

**North Bay Water Reuse Authority**  
**Board of Directors Meeting**  
**Minutes**  
**September 21, 2015**

**1. Call to Order**

Chair Rabbitt called the meeting to order at 9:37 a.m. on Monday, September 21, 2015 at the Novato Sanitary District, 500 Davidson Street, Novato, CA 94945. Consultants and others who were unable to attend participated via telephone, 1-866-906-7447, passcode 2428170#.

**2. Roll Call**

<b>PRESENT:</b>	David Rabbitt, Chair	Sonoma County Water Agency
	Bill Long, Vice Chair	Novato Sanitary District
	Keith Caldwell	Napa County
	Rabi Elias	Las Gallinas Valley Sanitary District
	Jack Gibson	Marin Municipal Water District
	Mike Healy	City of Petaluma
	Tim Healy	Napa Sanitation District
	Jason Holley	City of American Canyon (by telephone)
	Pam Jeane	Sonoma Valley County Sanitation District
	John Schoonover	North Marin Water District

**ABSENT:** Steve Kinsey, Marin County

**OTHERS**

<b>PRESENT:</b>	Chuck Weir, Program Manager	Weir Technical Services
	Kevin Booker	Sonoma County Water Agency
	Erik Brown	Novato Sanitary District
	Ginger Bryant	Bryant & Associates
	Grant Davis	Sonoma County Water District
	Sandeep Karkal	Novato Sanitary District
	Drew McIntyre	North Marin Water District
	Mark Millan	Data Instincts
	Phillip Miller	Napa County
	Pilar Oñate-Quintana	The Oñate Group
	Larry Russell	Marin Municipal Water District
	Mike Savage	Brown & Caldwell
	Jake Spaulding	Sonoma County Water Agency
	Dawn Taffler	Kennedy Jenks Consultants
	Leah Walker	City of Petaluma
	Mark Williams	Las Gallinas Valley Sanitary District

**3. Public Comments**

There were no comments from the public

**4. Introductions**

Introductions were made as there were several new people in attendance.

## **5. Board Meeting Minutes of July 27, 2015.**

A motion by Director Schoonover, seconded by Director Caldwell to approve the July 27, 2015 minutes was unanimously approved.

## **6. Report from the Program Manager**

### **a. Consultant Progress Reports**

The Board reviewed the consultant progress reports for June 2015. The Program Manager highlighted the remaining agenda items.

## **7. Financial Reports for the Period Ending June 30, 2015 and August 31, 2015**

The Board reviewed the Financial Reports and noted that all expenses for Fiscal Year 2014/15 were well within budget. Expenses for Fiscal Year 2015/16 are also tracking within budget.

## **8. Program Development, Federal, and State Advocacy Update**

Pilar Oñate-Quintana discussed state issues including a summary of this session's bills approved and supported by NBWRA. She discussed a possible emerging issue that environmental non-governmental organizations in southern California seem to be supporting Direct Potable Reuse projects over purple pipe projects and that could, if this issue gains momentum, have a negative impact on future state funding for some NBWRA projects. She also discussed plans for a tour for state legislative staff.

Ginger Bryant discussed program development and federal issues, including the very successful Congressional tour, Phase 2 authorization issues, Re-Act legislation, and new outreach efforts. Outreach efforts including a new website, [www.westernwaterpriorities.org](http://www.westernwaterpriorities.org), and social media presences on Facebook and Twitter. The outreach efforts are to all western states and are intended to support the provisions in Re-Act: RIFIA loans, expanded WaterSMART grants for storage, water recycling and management projects and Transfer of Title provisions. In addition the outreach efforts support Title XVI reform to allow non-authorized projects to compete for grants. She also discussed plans for the next trip to Washington D.C. in the fall.

## **9. Outreach Program Update.**

Mark Millan provided an update for the Board. He provided a demonstration of the new [westernwaterpriorities.org](http://westernwaterpriorities.org) website and distributed flyers and business cards that can be used to publicize the efforts. Chair Rabbitt noted that this is a new effort that he discussed with other Board members and approved. A total of \$25,000 was added to Data Instincts budget from unused triple bottom line funding and although this increases Data Instincts budget by \$25,000, this is a reallocation of existing financial resources and resulted in no changes to the total budget or member agency costs.

## **10. Workshop – North Bay Water Reuse Program Phase 2**

Mike Savage and Dawn Taffler discussed the following topics: Extended storage study scope and approach; overview of findings for Napa Sanitation District, Sonoma Valley County Sanitation District, City of Petaluma, and Novato Sanitary District; and insights gained through the process. They discuss the creation of specific fact sheets for each agency that summarize their options and are intended to be used to assist their boards in finalizing projects for the EIR/EIS. It was noted that some projects will be eligible for Title XVI funding and others will need to be funded through other sources that are currently in development.

## **11. Direction from Board Regarding Communication, Regional Participation and Related Issues**

Chair Rabbitt let a discussion on these issues. The goal would be a unified approach for water management and recycling projects for the North Bay Region in order to capitalize on both the strength of the organization, be inclusive of new members, and position for future funding opportunities. Vice Chair Long suggested a workshop to discuss these issues, in addition to how to incorporate current and future projects in studies and potential impacts on the budget for the Phase 2 EIR/EIS. Director Elias asked how agencies not currently participating in Phase 2 could ultimately participate. That topic would also be included in the workshop discussion.

There was also discussion regarding increasing communications and the possibility of holding Board meetings concurrent with TAC meetings. Currently, the Board meets four times per year in January, April, July, and October. The TAC meets immediately after the Board meetings to summarize action items. The TAC also meets the month before Board meetings to develop items for action by the Board. Following discussion, the Board members supported the idea of holding joint Board/TAC meetings for planning purposes in the months prior to the four regular Board meetings. The Program Manager noted that adding these additional meetings for the Board would not have any impact on the budget.

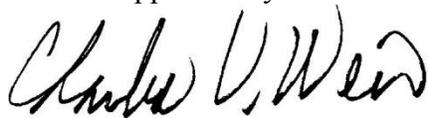
It was agreed that the consultants would develop framework alternatives in support of the direction provided by the Board and be prepared to discuss them at the October 26, 2015 Board meeting. It was also agreed that the December 14, 2015 TAC meeting would be modified to include the Board.

As action items, for the October 26, 2015 meeting the consultant team will develop alternatives for consideration in a possible workshop to be held before the end of 2015; and the December 14 meeting will be a combined Board/TAC meeting.

## **12. Adjournment**

Chair Rabbitt adjourned the meeting at 12:10 p.m. The next meeting will be Monday, October 26, 2015 at 9:30 a.m. at Novato City Hall Council Chambers.

Minutes approved by the Board October 26, 2015.



Charles V. Weir  
Program Manager