

**North Bay Water Reuse Authority
Technical Advisory Committee
Web Conference Meeting Minutes
June 27, 2016**

1. Call to Order and Self Introductions

Vice Chair Jeane called the Technical Advisory Committee (TAC) meeting to order at 9:35 a.m. on Monday, June 27, 2016. The meeting was a web conference with attendees participating via telephone, 1 (602) 567-4030, passcode 1980; and the web conference link:

<https://conferencing.brwnald.com/conference/1980>.

Committee Members Present

Pam Jeane, Vice Chair	Sonoma Valley County Sanitation District
Grant Davis	Sonoma County Water Agency
Sandeep Karkal	Novato Sanitary District
Liz Lewis	Marin County
Susan McGuire	Las Gallinas Valley Sanitary District
Drew McIntyre	North Marin Water District
Dan St. John	City of Petaluma
Jeff Tucker	Napa Sanitation District

Others Present

Chuck Weir, Program Manager	Weir Technical Services
Kevin Booker	Sonoma County Water Agency
Ginger Bryant	Bryant & Associates
Pilar Oñate-Quintana	The Oñate Group
Jim O'Toole	ESA
Mike Savage	Brown and Caldwell
Brad Sherwood	Sonoma County Water Agency
Jake Spaulding	Sonoma County Water Agency
Dawn Taffler	Kennedy Jenks Consultants
Leah Walker	City of Petaluma

2. Approval of the Agenda

The Agenda was unanimously approved.

3. Public Comments

There were no public comments.

4. Consent Calendar

4.a April 25, 2016 TAC Meeting Minutes

The April 25, 2016 Meeting Minutes were unanimously approved as presented.

5. Report from the Program Manager

The Report from the Program Manager included the following items:

5.a Consultant Progress Reports for April and May 2016

The TAC reviewed the consultant progress reports for April and May 2016.

5.b Action Items from the April 25, 2016 Meeting

The TAC reviewed the Action Item List and noted that all items were current.

6. Financial Report for the Period ending May 31, 2016

The TAC reviewed the Financial Report for the Period Ending May 31, 2016 and noted that all items are tracking normally

7. Program Development, Federal, and State Advocacy Status Reports

Ginger Bryant provided a report. She indicated that the funding in the Feinstein bill will likely be reduced, but that it was high to begin with. Pilar Oñate-Quintana provided an update on SB163.

8. Outreach Program Update

Ginger Bryant noted updates to the NBWRA website and that the National Chamber of Commerce has provided a letter of support for the efforts of the Western Water Priorities and its website.

9. Engineering, Environmental, and Public involvement Services Report

Mike Savage discussed the status of the Feasibility Study Report sections and reviews. They are currently working on the financial capability section. There was discussion regarding each Phase 2 agency having their governing body review and approve their list of Phase 2 projects for the EIR/EIS process. Dan St. John indicated that City of Petaluma has completed their list. There was further discussion regarding the process for finalizing the Phase 2 list and whether or not additional Board and or TAC meetings were needed. As an action item, it was decided to schedule an additional TAC meeting in mid-July to further discuss Phase 2, prior to the July 25, 2016 Board meeting. The Program Manager will distribute a Doodle Poll for the meeting.

10. Phase 2 Cost Sharing Issues

The TAC reviewed possible cost sharing options included in the packet. It also discussed cost sharing options for the various tasks in B&C's agreement as a way to more appropriately share costs. The TAC agreed to continue the discussion at the next meeting.

11. WaterSMART Grant Award

As noted in the letter from USBR notifying NBWRA of the WaterSMART Grant Award, there will be a shortfall of approximately \$141,000. Following discussion it was agreed to share the shortfall on the basis of the project costs (not ARRA) and that SCWA would not be sharing in the shortfall.

12. Items from Committee, Agency, Staff, or Consultants

There were no additional items.

13. Items for Next Agenda, to be announced and to be a web conference meeting

Action items included the following:

1. B&C work with agencies to firm up Phase 2 projects.
2. Once a final list is approved, B&C will review its 2-year budget costs.

3. Continue reviewing possible cost sharing options at the next meeting.
4. Send a Doodle Poll for a TAC web conference meeting in mid-July.
5. Finalize the Phase 2 List at the July 25, 2016 Board meeting.

There being no further business, Vice Chair Jeane adjourned the meeting at 11:13 a.m.

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