

**North Bay Water Reuse Authority
Technical Advisory Committee
Meeting Minutes
January 25, 2016**

1. Call to Order and Self Introductions

Chair Healy called the Technical Advisory Committee (TAC) meeting to order at 11:47 a.m. on Monday, January 25, 2016. The meeting was held at Novato City Hall Council Chambers, 901 Sherman Avenue, Novato, CA 94945. Consultants and others who were unable to attend participated via telephone, 1 (602) 567-4030, passcode 1980; <https://conferencing.brwnald.com/conference/1980>.

Committee Members Present

Tim Healy, Chair	Napa Sanitation District
Kevin Booker	Sonoma Valley Water Agency
Pam Jeane	Sonoma Valley County Sanitation District
Sandeep Karkal	Novato Sanitary District
Susan McGuire	Las Gallinas Valley Sanitary District
Drew McIntyre	North Marin Water District
Phillip Miller	Napa County
Leah Walker	City of Petaluma

Others Present

Chuck Weir, Program Manager	Weir Technical Services
Ginger Bryant	Bryant & Associates
Robin Gordon	Data Instincts
Jim O'Toole	ESA
Mike Savage	Brown and Caldwell (by telephone)
Jake Spaulding	Sonoma County Water Agency
Jeff Tucker	Napa Sanitation District

2. Approval of the Agenda

The Agenda was unanimously approved.

3. Public Comments

There were no public comments.

4. Consent Calendar

4.a December 14, 2015 TAC Meeting Minutes

The December 14, 2015 Meeting Minutes were unanimously approved.

5. Report from the Program Manager

The Report from the Program Manager included the following items:

5.a Action Items from the December 14, 2015 Meeting

The TAC reviewed the Action Item List and noted that all items were current.

6. Recap Board Meeting

The TAC reviewed the Board meeting and noted that the Board approved the Final List of Phase 2 Projects. The Board also affirmed that the March 25, 2016 meetings would be joint Board and TAC and a Work Session focusing on MOU issues. The TAC discussed covering issues at the Work Session including: cost sharing, other sources of funding, agencies moving in and out as members, consistency in telling the NBWRA story, indirect and direct potable reuse, regulatory drivers such as nutrients and stormwater, associate membership dues, county involvement, and involvement of other organizations.

7. Request from NBWA to Provide Phase 1 GIS data to Update NBWA Factsheet

The TAC discussed the relevancy of including Phase 1 pipelines in the factsheet when there were very little other water projects, such as reservoirs shown in the document. It was also noted that due to the scale of the map, the pipelines would barely be visible. As an action item, the TAC unanimously directed the Program Manager to contact NBWA and politely decline their request for GIS data.

8. Budget Impact for FY2016/17 and FY2017/18, and Possible TAC Conference Call in February 2016 to Discuss 2-Year Budget

The consultant team discussed the program evolution and the scopes of work that were approved when the FY2014/15 Budget was approved on May 19, 2014. The original engineering and environmental scope was based on 14 projects from the Scoping Study. The Phase 2 list approved by the Board earlier today includes 31 projects. Deletion of the TBL from Phase 2 resulted in \$229,000 that has been used for extended storage studies, section rewrites, additional meetings, additional feasibility analysis for non-Title XVI projects, public involvement support for RE-Act, and additional federal advocacy to support RE-Act.

Additional resources will be needed beginning in FY16/17 for the following: environmental analysis for the additional projects and a possible need to dual permitting and Records of Decision, additional outreach support for the expanded EIR/EIS and RE-Act initiative, and additional program development, federal and state advocacy support for project funding and legislative initiatives.

Following discussion and as an action item, the TAC agreed to schedule a web meeting in February to review the budget impacts, consider a draft 2-year budget for FY16/17 and FY17/18, and begin resolving MOU issues. As part of that action item, the TAC agreed to hold a web meeting at 9:00 a.m. on Thursday, February 18, 2016. This will provide adequate time for the TAC to discuss issues with their Boards/Councils such that the NBWRA Board can consider the 2-year budget at the April 25, 2016 meeting.

8. Items from Committee, Agency, Staff, or Consultants

There were no additional items discussed.

9. Items for Next Agenda, February 18, 2016 Web Meeting

Action items included the following:

1. Decline NBWA's request for Phase 1 GIS data.

2. February 18, 2016 Web Meeting to discuss 2-year Budget for FY15/17 and FY17/18 and begin addressing MOU issues.

There being no further business, Chair Healy adjourned the meeting at 12:50 p.m.

C:\Users\Chuck\Documents\Weir Technical Services\NBWRA\Agendas\2016\2016-01\2016_01_25_NBWRA_TAC_Minutes.docx