

North Bay Water Reuse Authority
Board of Directors Meeting
Minutes
October 24, 2016

1. Call to Order

Chair Rabbitt called the meeting to order at 9:38 a.m. on Monday, October 24, 2016 at the Novato City Hall Council Chambers, 901 Sherman Avenue, Novato, CA. Consultants and others who were unable to attend participated via telephone, 1 (602) 567-4030, or 1 (888) 227-0011, access code 2231; <https://Conferencing.brwncauld.com/conference/2231>

2. Roll Call

PRESENT:	David Rabbitt, Chair	Sonoma County Water Agency
	Bill Long, Vice Chair	Novato Sanitary District
	Keith Caldwell	Napa County
	Susan Gorin	Sonoma Valley County Sanitation District
	Jack Gibson	Marin Municipal Water District
	Rabi Elias	Las Gallinas Valley Sanitary District
	Dan St. John	City of Petaluma
	John Schoonover	North Marin Water District

ABSENT: Marin County, Napa Sanitation District

OTHERS

PRESENT:	Chuck Weir, Program Manager	Weir Technical Services
	Jack Baker	North Marin Water District
	Kevin Booker	Sonoma County Water Agency
	Ginger Bryant	Bryant & Associates
	Jill Chamberlain	Brown and Caldwell
	Anne Crealock	Sonoma County Water Agency
	Grant Davis	Sonoma County Water Agency
	David Graves	Napa Sanitation District
	Ryan Grisso	North Marin Water District
	Steve Hartwig	City of American Canyon
	Pam Jeane	Sonoma Valley County Sanitation District
	Sandeep Karkal	Novato Sanitary District
	Susan McGuire	Las Gallinas Valley Sanitary District
	Mark Millan	Data Instincts
	Phil Miller	Napa County
	Pilar Oñate-Quintana	The Oñate Group
	Larry Russell	Marin Municipal Water District
	Mike Savage	Brown and Caldwell
	Brad Sherwood	Sonoma County Water Agency
	Jake Spaulding	Sonoma County Water Agency
	Leah Walker	City of Petaluma

3. Public Comments

There were no comments from the public

4. Introductions

Introductions were not made.

5. Board Meeting Minutes of September 19, 2016.

A motion by Director Schoonover, seconded by Director Caldwell to approve the September 19, 2016 minutes as amended was approved with one abstention.

6. Report from the Chair

a. Consultant Progress Reports

The Board reviewed the consultant progress reports for September 2016.

b. Financial Reports

The Board reviewed the Financial Reports for the period ending September 30, 2016.

c. Future NBWRA Meeting Dates

The Board reviewed the proposed meeting dates for 2017.

7. Board Information Requests

Chair Rabbitt provided an update to the Membership Brochure development. It is intended to include: program information, costs on general membership, study and project funding. A draft is expected by the end of the year.

8. FY2016/17 Budget Amendments

Chair Rabbitt provided a summary. He indicated that there an audit of the funding received and final projects built for Phase 1. Susan McGuire asked about the revised costs since some funds were reallocated among agencies. Jake Spaulding indicated that the revised costs would be available at the next meeting.

Director Elias asked for an explanation of the cost sharing changes. He also expressed concerns with costs moving forward to FY17/18 and beyond. Mike Savage gave a summary of the proposed changes to cost sharing for Phase 2. He explained the changes in engineering cost sharing as well as general cost sharing as outlined in the packet. The proposal includes the September 2016 cost sharing method for FY14/15 and FY15/16, and new cost sharing method for FY16/17, which is more consistent with project costs. Director Caldwell expressed concern with the revised cost sharing. The return to Napa Sanitation District is approximately equal to their costs. He indicated that their staff would need to analyze the new proposal. He also expressed concern that there is no longer an opportunity for the Technical Advisory Committee (TAC) to resolve these issues prior to bring them to the Board. He suggested that the TAC meet to resolve the cost sharing issues. He also noted that his last meeting would be in December. Other Directors also expressed concerns with costs and agreed that the TAC should develop a recommendation for the Board. Director Gorin stressed the need to continue to work in a collaborative manner. Grant Davis thanked Director Caldwell for his long service to the region and NBWRA. Chair Rabbitt agreed that the TAC needs to discuss the cost sharing issues.

A motion by Director Schoonover, seconded by Director Gorin, to continue the FY2016/17 Budget Amendments to the December 19, 2016 meeting with review and recommendation by the TAC was unanimously approved.

9. Program Development, Federal, and State Advocacy Update

Ginger Bryant provided a summary of Program Development and Federal Advocacy, including a summary of the September 20-22, 2016 trip to Washington D.C., impact of the election on legislation, and that Reclamation is seeking comments on the new WaterSMART Grant Program Criteria.

Pilar Oñate-Quintana provided a summary of State Advocacy activities, including the veto of SB1328 (Greenhouse Gas Reduction Fund). Approval of AB2022 (allows bottling of advanced purified water for educational purposes), and the anticipated reintroduction of Hertzberg's Bill to reduce wastewater discharges to the ocean and bays. She also discussed State Water Board funding opportunities.

10. Engineering, Environmental, and Public Involvement Services Report

Mark Millan discussed progress on updating 4 page overview and preparing a one-sheet brochure for potential new members. They are also working on a presentation for U.S. Mayors Water Council being held in Napa on Nov 2 & 3, 2016. He also noted State Water Board public comment period on draft feasibility report on Direct Potable Reuse ends October 25, 2016. Lastly he listed dates for several upcoming conferences that may be of interest to NBWRA participants.

Mike Savage provided a summary of the efforts to develop additional projects for the Phase 2 Feasibility Study. They have identified \$19.8M in projects. Three are in American Canyon and one is through Marin Municipal water District. They are developing costs for the agencies to participate in Phase 2 and plan on having an update at the December 19, 2016 meeting. He also updated the study schedule and budget process.

11. Items for Future Discussion and Action

Chair Rabbitt gave a brief summary of ongoing budget discussions, the consulting team's General Membership tasks and budgets are being reviewed, these include: Meetings and Communications, Public Involvement, Program Manager, Program Development, Federal and State Advocacy, and Program Administration (SCWA). The outcomes from this review will be discussed at the December and January meetings.

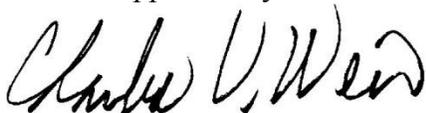
12. Comments from Chair and Board Members

Director Long inquired about the involvement of other contractors with Sonoma County Water Agency.

13. Adjournment

Chair Rabbitt adjourned the meeting at 11:41 a.m. The next meeting will be Monday, December 19, 2016 at 9:30 a.m. at Novato City Hall Council Chambers.

Minutes approved by the Board December 19, 2016.



Charles V. Weir
Program Manager