | | |
| | <u>Scheduled costs</u> | | <u>Expenses</u> | <u>Adjustments</u> | <u>Balance</u> | | <u>% Spent</u> |
| Total | 407,629.95 | | 165,457.70 | 254.50 | 241,917.75 | | 41% |

Carryover from LFY

Carryover from LFY

North Bay Water Reuse Authority
July 1, 2015 to Date Transaction Summary
as of March 11, 2016
Discretionary

| <u>Date</u> | <u>Description</u> | <u>Amount</u> | | | <u>Combined</u> | <u>Marin Muni Water Dist.</u> | <u>Marin County</u> | <u>City of American Canyon</u> | |
|------------------------------|---------------------------------------------|------------------|---|----|------------------|-----------------------------------|---------------------|------------------------------------|------------------|
| | Beginning Balance | 26,884.62 | b | | 26,884.62 | 11,884.62 | 10,000.00 | 5,000.00 | |
| 8/11/2015 | NBWR meeting room rental | (370.00) | p | rr | (370.00) | | | | |
| 9/9/2015 | Baja Limo - Congressional Tour | (2,889.50) | p | ft | (2,889.50) | | | | |
| 10/2/2015 | County of Marin - Associate Fee (WTRN-4) | 5,000.00 | d | | 5,000.00 | | 5,000.00 | | |
| 10/2/2015 | American Canyon - Associate Fee (WTRN-3) | 5,000.00 | d | | 5,000.00 | | | 5,000.00 | |
| 9/17/2015 | Baja Limo - Congressional Tour (Correction) | (10.00) | p | ft | (10.00) | | | | |
| 10/5/2015 | Lombardi's Catering (Fed Tour Lunch) | (508.78) | p | ft | (508.78) | | | | |
| 10/5/2015 | Lombardi's Catering (Fed Tour Lunch) | (97.42) | p | ft | (97.42) | | | | |
| 10/23/2015 | MMWD - Associate Fee (WTRN-6) | 5,000.00 | d | | 5,000.00 | 5,000.00 | | | |
| 11/10/2015 | NBWR tour lunches | (240.35) | p | st | (240.35) | | | | |
| 1/12/2016 | NBWR meeting room rental | (370.00) | p | rr | (370.00) | | | | |
| Current NBWRA Balance | | 37,398.57 | | | 37,398.57 | - | 16,884.62 | 15,000.00 | 10,000.00 |
| PENDING | | | | | | | | | |
| | WateReuse 2016 Conf Sponsorship (CalCard) | (500.00) | | | (500.00) | | | | |
| Projected Balance | | 36,898.57 | | | 36,898.57 | - | 16,884.62 | 15,000.00 | 10,000.00 |
| | | | | | | MMWD | Marin County | AM | |

| NBWR Reconciliation | |
|----------------------------|------------|
| Beginning Balance | 26,884.62 |
| Deposits | 15,000.00 |
| Interest Earnings | - |
| Payments | (4,486.05) |
| Balance | 37,398.57 |

| | | | | |
|------------|---|-----------|-----------|-----------|
| 26,884.62 | - | 11,884.62 | 10,000.00 | 5,000.00 |
| 15,000.00 | - | 5,000.00 | 5,000.00 | 5,000.00 |
| - | - | - | - | - |
| (4,486.05) | - | - | - | - |
| 37,398.57 | - | 16,884.62 | 15,000.00 | 10,000.00 |

| NBWR Obligations | | | | | | |
|-------------------------------------|------------------------|---------------------|--------------------|----------------|----------------|----------------|
| <u>Vendor</u> | <u>Encumbrances</u> | <u>Paid to date</u> | <u>Adjustments</u> | <u>Balance</u> | <u>Expires</u> | <u>% Spent</u> |
| N/A | | | | | | |
| Total | - | - | - | - | | |
| <u>Project</u> | <u>Unencumbered</u> | <u>Spent</u> | <u>Misc.</u> | <u>Balance</u> | | <u>% Spent</u> |
| Admin Agency Services (Unallocated) | - | - | - | - | | #DIV/0! |
| Admin Agency Services (Room Rental) | - | 740.00 | - | (740.00) | | #DIV/0! |
| Federal Congressional Tour | - | 3,505.70 | - | (3,505.70) | | #DIV/0! |
| State Congressional Tour | - | 240.35 | - | (240.35) | | #DIV/0! |
| Total | - | 4,486.05 | - | (4,486.05) | | |
| Miscellaneous Expenses | | - | | | | |
| | <u>Scheduled costs</u> | <u>Expenses</u> | <u>Adjustments</u> | <u>Balance</u> | | <u>% Spent</u> |
| Total | - | 4,486.05 | - | (4,486.05) | | #DIV/0! |

**Interest
North Bay Water Reuse Authority
as of March 11, 2016**

FY2013/2014

| Period | Date Posted | Amount |
|---------------|--------------------|--------------------|
| 1st Quarter | 10/15/2013 | \$ 1,335.43 |
| 2nd Quarter | 1/15/2014 | \$ 1,445.77 |
| 3rd Quarter | 4/16/2014 | \$ 1,034.70 |
| 4th Quarter | 7/16/2014 | \$ 590.63 |
| Total | | \$ 4,406.53 |

FY2014/2015

| Period | Date Posted | Amount |
|---------------|--------------------|--------------------|
| 1st Quarter | 10/15/2014 | \$ 1,849.53 |
| 2nd Quarter | 1/15/2015 | \$ 2,430.25 |
| 3rd Quarter | 4/16/2015 | \$ 2,256.57 |
| 4th Quarter | 7/15/2015 | \$ 1,682.38 |
| Total | | \$ 8,218.73 |

FY2015/2016

| Period | Date Posted | Amount |
|---------------|--------------------|--------------------|
| 1st Quarter | 10/15/2015 | \$ 1,631.68 |
| 2nd Quarter | 1/15/2016 | \$ 3,371.28 |
| 3rd Quarter | | |
| 4th Quarter | | |
| Total | | \$ 5,002.96 |

NBWRA Board of Directors Meeting

Engineering Report

March 28, 2016

Topics

- Feasibility Report Status
- Report Schedule Challenges

Report Status

Draft Report Schedule

Member Agency Responsibilities

- Staggered 3 to 4 Week Review Periods
 - April 25th : Sections 3, 4 & 5
 - May 9th : Sections 2, 8 & 10
 - May 23rd : Sections 1, 6, & 7
 - June 6th : Executive Summary & Section 9
- Each agency provide single resolved comments for each section
- Specific corrections or suggestions where possible (e.g., not “awkward”)
- TAC member or designated staff:
 - Download section and distribute in the organization
 - Resolve internal agency conflicting comments
 - Return agency comments via SharePoint

NBWRP Phase 2 SharePoint Site

- TAC Members have access to download & upload report sections
- Please test access prior to April 25th

Report Schedule Challenges

- Meet Schedules:
 - Consultant meet draft sections schedules
 - Member Agencies meet review schedules
- Freeze project list for the Program
 - Sections are being written based on January Board approved projects list
 - Recent TAC meetings have changed the list
- Feasibility Study Completion
 - Keep projects from January 2016 project list in the Feasibility Study (Documents all work done to date¹)
 - Complete Sections 5 through 9 with the January project list
 - Conduct CEQA/NEPA only on the final projects selected from the January list after completion of the Feasibility Study
 - Similar to Scoping Studies process

Approved Phase 2 Program January 2016