

**North Bay Water Reuse Authority
Board of Directors Meeting
Minutes
January 25, 2016**

1. Call to Order

Chair Rabbitt called the meeting to order at 9:41 a.m. on Monday, January 25, 2016 at the Novato City Hall Council Chambers, 901 Sherman Avenue, Novato, CA 94945. Consultants and others who were unable to attend participated via telephone, 1 (602) 567-4030, passcode 1980; <https://conferencing.brwncaid.com/conference/1980>.

2. Roll Call

PRESENT:	David Rabbitt, Chair	Sonoma County Water Agency
	Bill Long, Vice Chair	Novato Sanitary District
	Keith Caldwell	Napa County
	Jack Gibson	Marin Municipal Water District
	Susan Gorin	Sonoma Valley County Sanitation District
	Tim Healy	Napa Sanitation District
	Susan McGuire	Las Gallinas Valley Sanitary District
	John Schoonover	North Marin Water District
	Leah Walker	City of Petaluma

ABSENT: Marin County, City of American Canyon

OTHERS

PRESENT:	Chuck Weir, Program Manager	Weir Technical Services
	Jack Baker	North Marin Water District
	Kevin Booker	Sonoma County Water Agency
	Ginger Bryant	Bryant & Associates
	Grant Davis	Sonoma County Water District
	Robin Gordon	Data Instincts
	Pam Jeane	Sonoma County Valley Sanitation District
	Sandeep Karkal	Novato Sanitary District
	Drew McIntyre	North Marin Water District
	Mark Millan	Data Instincts
	Phillip Miller	Napa County
	Pilar Oñate-Quintana	The Oñate Group
	Jim O’Toole	ESA
	Larry Russell	Marin Municipal Water District (by telephone)
	Mike Savage	Brown & Caldwell (by telephone)
	Jake Spaulding	Sonoma County Water Agency
	Jeff Tucker	Napa Sanitation District

3. Public Comments

There were no comments from the public

4. Introductions

Introductions were not made.

5. Board Meeting Minutes of December 14, 2015.

A motion by Director Schoonover, seconded by Director Gorin to approve the December 14, 2015 minutes was unanimously approved.

6. Report from the Program Manager

The Board reviewed the consultant progress reports for December 2015. The Program Manager highlighted the remaining agenda items.

a. Consultant Progress Reports

The Board reviewed the consultant progress reports for December 2015.

7. Financial Report for the Period Ending December 31, 2015

The Board reviewed the Financial Report and noted expenses for Fiscal Year 2015/16 are tracking within budget. Drew McIntyre inquired about the percent remaining column and the Program Manager indicated he would check and bring an updated version to the next meeting.

8. Program Development, Federal, and State Advocacy Update

Pilar Oñate-Quintana, discussed state issues. She highlighted activities in 2015, including: NBWRA Day in Sacramento 2015, draft guidelines for recycled water funding, activities with WateReuse, state legislative staff tour, state dynamics as related to federal efforts, and legislative efforts including SB163. She highlighted planned activities for 2016, including: March 9, 2016 NBWRA Day in Sacramento, NBWRA's letter on SB163, monitoring the introduction on new bills, budget negotiations, the Governor's efforts on the Delta tunnels, stormwater management funding, and possible changes in the Legislature as a result of the November election.

Ginger Bryant discussed program development and federal issues, including: how the Phase 2 list of projects has evolved from "purple pipe" projects to treatment, storage, environmental enhancement, distribution, groundwater management, and stormwater management; Phase 2 construction authorization; plans for Washington D.C. meetings; RE-Act activities; and RE-Act outreach to other western states.

Pilar Oñate-Quintana and Ginger Bryant gave an update on state and federal funding opportunities for Phase 2 projects, including: a possible State constitutional amendment to ease Proposition 218 restrictions; the Meral Bond; greenhouse gas funding; Title XVI and various WaterSMART grant programs; RIFIA loans through RE-ACT; WIFIA loans; and other loan programs through federal agencies such as EPA, USDA, FEMA, and the Economic Development Administration.

Chair Rabbitt discussed the White House Water Summit that is being planned as part of World Water Day.

9. Outreach Program Update.

Mark Millan provided an update for the Board. He also discussed the upcoming WateReuse conference in Santa Rosa, March 13-15. NBWRA is a sponsor and there will be a booth featuring NBWRA's projects. NBWRA presentations will be on March 14, 2016.

10. NBWRP Engineering Report

Mike Savage discussed the final list of Phase 2 Projects that are to be considered by the Board for approval in Agenda Item No. 11 as well as the next activities.

11. Approve Final List of Phase 2 Projects

Director Caldwell noted that the MST projects would likely not be built as there were insufficient users. He wanted to make sure that cost sharing would be adjusted accordingly. Once the EIR/EIS is issued the cost sharing will be adjusted based on the final estimated costs of each agency's projects. Deletion of the MST projects from the Title XVI list would also allow other projects shown as non-Title XVI or Programmatic Level could be moved to the Title XVI list. A motion by Director Long, Seconded by Director Gorin to approve the Final List of Phase 2 Projects was unanimously approved.

12. Joint Board and TAC Work Session: NBWRA Beyond Phase 2

Ginger Bryant led the Board and TAC in a discussion of Alternatives for Engagement and Participation. She provided a summary from the December 14, 2015 Work Session, including possible changes to the Purpose and Objectives from the Memorandum of Understanding (MOU). There was discussion about the concept of not discharging to rivers or San Pablo Bay and how to accommodate that goal in the MOU without creating an opportunity for that becoming a mandate.

She then led a discussion of possible different levels of membership based on services received. She listed the various services, including: program development, technical support, public information support, grant support, technical analysis of projects, environmental support, program management, and lead agency administration. There was discussion regarding engaging other organizations not yet part of NBWRA. These could include water and wastewater agencies, counties, cities, non-profit organizations, and resource conservation districts, among others. It was agreed that changes to membership and cost sharing would require modifications to the MOU and that would be the primary topic of the March 28, 2016 meeting.

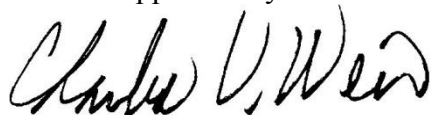
13. Consider the Continuation of Joint Board and TAC Meetings and Work Sessions through the Remainder of FY2015/16

At the December 14, 2015 meeting, the Board approved holding joint Board and TAC meetings and a Work Session at the March 28, 2016 meeting. The Board was asked to affirm that decision. A motion by Director Gorin, seconded by Director Long to hold joint Board and TAC meetings and a Work Session at the March 28, 2016 meeting was unanimously approved.

14. Adjournment

Chair Rabbitt adjourned the meeting at 11:32 a.m. The next meeting will be Monday, March 28, 2016 at 9:30 a.m. at Novato City Hall Council Chambers.

Minutes approved by the Board March 28, 2016.



Charles V. Weir
Program Manager

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