

North Bay Water Reuse Authority
Board of Directors Meeting
Minutes
May 22, 2017

1. Call to Order

Chair Rabbitt called the meeting to order at 9:36 a.m. on Monday, May 22, 2017 at the Novato City Hall Council Chambers, 901 Sherman Avenue, Novato, CA. Members and Consultants unable to attend in person may call in: 1 (602) 567-4030 (Local dialin), 1 (888)227-0011 (Toll Free), Access code: 1988, <https://Conferencing2.brwncauld.com/conference/>

2. Roll Call

PRESENT:	David Rabbitt, Chair	Sonoma County Water Agency
	Jill Techel, Vice Chair	Napa Sanitation District
	Jack Baker	North Marin Water District
	Rabi Elias	Las Gallinas Valley Sanitary District
	Jack Gibson	Marin Municipal Water District
	David Glass	City of Petaluma
	Susan Gorin	Sonoma Valley County Sanitation District
	Steve Hartwig	City of American Canyon
	Bill Long	Novato Sanitary District
	Brad Wagenknecht	Napa County

ABSENT: Marin County

OTHERS

PRESENT:	Chuck Weir, Program Manager	Weir Technical Services
	Kevin Booker	Sonoma County Water Agency
	Ginger Bryant	Bryant & Associates
	Dave Davis	ESA
	Grant Davis	Sonoma County Water Agency
	Robin Gordon	Data Instincts
	Rene Guillen	Brown and Caldwell
	Tim Healy	Napa Sanitation District
	Drew McIntyre	North Marin Water District
	Mark Millan	Data Instincts
	Phil Miller	Napa County
	Jim O'Toole	ESA
	Pilar Oñate-Quintana	The Oñate Group (by phone)
	Larry Russell	Marin Municipal Water District (by phone)
	Dan St. John	City of Petaluma
	Mike Savage	Brown and Caldwell
	Brad Sherwood	Sonoma County Water Agency
	Jake Spaulding	Sonoma County Water Agency
	Paul Sellier	Marin Municipal Water District
	Jeff Tucker	Napa Sanitation District

Rocky Vogler
Leah Walker
Mark Williams

North Marin Water District
City of Petaluma
Las Gallinas Valley Sanitary District

3. Public Comments

There were no comments from the public

4. Introductions

Introductions were not made.

5. Board Meeting Minutes of March 27, 2017.

A motion by Director Gibson, seconded by Director Baker, to approve the minutes of the March 27, 2017 meeting was unanimously approved.

6. Report from the Chair

a. Consultant Progress Reports

The Board reviewed the consultant progress reports for March and April 2017.

b. Financial Reports

The Board reviewed the Financial Reports for the period ending April 30, 2017.

7. Board Information Requests

Chair Rabbitt reported that there are no Board information requests at this time.

8. Proposed FY2017/18 Title XVI Program Budget

Chair Rabbitt reported on the two options that were discussed in detail at the March 27, 2017 meeting. At that time the Board provided direction in support of Alternative 2: the Limited Program. A motion by Vice Chair Techel, seconded by Director Long to approve Alternative 2 for the FY2017/18 Title XVI Program Budget was unanimously approved, with director Gorin abstaining.

With the approval of the FY2017/18 Budget, proposed quarterly meeting dates are:

August 28, 2017

November 27, 2017 (This date is subject to change due to conflicts)

February 26, 2018

May 21, 2018 (Due to Memorial Day Holiday)

9. Proposed Revisions to the Memorandum of Understanding

The Program Manager provided a summary of the recommended changes to the Memorandum of Understanding (MOU). He suggested that if agencies were in the process of reviewing the recommended changes that they should provide them by May 31, 2017. If they have not yet begun their review, it would be more efficient to wait for the next version to review. The intent is to have a second draft available for review in June such that a final version can be presented to the Board at the August 28, 2017 meeting. If the Board approves the revisions, then then, each agency will need to approve the revised MOU and it would become official once two thirds of the agencies have signed it. Board and TAC members asked for assurances that the revisions would include the following: timely exit for Phase 1 agencies to drop to the Associate Member

level, and Phase 2 cost reconciliation at the completion of the Phase 2 projects. The Program Manager was also asked to provide a summary of the proposed changes for agencies to use for their Board and Council meetings.

10. Program Development, Federal, and State Advocacy Update

Ginger Bryant provided a summary of Program Development and Federal Advocacy, including funding for Title XVI, Title XVI Phase 2 authorization, Title XVI Phase 2 construction grants and NBWRA activities to support Title XVI. She noted that they are receiving mixed messages from the new administration. The new WIIN Water Recycling/Title XVI Program for unauthorized projects has been funded at \$10 million. A Funding Opportunity Announcement (FOA) is likely to be issued in June 2017. The Office of Management and Budget has requested advice on making the program more efficient.

Pilar Oñate-Quintana provided a summary of State Advocacy activities. She reported that the Administration has released the final draft of Making Water Conservation a California Way of Life. She summarized the five primary conservation bills of interest to NBWRA. AB 574 (Quirk) is a WaterReuse sponsored bill intended to clarify and update statutes pertaining to definitions of potable reuse. The bill is currently in appropriations. The State Water Board is holding three workshops on the State Revolving Fund Intended Use Plan. Several Board and TAC members expressed concern with the Plan and wanted to make sure that purple pipe projects continue to be eligible for funding and that recycled water is excluded from conservation requirements. There will be a workshop in Oakland on July 13, 2017 on this topic. Director Glass noted that City of Petaluma finances its projects through the sale of recycled water. Leah Walker offered to provide letters from Bay Area Clean Water Agencies (BACWA) and the Western Recycled Water Coalition. Grant Davis also noted that NBWRA needs to push for criteria that support multiple small and medium sized projects that provide many benefits and not just base criteria on total yield. State-level tours are currently under discussion to include State Water Board members Moore and Esquivel and legislative tours for area member and/or new staff.

11. Engineering, Environmental, and Public Involvement Services Report

Mike Savage provided a summary on the Phase 2 Feasibility Study Report. He noted that all sections have been revised to include Marin Municipal Water District and City of American Canyon. They will be meeting on May 11, 2017 with USBR to discuss the Report review process. He anticipates FOAs for new and existing grant programs this year.

Jim O'Toole provided a summary of the plans for completing the EIR/EIS by June 2018. EIR/EIS scoping meetings will be held in late May and June in Novato, Petaluma, Sonoma, Napa, and American Canyon. An administrative draft should be available in September 2017. At the August 28, 2017 Board meeting there will be an update on scoping and key technical issues.

12. Review of Water Management Program

Ginger Bryant discussed the New Water Management Program. The program would be separate from Title XVI activities and would focus on regional water issues such as surface water supplies, storage, groundwater, stormwater, and habitat enhancement. She thanked the member agencies for the information they provided for developing the Basin Study and Drought Contingency Plan application that has been submitted. She noted that a FY2017/18 budget for

this program is in development and will depend on grants that are received. The funding is through WaterSMART, but is not part of Title XVI.

13. Items for Future Discussion and Action

Kevin Booker noted that the Water Agency needs to enter into an agreement with USBR for its costs for administering the Phase 2 program. That agreement will be on the August 28, 2017 Board Agenda. Other items for that meeting include the revised MOU, USBR review of the Feasibility Study, Phase 2 construction grant application, and an EIR/EIS Update.

14. Comments from Chair and Board Members

There were no additional comments.

15. Adjournment

Chair Rabbitt adjourned the meeting at 11:00 a.m. The next meeting will be Monday, August 28, 2017, 2017 at 9:30 a.m. at Novato City Hall Council Chambers.

Minutes approved by the Board August 28, 2017.



Charles V. Weir
Program Manager

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