

**North Bay Water Reuse Authority
Technical Advisory Committee
Meeting Minutes
January 26, 2015**

1. Call to Order and Self Introductions

Chair Healy called the Technical Advisory Committee (TAC) meeting to order at 11:26 a.m. on Monday, January 26, 2015. The meeting was held at Sonoma County Water Agency, 404 Aviation Boulevard, Santa Rosa, CA. For consultants and others not able to attend in person a conference call number was available, 1-866-906-7447, passcode 2428070#.

Committee Members Present

Tim Healy, Chair	Napa Sanitation District
Grant Davis	Sonoma County Water Agency
Pam Jeane	Sonoma Valley County Sanitation District
Sandeep Karkal	Novato Sanitary District
Drew McIntyre	North Marin Water District
Phillip Miller	Napa County
Dan St. John	City of Petaluma

Others Present

Chuck Weir, Program Manager	Weir Technical Services
Kevin Booker	Sonoma County Water Agency
Ginger Bryant	Bryant & Associates
Jenny Gain	Brown and Caldwell
Jason Holley	City of American Canyon (via telephone)
Mark Millan	Data Instincts
Mike Savage	Brown and Caldwell
John Schoonover	North Marin Water District
Jake Spaulding	Sonoma County Water Agency
Dawn Taffler	Kennedy Jenks Consultants
Jeff Tucker	Napa Sanitation District
Leah Walker	City of Petaluma

2. Approval of the Agenda

The TAC unanimously approved the agenda as presented.

3. Public Comments

There were no public comments.

4. Consent Calendar

4.a December 15, 2014 TAC Meeting Minutes

The December 15, 2014 TAC Meeting Minutes were unanimously approved as presented.

5. Report from the Program Manager

The Report from the Program Manager included the following items:

5.a Action Items from the December 15, 2014 Meeting

The TAC reviewed the Action Item List and noted that all items were current.

6. Summarize Board Meeting and List Action Items

Items for the next agenda include: 1) an updated 2014 Recycled Water Report using a standard format and adding flow discharged to receiving waters, and 2) draft FY2015/16 Budget.

7. Request from City of American Canyon to join NBWRA to Participate in Phase 2

Jason Holley discussed a tech memo that is in development that describes a possible storage project at Jameson Ranch in conjunction with Napa San. The tech memo should be available shortly. It will be reviewed by Tim Healy and then forwarded to the Program Manager. As an action item, the program Manager and consultant team will review the project and determine possible Feasibility Study scope and budget impacts. If necessary, a TAC conference call meeting will be scheduled prior to the March 23, 2015 meeting to resolve any issues such that a draft budget can be presented to the TAC in March.

8. Possible Change in Dates of September 28, 2015 TAC and December 21, 2015 Board/TAC meetings

Following discussion, as an action item, the TAC approved dates as follows: September 21, 2015 TAC meeting and December 14, 2015 Board/TAC meetings.

9. Items from Committee, Agency, Staff, or Consultants

There were no additional items discussed.

10. Items for Next Agenda, March 23, 2015 at Novato Sanitary District

Action items included the following:

1. Update the 2014 Recycled Water Report
2. Draft FY2015/16 Budget
3. Resolve the City of American Canyon Phase 2 Project issue. This may require a special TAC meeting conference call prior to the March 23, 2015 meeting.
4. Rescheduled meeting dates include: September 21, 2015 TAC meeting and December 14, 2015 Board/TAC meetings.

There being no further business, Chair Healy adjourned the meeting at 11:53 a.m.