

**North Bay Water Reuse Authority  
Technical Advisory Committee  
Meeting Minutes  
September 21, 2015**

**1. Call to Order and Self Introductions**

Chair Jeane called the Technical Advisory Committee (TAC) meeting to order at 12:20 p.m. on Monday, September 21, 2015. The meeting was held at Novato Sanitary District, 500 Davidson Street, Novato, CA 94945. Self-introductions were made.

Committee Members Present

Tim Healy	Napa Sanitation District
Kevin Booker	Sonoma County Water Agency
Sandeep Karkal	Novato Sanitary District
Drew McIntyre	North Marin Water District
Phillip Miller	Napa County
Leah Walker	City of Petaluma
Mark Williams	Las Gallinas Valley Sanitary District

Others Present

Chuck Weir, Program Manager	Weir Technical Services
Ginger Bryant	Bryant & Associates
Mark Millan	Data Instincts
Mike Savage	Brown and Caldwell
Jake Spaulding	Sonoma County Water Agency
Dawn Taffler	Kennedy Jenks Consultants

**2. Approval of the Agenda**

The TAC unanimously approved the agenda as presented.

**3. Public Comments**

There were no public comments.

**4. Consent Calendar**

**4.a July 27, 2015 TAC Meeting Minutes**

The July 27, 2015 TAC Meeting Minutes were unanimously approved.

**5. Report from the Program Manager**

The Report from the Program Manager included the following items:

**5.a Action Items from the May 11, 2015 Meeting**

The TAC reviewed the Action Item List and noted that all items were current.

**6. Recap Board Meeting**

The TAC reviewed the Board meeting including plans for a workshop to discuss a unified approach for water management and recycling projects for the North Bay Region in order to capitalize on both the strength of the organization, be inclusive of new members, and position

NBWRA for future funding opportunities. The workshop will discuss these issues, in addition to how to incorporate current and future projects in studies and potential impacts on the budget for the Phase 2 EIR/EIS. Preferably the workshop will occur before the end of the year. As an action item, the consultant team will develop an outline for the workshop for the Board to consider at the October 26, 2015 Board meeting.

The TAC also discussed plans for including the Board in the TAC meetings currently held the month before the regular Board meetings. It was noted that all agencies may not support that due to the time commitment. As an action item the December 14, 2015 TAC meeting will be modified to include the Board.

#### **7. Logistics for October 8, 2015 State Tour**

Plans for the October 8, 2015 tour were discussed. It will be very similar to the recent Congressional tour.

#### **8. Final Distribution of Unused SCWA Phase 1 Funds**

SCWA staff noted that the total value of unused funds is still being finalized. There was also discussion regarding unused administrative funds and how to redistribute that to the Phase 1 participating agencies. As an action item, SCWA will send a memo to the TAC by October 15, 2015 for an email vote by the TAC such that an action item can be included on the October 26, 2015 Board meeting agenda.

#### **9. Items from Committee, Agency, Staff, or Consultants**

There were no additional items discussed.

#### **10. Items for Next Agenda, October 26, 2015 at Novato City Hall Council Chambers**

Action items included the following:

1. Develop an outline for a workshop for the Board to consider.
2. Change the December 14, 2015 meeting to a Board and TAC meeting.
3. Send a memo to the TAC by October 15, 2015 to finalize distribution of unused SCWA Phase 1 funds.

There being no further business, Chair Healy adjourned the meeting at 1:10 p.m.