

North Bay Water Reuse Authority
Board of Directors Meeting
Minutes
March 27, 2017

1. Call to Order

Chair Rabbitt called the meeting to order at 9:45 a.m. on Monday, March 27, 2017. Consultants and others who were unable to attend participated via telephone, 1 (602) 567-4030, access code 2231; and the internet at: <https://Conferencing.brwncauld.com/conference/2231>

2. Roll Call

PRESENT:	David Rabbitt, Chair	Sonoma County Water Agency
	Bill Long, Vice Chair	Novato Sanitary District
	Rabi Elias	Las Gallinas Valley Sanitary District
	Jack Gibson	Marin Municipal Water District
	David Glass	City of Petaluma
	Susan Gorin	Sonoma Valley County Sanitation District
	Steve Hartwig	City of American Canyon
	Belia Ramos	Napa County
	John Schoonover	North Marin Water District
	Jill Techel	Napa Sanitation District

ABSENT: Marin County

OTHERS

PRESENT:	Chuck Weir, Program Manager	Weir Technical Services
	Jack Baker	North Marin Water District
	Kevin Booker	Sonoma County Water Agency
	Ginger Bryant	Bryant & Associates
	Anne Crealock	Sonoma County Water Agency
	Grant Davis	Sonoma County Water Agency
	Brad Elliott	Sonoma County Water Agency
	Rene Guillen	Brown and Caldwell
	Tim Healy	Napa Sanitation District
	Pam Jeane	Sonoma Valley County Sanitation District
	Sandeep Karkal	Novato Sanitary District
	Susan McGuire	Las Gallinas Valley Sanitary District
	Drew McIntyre	North Marin Water District
	Mark Millan	Data Instincts
	Phil Miller	Napa County
	Jim O'Toole	ESA
	Pilar Oñate-Quintana	The Oñate Group (by phone)
	Larry Russell	Marin Municipal Water District (by phone)
	Dan St. John	City of Petaluma
	Mike Savage	Brown and Caldwell
	Brad Sherwood	Sonoma County Water Agency

Jake Spaulding
Paul Sellier
Dawn Taffler
Jeff Tucker
Rocky Vogler
Leah Walker

Sonoma County Water Agency
Marin Municipal Water District
Kennedy Jenks Consultants (by phone)
Napa Sanitation District
North Marin Water District
City of Petaluma

3. Public Comments

There were no comments from the public

4. Introductions

For the benefit of new Director Belia Ramos, Napa County, Board members introduced themselves. .

5. Board Meeting Minutes of December 19, 2016 and January 23, 2017.

A motion by Director Schoonover, seconded by Director Techel, to approve the minutes of the December 19, 2016 and January 23, 2017 meetings was unanimously passed with director Ramos abstaining.

6. Election of Officers

A motion by director Long, seconded by Director Glass, to nominate David Rabbitt as Chair and Jill Techel as Vice Chair for 2017 was passed unanimously.

7. Report from the Chair

a. Consultant Progress Reports

The Board reviewed the consultant progress reports for January and February 2017.

b. Financial Reports

The Board reviewed the Financial Reports for the period ending February 28, 2017.

8. Board Information Requests

Chair Rabbitt provided an update to the Membership Brochure development. The brochure will include: program information, costs on general membership and study and project funding. Its status is pending a resolution on Phase 2 participation and budget issues.

9. Approval of City of American Canyon as a Title XVI Phase 2 Member Agency

Chair Rabbitt summarized City of American Canyon's request to become a Title XVI Phase 2 Member Agency. On February 21, 2017 the City Council agreed to participate in Phase 2 for FY2016/17. A motion by Director Ramos, Seconded by Director Techel to approve City of American Canyon as a Title XVI Phase 2 member was unanimously approved.

10. FY2016/17 Budget – Amend to Include New Member Projects

The FY2016/17 Budget has been modified to include projects for City of American Canyon and Marin Municipal Water District. This includes an increase in costs for engineering to modify the Phase 2 Feasibility Study and a redistribution of cost sharing based on two additional agencies. A motion by director Glass, seconded by Director Gorin, to approve an amendment to the FY2016/17 Budget was unanimously approved.

11. Consideration of Approval of the Phase 1 reconciliation and Reassessment

Jake Spaulding summarized the changes in assessments for Phase 1 based on redistribution of federal funds for project support. A motion by Director Long, seconded by Director Gorin, to approve the Phase 1 Reconciliation and Reassessment was unanimously approved.

12. Program Development, Federal, and State Advocacy Update

Ginger Bryant provided a summary of Program Development and Federal Advocacy, including funding for Title XVI, Title XVI Phase 2 authorization, Title XVI Phase 2 construction grants and NBWRA activities to support Title XVI. She also discussed proposed reductions for the Department of Interior and EPA in the President's FY18/19 budget. She also provided a summary of recent meetings in Washington D.C.

Pilar Oñate-Quintana provided a summary of State Advocacy activities. There are two \$3 billion bonds in the Legislature. One is parks focused and the other is a parks/water hybrid that included \$25 million for recycled water. She discussed efforts by the governor's office to develop long-term statewide water conservation plans and mandates. She has been working with ACWA and WateReuse to develop legislative language to recycled water separately from conservation mandates on potable water. She also discussed AB574 (Quirk) which is intended to better define recycled water use. Lastly she summarized NBWRA Day in Sacramento on March 22, 2017.

13. Engineering, Environmental, and Public Involvement Services Report

Mike Savage discussed the status of the Feasibility Study and which sections would be revised based on the addition of projects for City of American Canyon and Marin Municipal Water District. The next section to be drafted is the Financial Capability section. He also discussed the schedule. Jim O'Toole provided an update on the EIR/EIS process and schedule, with a goal of having the Record of Decision issued by July 2018. Mark Millan summarized outreach activities including assistance with recent trips to Washington D.C. and Sacramento, as well as updates to the brochure and website. There have been major redesigns of the website.

14. Review of NBWRA Title XVI Program Alternatives 1 and 2

Ginger Bryant summarized the differences between Alternatives 1 and 2, including the level of effort for program development, state advocacy, and federal advocacy. She discussed the differences in the budgets for each alternative. Following discussion she requested guidance from the Board for development of the FY2107/18 Budget. Board members all expressed support for Alternative 2, which will be the basis of the FY2017/18 Budget that will be considered at the May 22, 2017 Board meeting. With the program focusing on Title XVI, quarterly meetings will be adequate. Proposed dates for FY17/18 include: July 24, 2017, October 23, 2017, January 22, 2018, and April 23, 2018. Director Gorin noted a potential conflict with the July 24, 2017 meeting. Directors Techel and Glass requested that the Board packets be distributed at least one week before the meetings.

Chair Rabbitt noted that with the approval of new members and finalization of Phase 2's list of projects, that it is time to revise the Memorandum of Understanding (MOU). He directed staff (Weir, Savage, Booker, and Spaulding) to draft revisions for the May 22, 2016 meeting that reflects: completion of Phase 1, addition of new Phase 2 members, and cost sharing for Phase 2.

15. Review of NBWRA Title XVI Program Alternatives 1 and 2

Ginger Bryant discussed the New Water Management Program. The program would be separate from Title XVI activities and would focus on regional water issues such as surface water supplies, storage, groundwater, stormwater, and habitat enhancement. Activities could include similar activities such as Sonoma County Water Agency's (SCWA) efforts on the North Bay Basin Study and Drought Contingency Plans. Efforts to obtain state and federal funding for projects and studies would be key to the program. She further described potential federal and state funding opportunities. Lastly she discussed next steps, including development of a membership brochure, drafting budget and new member materials, and continuing work with SCWA and the Bureau of Reclamation. She noted that additional information will be presented at the May 22, 2017 meeting.

Mike Savage noted that the Drought Contingency Plan application is due April 19, 2017 and that member agencies could participate by providing a list of in-kind services. He will be contacting them soon on this matter.

16. Items for Future Discussion and Action

Items for the next meeting on May 22, 2017 include the following: regular reports, discussion and approval of the FY2017/18 Title XVI Budget, discussion of MOU revisions, and continued discussion on the Water Management Program.

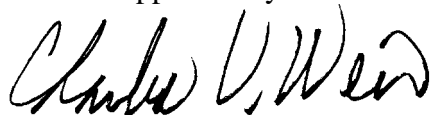
17. Comments from Chair and Board Members

There were no additional comments.

18. Adjournment

Chair Rabbitt adjourned the meeting at 11:41 a.m. The next meeting will be Monday, May 22, 2017 at 9:30 a.m. at Novato City Hall Council Chambers.

Minutes approved by the Board May 22, 2017.



Charles V. Weir
Program Manager