

**North Bay Water Reuse Authority
Technical Advisory Committee
Meeting Minutes
April 25, 2016**

1. Call to Order and Self Introductions

Chair Healy called the Technical Advisory Committee (TAC) meeting to order at 10:53 a.m. on Monday, April 25, 2016. The meeting was held at Novato City Hall Council Chambers, 901 Sherman Avenue, Novato, CA. Those not available to attend in person, participated via telephone, 1 (602) 567-4030, passcode 1980;
<https://conferencing.brwncauld.com/conference/1980>.

Committee Members Present

Tim Healy, Chair	Napa Sanitation District
Kevin Booker	Sonoma County Water Agency
Ryan Grisso	North Marin Water District
Sandeep Karkal	Novato Sanitary District
Pam Jeane	Sonoma Valley County Sanitation District
Susan McGuire	Las Gallinas Valley Sanitary District
Phil Miller	Napa County

Others Present

Chuck Weir, Program Manager	Weir Technical Services
Ginger Bryant	Bryant & Associates
Mark Millan	Data Instincts
Pilar Oñate-Quintana	The Oñate Group (by telephone)
Mike Savage	Brown and Caldwell
Brad Sherwood	Sonoma County Water Agency
Jake Spaulding	Sonoma County Water Agency
Dawn Taffler	Kennedy Jenks Consultants (by telephone)

2. Approval of the Agenda

The Agenda was unanimously approved.

3. Public Comments

There were no public comments.

4. Consent Calendar

4.a March 28, 2016 TAC Meeting Minutes

The March 28, 2016 Meeting Minutes were unanimously approved as presented.

5. Report from the Program Manager

The Report from the Program Manager included the following items:

5.a Action Items from the March 28, 2016 Meeting

The TAC reviewed the Action Item List and noted that all items were current.

6. Recap Board Meeting

The Board approved the Budget and Member Agency Cost Allocations for FY16/17. SCWA will invoice the member agencies for 50% of the allocations with the understanding that a two-year budget with revised allocations will be presented to the Board at the October 24, 2016 meeting.

7. Phase 2 Issues

The Program Manager described the preferred schedule for finalizing the list of Phase 2 projects:

- June 27, 2016 TAC Meeting – Finalize list of Phase 2 Projects to be included in the EIR/EIS either at Project Level or Programmatic level
- July 25, 2016 Board Meeting – Board approval of final Phase 2 list of Projects for the EIR/EIS
- July 25 – August 31, 2016 – Consultants revise scopes and costs for two-year budget
- September 19, 2016 TAC Meeting – TAC approve two-year budget and cost sharing for FY2016/17 and FY2017/18
- October 24, 2016 Board meeting - Board approve two-year budget and cost sharing for FY2016/17 and FY2017/18

8. Items from Committee, Agency, Staff, or Consultants

There were no additional items.

9. Items for Next Agenda, June 27, 2016 at Novato Sanitary District

Action items included the following:

1. Board approved the previously presented FY2016/17 budget and member agency cost sharing under the conditions described.
2. SCWA issue FY2016/17 invoices for 50% of the allocations approved by the Board on June 1, 2016.
3. Continue the discussion of Phase 2 cost sharing options.

There being no further business, Chair Healy adjourned the meeting at 10:58 a.m.

C:\Users\Chuck\Documents\Weir Technical Services\NBWRA\Agendas\2016\2016-04\2016_04_25_NBWRA_TAC_Minutes.docx