

**North Bay Water Reuse Authority
Board of Directors Meeting
Minutes
January 23, 2017**

1. Call to Order

Note: Due to extreme weather conditions and road closures, this meeting was changed to a web meeting only. As a consequence, no action was taken on any items on the agenda. Items needing action will be continued to the March 27, 2017 meeting. Chair Rabbitt called the meeting to order at 9:35 a.m. on Monday, January 23, 2017. As noted previously, all attendees participated via telephone, 1 (602) 567-4030, access code 2231; and the internet at:

<https://Conferencing.brwncauld.com/conference/2231>

2. Roll Call

| | | |
|-----------------|-----------------------|--|
| PRESENT: | David Rabbitt, Chair | Sonoma County Water Agency |
| | Bill Long, Vice Chair | Novato Sanitary District |
| | Rabi Elias | Las Gallinas Valley Sanitary District |
| | Susan Gorin | Sonoma Valley County Sanitation District |
| | Tim Healy | Napa Sanitation District |
| | Jason Holley | City of American Canyon |
| | Belia Ramos | Napa County |
| | John Schoonover | North Marin Water District |
| | Paul Sellier | Marin Municipal Water District |
| | Robert Wilson | City of Petaluma |

ABSENT: Marin County

OTHERS

| | | |
|-----------------|-----------------------------|--|
| PRESENT: | Chuck Weir, Program Manager | Weir Technical Services |
| | Jack Baker | North Marin Water District |
| | Kevin Booker | Sonoma County Water Agency |
| | Ginger Bryant | Bryant & Associates |
| | Anne Crealock | Sonoma County Water Agency |
| | Grant Davis | Sonoma County Water Agency |
| | Chris DeGabrielle | North Marin Water District |
| | Brad Elliott | Sonoma County Water Agency |
| | Pam Jeane | Sonoma Valley County Sanitation District |
| | Sandeep Karkal | Novato Sanitary District |
| | Susan McGuire | Las Gallinas Valley Sanitary District |
| | Drew McIntyre | North Marin Water District |
| | Mark Millan | Data Instincts |
| | Phil Miller | Napa County |
| | Pilar Oñate-Quintana | The Oñate Group |
| | Larry Russell | Marin Municipal Water District |
| | Mike Savage | Brown and Caldwell |
| | Brad Sherwood | Sonoma County Water Agency |

Jake Spaulding
Dawn Taffler
Jeff Tucker
Rocky Vogler
Mark Williams

Sonoma County Water Agency
Kennedy Jenks Consultants
Napa Sanitation District
North Marin Water District
Las Gallinas Valley Sanitary District

3. Public Comments

There were no comments from the public

4. Introductions

Introductions were not made.

5. Board Meeting Minutes of December 19, 2016.

This item will be continued to the March 27, 2017 meeting.

6. Election of Officers

This item will be continued to the March 27, 2017 meeting

7. Report from the Chair

a. Consultant Progress Reports

The Board reviewed the consultant progress reports for December 2016.

b. Financial Reports

The Board reviewed the Financial Reports for the period ending December 31, 2016.

c. 2017 Meeting Dates

Meeting dates for 2017 include: January 23, March 27, May 22, August 28, October 23, and December 28. The last three dates are subject to approval of an FY2017/18 Budget. Outlook appointments will be sent for the March 27 and May 22 meetings.

8. Board Information Requests

Chair Rabbitt provided an update to the Membership Brochure development. The brochure will include: program information, costs on general membership and study and project funding. Its status is pending a resolution on Phase 2 participation and budget issues.

9. FY2016/17 – Amend to Include New Member Projects

This item will be continued to the March 27, 2017 meeting

10. Program Development, Federal, and State Advocacy Update

Ginger Bryant provided a summary of Program Development and Federal Advocacy, including Title XVI issues, new WaterSMART grant criteria, a summary of The Water Infrastructure Improvements for the Nation Act (WIIN). She also discussed the California Water Action Plan, which integrates innovations in conservation; storm water capture; recycling; desalination; and water transfers, diversions, conveyance, and storage. She also noted that next Washington D.C. trip is February 28 – March 2, 2017.

Pilar Oñate-Quintana provided a summary of State Advocacy activities. She noted that the State could face a \$1.6 billion budget deficit, although the Legislative Analyst's Office projected a

\$2.8 billion surplus. She also noted that the Governor has warned of potential cuts in federal funding. She highlighted the proposed 2017/18 State Budget as related to items of interest to NBWRA. The membership of key Senate and Assembly Committees was discussed. Key legislative issues for 2017 include: 2018 Water Bond or Water/Parks hybrid, WaterReuse efforts to modify statutory definitions for Direct Potable Reuse, State Board conservation plan efforts, and that Senator Herzberg will not pursue a bill on ocean discharge reduction. Instead, he plans on incentivizing recycled water development. Lastly she discussed plans for NBWRA Day at the State Capitol, currently scheduled for March 22, 2017.

11. Engineering, Environmental, and Public Involvement Services Report

Mike Savage reported that the Feasibility Study Report has been completed for current members and projects and the report has been uploaded to SharePoint. If new members opt to participate in Phase 2, the Feasibility Study Report will need to be updated and the scope of the EIR/EIS will need to be modified. Mark Millan discussed preparation of materials for the upcoming D.C. trip and the NBWRA brochure update.

12. NBWRA Alternatives and Moving Forward

Ginger Bryant, Mike Savage, and Jake Spaulding discussed alternatives and moving forward. Alternative 1 is a basic Title XVI program and would discontinue program development, federal and state advocacy, and public outreach associated with advocacy. Alternative 2 is similar to Alternative 1, but would maintain limited Title XVI services for program development, federal and state advocacy, and public outreach to support advocacy. Impacts on the FY2017/18 budget were discussed for each alternative. In each case, the September 2016 cost allocation method would be applied. Member agencies were asked to discuss this information with their boards and be prepared to select Alternative 1 or 2 at the March 27, 2017 meeting for final budget preparation. The FY2017/18 Budget will be considered for approval at the May 22, 2017 meeting.

In terms of moving forward, an outline for a New Water Management Program was discussed. This program would continue the regional approach, seek project funding, continue the current economies of scale, and would support agencies in implementing their own projects. The program would transition to a “one water” approach in state and federal policy and funding. Features of the new program would include: maximizing use of recycled water; surface, storage, and groundwater projects; stormwater capture management; drought and climate issues; watersheds basin studies; and drought contingency plans. A proposed budget for the Water Management Program was also discussed. Next steps would include: development of a membership outreach brochure, further development of budget information and outreach to new members, and working with SCWA on basin study and drought contingency plans. Additional information will be presented at the March 27, 2017 meeting.

Meeting participants were interested in the discussion, asked pertinent questions, and requested information that could be used in discussions with their Boards and Councils.

13. Items for Future Discussion and Action

All continued items from this meeting will be considered at the March 27, 2017 meeting. This will include a selection of the preferred Title XVI program for the FY2017/18 Budget. Discussion on the Water Management Program will continue.

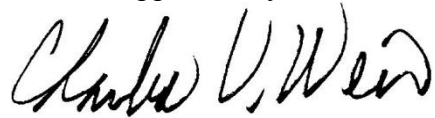
14. Comments from Chair and Board Members

There were no additional comments.

15. Adjournment

Chair Rabbitt adjourned the meeting at 10:59 a.m. The next meeting will be Monday, March 27, 2017 at 9:30 a.m. at Novato City Hall Council Chambers.

Minutes approved by the Board March 27, 2017.



Charles V. Weir
Program Manager

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