

**North Bay Water Reuse Authority
Board of Directors Meeting
Conference Call Meeting
Minutes
October 26, 2020**

1. Call to Order

Chair Rabbitt called the meeting to order at 9:35 a.m. on Monday, October 26, 2020. Due to Shelter in Place Orders, this meeting was a Zoom only meeting. Meeting participants and the public participated via the following link: <https://us02web.zoom/j/86850813401>.

2. Roll Call

PRESENT:	David Rabbitt, Chair	Sonoma Water
	Mariam Aboudamous	City of American Canyon
	Jack Baker	North Marin Water District
	Carole Dillon-Knutson	Novato Sanitary District
	Jack Gibson	Marin Municipal Water District
	Susan Gorin	Sonoma Valley County Sanitation District
	Dennis Rodoni	Marin County
	Jill Techel	Napa Sanitation District

ABSENT: Las Gallinas Valley Sanitary District, Napa County

OTHERS

PRESENT:	Chuck Weir, Program Manager	Weir Technical Services
	Kevin Booker	Sonoma Water
	Anne Crealock	Sonoma Water
	Grant Davis	Sonoma Water
	Jim Grossi	North Marin Water District
	Rene Guillen	Brown & Caldwell
	Tim Healy	Napa Sanitation District
	Felix Hernandez	City of American Canyon
	Pam Jeane	Sonoma Water
	Sandeep Karkal	Novato Sanitary District
	Drew McIntyre	North Marin Water District
	Mark Millan	Data Instincts
	Jim O'Toole	ESA
	Larry Russell	Marin Municipal Water District
	Mike Savage	Data Instincts
	Paul Sellier	Marin Municipal Water District
	Brad Sherwood	Sonoma Water
	Jake Spaulding	Sonoma Water
	Dawn Taffler	Kennedy Jenks Consultants
	Chelsea Thompson	City of Petaluma
	Tony Williams	North Marin Water District

3. Public Comments

There were no members of the public.

4. Introductions

Introductions were not made.

5. Board Meeting Minutes of April 27, 2020.

On a motion by Director Dillon-Knutson, seconded by Director Techel, the minutes of the April 27, 2020 meeting were unanimously approved by the Board by a roll call vote.

6. Report from the Chair

Chair Rabbitt noted that there were no significant issues from the overnight winds and PSPS events. He also noted that the TAC Zoom meeting summaries were included in the packet and asked if there were any questions.

6.a Summary of TAC Zoom meetings of May 28, July 2, and October 14, 2020

The Board reviewed the summaries of the Zoom Meetings.

7. Consultant Progress Reports

The Board reviewed the consultant progress reports for the period April - September 2020.

8. Financial Reports for Fiscal Years Ending June 30, 2020 and June 30, 2021.

The Board reviewed the financial reports for the periods ending June 30, 2020 and June 30, 2021. Drew McIntyre asked about page 37 in the packet and noted that there was no data for approved budget for FY19/20. The Program Manager noted that there was a small budget approved for FY19/20 and that he would add the data and send a correct page with the draft minutes.

9. Phase 1: Status of Reconciliation and Closeout Activities

Jake Spaulding gave an update on the reconciliation and close out activities for Phase 1. He reported that he would be submitting a performance report to the Bureau for the period ending September 30, 2020 and that there were some remaining funds that could be reallocated to other projects. He will provide a report on that at the February 22, 2021 meeting.

10. Status of Phase 2 EIR/EIS

Jim O'Toole provided an update on the status of the Phase 2 EIR/EIS and noted that there are three potential projects that could be available for WIIN funding and that an addendum could be prepared to make them eligible for WIIN funding with no increase in the budget. Grant Davis asked that in the event SVCSD's 8th Avenue project was not eligible if there were related projects that could be included in the addendum and WIIN application. The Program Manager stated that the Board could approve the recommended action with that modification. Director Rodoni made a motion, seconded by Director Gorin to approve the following: 1) Resolve cost sharing issues to include Marin County's project; 2) Complete an Addendum to the Feasibility Study for additional Phase 2 projects, including options for SVCSD in case the 8th Avenue project is deemed not eligible; and 3) Submit a WIIN application for the appropriate Phase 2 projects.

11. Discussion of Possible New Projects for NBWRA – Groundwater Sustainability, Drought Contingency Plans, and Water Supply Resiliency.

The Board discussed the three potential new projects for NBWRA and offered their support for a detailed workshop for the Board and TAC at the February 21, 2020 Board meeting. It was noted that there may be several new Board members at that time due to the election and retirements. Mark Millan requested that as soon as new Board members are known that he and the Program Manager be notified.

12. Items for the Next Agenda

Chair Rabbitt listed the items for the next agenda that will hopefully be back at Novato City Hall. The items will include the regular reports, Phase 1 and Phase 2 Status Reports, Phase 2 EIR/EIS addendum and WIIN application status, and a discussion of potential new projects for NBWRA.

13. Comments from the Chair, Board, and Member Agencies.

Director Techel noted that this is her last meeting and that she appreciated the opportunity to serve on the NBWRA Board. Board members thanked Mayor Techel for her many years of public service and wished her well in her future activities.

14. Adjournment

Chair Rabbitt adjourned the meeting at 10:07 a.m. The next meeting will be Monday, February 22, 2021 at 9:30 a.m. at location to be announced. It could be at Novato City Hall or another Zoom meeting depending on Shelter in Place Orders.

Minutes approved by the Board February 22, 2021.

Charles V. Weir
Program Manager