

**North Bay Water Reuse Authority**  
**Board of Directors Meeting**  
**Minutes**  
**March 28, 2016**

**1. Call to Order**

Chair Rabbitt called the meeting to order at 9:44 a.m. on Monday, March 28, 2016 at the Novato City Hall Council Chambers, 901 Sherman Avenue, Novato, CA 94945. Consultants and others who were unable to attend participated via telephone, 1 (602) 567-4030, passcode 1980; <https://conferencing.brwncaid.com/conference/1980>.

**2. Roll Call**

<b>PRESENT:</b>	David Rabbitt, Chair	Sonoma County Water Agency
	Bill Long, Vice Chair	Novato Sanitary District
	Keith Caldwell	Napa County
	Rabi Elias	Las Gallinas Valley Sanitary District
	David Glass	City of Petaluma
	Susan Gorin	Sonoma Valley County Sanitation District
	Liz Lewis	Marin County
	John Schoonover	North Marin Water District
	Paul Sellier	Marin Municipal Water District
	Jill Techel	Napa Sanitation District

**ABSENT:** City of American Canyon

**OTHERS**

<b>PRESENT:</b>	Chuck Weir, Program Manager	Weir Technical Services
	Jack Baker	North Marin Water District
	Kevin Booker	Sonoma County Water Agency
	Ginger Bryant	Bryant & Associates
	Jennifer Burke	City of Santa Rosa
	Jill Chamberlain	Brown and Caldwell
	Robin Gordon	Data Instincts
	David Graves	Napa Sanitation District
	Tim Healy	Napa Sanitation District
	Pam Jeane	Sonoma Valley County Sanitation District
	Sandeep Karkal	Novato Sanitary District
	Susan McGuire	Las Gallinas Valley Sanitary District
	Drew McIntyre	North Marin Water District
	Phillip Miller	Napa County
	Pilar Oñate-Quintana	The Oñate Group (by telephone)
	Larry Russell	Marin Municipal Water District
	Mike Savage	Brown and Caldwell
	Dan St. John	City of Petaluma
	Dawn Taffler	Kennedy Jenks Consultants (by telephone)
	Melanie Tan	Kennedy Jenks Consultants (by telephone)

Jeff Tucker  
Leah Walker

Napa Sanitation District  
City of Petaluma

### **3. Public Comments**

There were no comments from the public

### **4. Introductions**

Introductions were made for the benefit of new participants.

### **5. Board Meeting Minutes of January 25, 2016.**

A motion by Director Schoonover, seconded by Director Gorin to approve the January 25, 2016 minutes was unanimously approved.

### **6. Report from the Program Manager**

The Board reviewed the consultant progress reports for January and February 2016. The Program Manager highlighted the remaining agenda items.

#### **a. Consultant Progress Reports**

The Board reviewed the consultant progress reports for January and February 2016.

### **7. Financial Report for the Period Ending February 29, 2016**

The Board reviewed the Financial Report and noted expenses for Fiscal Year 2015/16 are tracking within budget.

### **8. Program Development, Federal, and State Advocacy Update**

The following items were discussed: State Advocacy, Program Development and Federal Advocacy, and the White House Water Summit.

Pilar Oñate-Quintana discussed State Advocacy and covered the following topics: leadership changes in the Assembly, an estimated \$3.6 billion State budget surplus, summary of the March 9, 2016 NBWRA Day in Sacramento, possible constitutional amendment (ACA 8) to assist local water and wastewater agencies, SB 163 (Hertzberg) banning ocean discharges, and AB 2022 (Gordon) allowing agencies to bottle and distribute advanced purified recycled water for educational purposes.

Ginger Bryant provided an update on federal and state advocacy including: Phase 2 Construction Authorization, S.2533 and other Legislation, Western Water Priorities outreach and the White House Water Summit. The language issue for Phase 2 construction authorization had been resolved to NBWRA's satisfaction. S.2533 includes all key provisions of RE-Act that NBWRA has advocated. Efforts continue with Western Waters Priorities and other states and organizations in the support of other legislation. A possible late spring trip to Washington D.C. is in the planning stages. The White House Water Summit's goals and commitments were also discussed. A total \$250 million has been identified for the North Bay Water Reuse Program. Bryant thanked Chair Rabbitt for his efforts at the Water Summit. Lastly Chair Rabbitt discussed the White House Water Summit that he attended.

## **9. Outreach Program Update.**

Robin Gordon provided an update for the Board. She discussed their efforts to update materials and present the Program at an Exhibitor Booth at the California WaterReuse Conference, updated materials for Salt Marsh Tour, Western Water Priorities social media updates in support of S.2533, White House Water Summit press release and distribution, and updated packet materials for the USBR Tour on March 30, 2016.

## **10. Engineering, Environmental, and Public Involvement Services Report**

Mike Savage and Lisa Chamberlain discussed the Feasibility Report status and the report schedule challenges. There are ten chapters to the report in various stages of completion. The schedule anticipates completion of the report by early July 2016. Up to three sections will be distributed to the member agencies for review in staggered 3-4 week periods to allow adequate time for member agency review. They asked that each agency submit one set of combined comments.

## **11. Joint Board and TAC Work Session: NBWRA Beyond Phase 2**

Chair Rabbitt gave a presentation on Beyond Phase 2 Summary and Moving Forward. He provided a summary of NBWRA accomplishments to date. Since its inception NBWRA has received \$34.75 Million in state and federal funding and the agencies have invested \$9.85 Million in supporting the program and studies. NBWRA has had numerous positive impacts on federal and state policy and funding. The program is viewed as a model by federal and state agencies.

Chair Rabbitt provided a brief summary of the past work sessions including the Program's purpose and objectives and alternatives for engagement and participation. He discussed the value that the Program has added to the region including a regional identity, providing a forum for collaboration, and economies of scale for participation.

He then noted limitations with the current governance structure and cited examples. A different structure is likely needed to better obtain funding outside of Title XVI. He discussed two concurrent tasks. The first is to continue the ongoing Title XVI program and the second is a Restructuring Governance Task Force. The Task Force would include NBWRA Board members who would investigate options and provide guidance on restructuring NBWRA.

Board members thanked Chair Rabbit for the presentation and asked if the program would continue to focus on the North Bay. Chair Rabbitt indicated that was likely the case.

## **12. Adjournment**

Chair Rabbitt adjourned the meeting at 10:54 a.m. The next meeting will be Monday, April 25, 2016 at 9:30 a.m. at Novato City Hall Council Chambers.

Minutes approved by the Board April 25, 2016.



Charles V. Weir  
Program Manager

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