

**North Bay Water Reuse Authority
Board of Directors Meeting
Minutes
December 14, 2015**

1. Call to Order

Chair Rabbitt called the meeting to order at 9:37 a.m. on Monday, December 14, 2015 at the Novato City Hall Council Chambers, 901 Sherman Avenue, Novato, CA 94945. Consultants and others who were unable to attend participated via telephone, 1 (602) 567-4030, passcode 1980; <https://conferencing.brwncauld.com/conference/1980>.

2. Roll Call

PRESENT:	David Rabbitt, Chair	Sonoma County Water Agency
	Bill Long, Vice Chair	Novato Sanitary District
	Keith Caldwell	Napa County
	Rabi Elias	Las Gallinas Valley Sanitary District
	Jack Gibson	Marin Municipal Water District
	Susan Gorin	Sonoma Valley County Sanitation District
	Mike Healy	City of Petaluma
	Jason Holley	City of American Canyon (by telephone)
	John Schoonover	North Marin Water District
	Jill Techel	Napa Sanitation District

ABSENT: Marin County

OTHERS

PRESENT:	Chuck Weir, Program Manager	Weir Technical Services
	Kevin Booker	Sonoma County Water Agency
	Ginger Bryant	Bryant & Associates
	Jennifer Burke	City of Santa Rosa
	Grant Davis	Sonoma County Water District
	Tim Healy	Napa Sanitation District
	Sandeep Karkal	Novato Sanitary District
	Susan McGuire	Las Gallinas Valley Sanitary District
	Drew McIntyre	North Marin Water District
	Mark Millan	Data Instincts
	Phillip Miller	Napa County
	Jim O'Toole	ESA
	Larry Russell	Marin Municipal Water District (by telephone)
	Mike Savage	Brown & Caldwell
	Paul Sellier	Marin Municipal Water District
	Brad Sherwood	Sonoma County Water Agency
	Jake Spaulding	Sonoma County Water Agency
	Dan St. John	City of Petaluma
	Dawn Taffler	Kennedy Jenks Consultants (by telephone)
	Melanie Tan	Kennedy Jenks Consultants
	Jeff Tucker	Napa Sanitation District

Leah Walker
Robert Wilson

City of Petaluma
City of Petaluma

3. Public Comments

There were no comments from the public

4. Introductions

Introductions were made for the benefit of those on the telephone.

5. Board Meeting Minutes of October 26, 2015.

A motion by Director Schoonover, seconded by Director Techel to approve the October 26, 2015 minutes was unanimously approved.

6. Report from the Program Manager

The Board reviewed the consultant progress reports for October and November 2015. The Program Manager highlighted the remaining agenda items.

a. Consultant Progress Reports

The Board reviewed the consultant progress reports for October and November 2015.

7. Financial Report for the Period Ending November 30, 2015

The Board reviewed the Financial Report and noted expenses for Fiscal Year 2015/16 are tracking within budget.

8. Program Development, Federal, and State Advocacy Update

On Behalf of Pilar Oñate-Quintana, Ginger Bryant discussed state issues including bills of interest to NBWRA. She is working with WateReuse on a comment letter for SB 163 (Hertzberg), which would prohibit wastewater discharges to the ocean and likely to San Francisco Bay.

Ginger Bryant discussed program development and federal issues: Construction Funding, Feasibility Studies, Phase 2 Construction Authorization, RE-Act Legislative Activities, and RE-Act Outreach Efforts. NBWRA received a \$450,000 grant from USBR in May 2015 toward the feasibility study. Huffman and Feinstein both have bills that include funding programs.

9. Outreach Program Update.

Mark Millan provided an update for the Board. He also discussed the upcoming WateReuse conference in Santa Rosa, March 13-15, 2016 and that he would be asking the TAC to support NBWRA's sponsorship of the conference in the amount of \$500.

10. NBWRP Engineering Report

Mike Savage discussed the following topics:

- Status Update
- Project Lists
- Cost Summary
- Agency Allocation of Projects
- Expanded Phase 2

The list of projects appears to be finalized and is scheduled to be approved by the Board at the January 25, 2016 meeting. There was discussion as to the evolution of the program from Title XVI only projects to non-Title XVI projects and additional funding opportunities. There are now three categories of Phase 2 projects: Title XVI Project Level EIR/EIS, Non-Title XVI Project Level EIR/EIS, and Programmatic Level. There was also discussion regarding the possibility of projects moving from Programmatic and/or non-Title XVI to Title XVI is the EIR/EIS analysis shows some projects to be more suitable than others.

11. Approve Changes to Program to Include Feasibility Analysis of Non-title XVI Projects and Pursuit of Non-Title XVI Funding

The Program Manager reviewed the evolution of the program and the need for the Board to approve the changes as they are policy related. A motion by Chair Rabbitt, seconded by Director Long to approve changes to the Program to include feasibility analysis of non-Title XVI Projects and Pursuit of non-Title XVI Funding was unanimously approved. This action also directed the consultant team to provide possible budget impacts for FY2016/17 and beyond at the January 25, 2015 meeting.

12. Joint Board and TAC Work Session: NBWRA Beyond Phase 2

Ginger Bryant led the Board and TAC in a discussion of the Program's Goals and Objectives and the pros and cons of expanding the program beyond Phase 2. Following discussion, Bryant presented possible changes to the Memorandum of Understanding Purpose Statement and the Objectives. Director Long suggested the possibility of including a goal of zero discharge to San Pablo Bay in the Purpose Statement. Director Gorin expressed a desire to make sure changes to not lead to projects that are contrary to the Program's intent. She also wants to continue to focus on a regional approach. Director Gorin and others expressed a desire to keep recycled water in the objectives or provide a definition of "total water management" that includes water recycling. Director Elias suggested adding public education to the objectives. Director Techel requested additional information on non-Title XVI state and federal funding opportunities at the January 25, 2016 meeting.

Lastly, Bryant indicated that the January 25, 2016 Work Session will focus on Alternatives for Engagement and Participation.

13. Consider the Continuation of Joint Board and TAC Meetings and Workshops through the Remainder of FY2015/16

The Program Manager reviewed the current schedule and the plans for upcoming work sessions and indicated the at this time only the March 28, 2016 meeting needs to be changed from TAC-only to both Board and TAC meetings. The June 27, 2016 TAC meeting does not need to be changed at this time. Board members concurred that the joint work sessions were useful and should be continued. A motion by Director Long, seconded by Chair Rabbitt to change the March 28, 2016 TAC meeting to Board and TAC meetings was unanimously approved.

14. Adjournment

Chair Rabbitt adjourned the meeting at 11:23 a.m. The next meeting will be Monday, January 25, 2016 at 9:30 a.m. at Novato City Hall Council Chambers.

Minutes approved by the Board January 25, 2016.

A handwritten signature in black ink, appearing to read "Charles V. Weir". The signature is written in a cursive style with a large initial "C".

Charles V. Weir
Program Manager

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