

**North Bay Water Reuse Authority
Technical Advisory Committee
Web Conference Meeting Minutes
July 18, 2016**

1. Call to Order and Self Introductions

In the absence of the Chair and Vice Chair Jeane, Acting Chair Kevin Booker called the Technical Advisory Committee (TAC) meeting to order at 1:00 p.m. on Monday, July 18, 2016. The meeting was a web conference with attendees participating via telephone, 1 (602) 567-4030, passcode 1980; and the web conference link:
<https://conferencing.brwnald.com/conference/1980>.

Committee Members Present

Kevin Booker, Acting Chair	Sonoma Valley County Sanitation District
Sandeep Karkal	Novato Sanitary District
Liz Lewis	Marin County
Drew McIntyre	North Marin Water District
Dan St. John	City of Petaluma
Jeff Tucker	Napa Sanitation District

Others Present

Chuck Weir, Program Manager	Weir Technical Services
Ginger Bryant	Bryant & Associates
Phil Miller	Napa County
David Rabbitt	NBWA Board Chair
Mike Savage	Brown and Caldwell
Brad Sherwood	Sonoma County Water Agency
Jake Spaulding	Sonoma County Water Agency
Dawn Taffler	Kennedy Jenks Consultants
Leah Walker	City of Petaluma

2. Approval of the Agenda

The Agenda was unanimously approved.

3. Public Comments

There were no public comments.

4. Phase 2 Retrospective, Revisions to Project List, Impacts on Program, and Phase 2 Cost Sharing Options

The Program Manager reviewed the information provided in the agenda packet, including the following:

- Consultant and SCWA responsibilities as described by agreement tasks
- Original 3-year Budget approved by the Board each fiscal year
- Changes to the Program, including adding a fourth year and the resulting cost increases
- Changes in the Phase 2 project list from January 2016 to June 2016

- Changes in the cost sharing for the 3-year and 4-year budgets based on changes in project cost percentages
- Cost sharing options and potential impacts on the viability of the program

The TAC discussed various related issues. Leah Walker asked if the reduction in projects will reduce the EIR/EIS costs. Mike Savage indicated that revised costs have not yet been evaluated, but that reductions were possible.

Dan St. John inquired as to the possible impacts with USBR for a reduced project list. Ginger Brant noted the Napa Sonoma Marsh Project in Phase 1 and without a similar environmental enhancement project in Phase 2, the ability to compete for funds is reduced. She also noted that the full federal authorization of \$80 million is not being used, leaving \$6.7 million in funds not used by NBWRA, and potentially available to others.

Kevin Booker asked if there were other projects that could be added to increase the competitive value of Phase 2. There was discussion of Novato Creek and Miller Creek projects. He also inquired about total program costs and cost sharing.

NBWRA Chair David Rabbitt discussed the efforts of the Governance Task Force. He stated that he is interested in working out cost sharing among the agencies and that he wants this program to remain successful with USBR.

Following further discussion the following action items were taken: 1) Phase 2 Board members will be asked to identify their Phase 2 projects at the July 25, 2016 Board meeting; 2) Ginger Bryant will discuss the implications of a reduced list of Phase 2 projects; and 3) the TAC will offer to continue working on cost sharing options with Board direction and input.

5. Items from Committee, Agency, Staff, or Consultants

There were no additional items.

6. Items for Next Agenda, to be announced and to be a web conference meeting

Action items included the following:

1. Board members from Phase 2 agencies will identify their final list of Phase 2 projects for the EIR/EIS at the July 25, 2016 meeting.
2. Ginger Bryant will discuss the implications of a reduced Phase 2 program.
3. The TAC will continue to evaluate cost sharing options with direction and input from the Board.

There being no further business, Acting Chair Booker adjourned the meeting at 2:10 p.m.

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