

**North Bay Water Reuse Authority  
Board of Directors Meeting  
September 27, 2021**

**1. Call to Order**

Chair Rabbitt called the meeting to order at 9:33 a.m. on Monday, September 27, 2021. Due to Shelter in Place Orders, this meeting was a Zoom only meeting. Meeting participants and the public participated via the following link: <https://us02web.zoom/j/84458034981>.

**2. Roll Call**

<b>PRESENT:</b>	David Rabbitt, Chair	Sonoma Water
	Belia Ramos, Vice Chair	Napa County
	Jack Baker	North Marin Water District
	Brian Barnacle	City of Petaluma
	Rabi Elias	Las Gallinas Valley Sanitary District
	Jack Gibson	Marin Municipal Water District
	Susan Gorin	Sonoma Valley County Sanitation District
	Sandeep Karkal	Novato Sanitary District
	Dennis Rodoni	Marin County
	Scott Sedgley	Napa Sanitation District
	Pierre Washington	City of American Canyon

**ABSENT:** None

**OTHERS**

<b>PRESENT:</b>	Chuck Weir, Program Manager	Weir Technical Services
	Kevin Booker	Sonoma Water
	Lorenzo Cordova	Marin County
	Grant Davis	Sonoma Water
	Jason Farnsworth	City of Petaluma
	Jim Grossi	North Marin Water District
	Rene Guillen	Brown & Caldwell
	Pam Jeane	Sonoma Water
	Sandeep Karkal	Novato Sanitary District
	Drew McIntyre	North Marin Water District
	Mark Millan	Data Instincts
	Carmen Morales	Sonoma Water
	Jim O'Toole	ESA
	Larry Russell	Marin Municipal Water District
	Mike Savage	Data Instincts
	Paul Sellier	Marin Municipal Water District
	Brad Sherwood	Sonoma Water
	Jake Spaulding	Sonoma Water
	Dawn Taffler	Kennedy Jenks Consultants
	Tony Williams	North Marin Water District

### **3. Public Comments**

There were no members of the public.

### **4. Introductions**

Introductions were not made.

### **5. Board Meeting Minutes of July 26, 2021.**

It was noted that Chair Rabbitt should be shown as absent in the minutes. On a motion by Vice Chair Ramos, seconded by Director Baker, the minutes of the July 26, 2021, meeting were unanimously approved by the Board by a roll call vote.

### **6. Report from the Chair**

#### **6.a Subgroup meeting of August 19, August 25, and September 17, 2021**

The Board reviewed the August 19, August 25, and September 17 meetings of the subgroup. In keeping with past direction by the Board, a subgroup also known as the technical team has been meeting to track the progress of Phase 1 and Phase 2 projects, funding options, and developing potential workplans for addressing future issues of interest to NBWRA. The future issues are based on the results of the three county meetings that were held in June. The Subgroup met on August 19, August 25, and September 17, 2021.

### **7. Declaration of a State of Emergency pursuant to AB361 due to COVID-19 to continue remote meetings until the State of Emergency is rescinded or until January 1, 2024, whichever comes first**

The Board discussed the rationale for the declaration and noted that their won agencies have been doing the same. On a motion by Vice Chair Ramos, seconded by Director Gorin, the Declaration of a State of Emergency pursuant to AB361 due to COVID-19 to continue remote meetings until the State of Emergency is rescinded or until January 2, 2024, whichever comes first was unanimously approved by a roll call vote.

### **8. Consultant Progress Reports**

The Board reviewed the consultant progress reports for the period July - August 2021.

### **9. Financial Reports for Fiscal Years Ending June 30, 2021 and June 30, 2021.**

The Board reviewed the financial reports for the periods ending June 30, 2021 and June 30, 2022. All expenses are tracking normally.

### **10. Future Direction and Next Steps for NBWRA**

Members of the technical team discussed issues outlined in the presentation focusing on resilience areas that could become part of NBWRA's program of work. These areas include: continuing recycled water projects, potable reuse assessments, coordinated drought contingency planning, and sea level rise adaptation. The discussion also included a request that the technical team meet with the TAC to further refine the proposed projects/concepts and associated funding opportunities and strategy. Based on input from the TAC, the technical team would then come back to the Board with:

- Updated potential projects/concepts for the Board to review
- Better describe tasks to consider, potential costs, and budget
- Refined project profiles that would link projects/concepts with funding opportunities
- Potential MOU modifications, other member agencies, or organizational changes

The Board and TAC members discussed potential projects and expressed interest in further exploring both projects and funding opportunities. Expanding recycled water projects, exploring direct and indirect potable reuse, drought contingency issues, and sea level rise concerns were all discussed. Director Barnacle encouraged the group to be aspirational in terms of developing projects.

Following further discussion, the Board agreed with having the TAC meet with the technical team as described.

#### **11. Phase 1: Status of Reconciliation and Closeout Activities**

Jake Spaulding gave an update on the reconciliation and close out activities for Phase 1. He noted that there is approximately \$800,000 remaining that could be used for projects. The final steps for closeout of Phase 1 are underway.

#### **12. Status of Phase 2**

Rene Guillen provided an update on the status of the Phase 2. Projects for SVCSD and Petaluma have been incorporated into the Phase 2 program and agreed to by Reclamation. A formal acceptance letter was sent to Kevin Booker on July 29, 2021 for the updated Phase 2 Feasibility Study from Reclamation.

#### **13. Items for the Next Agenda**

Items for the next Agenda include regular reports, Phase 1 and Phase 2 Status Reports, Water Bond Status, and a report from the TAC meeting.

#### **14. Comments from the Chair, Board, and Member Agencies.**

There were no comments from the Chair, Board, and Member Agencies. The Board discussed options for the next meeting and agreed on November 29, 2021, at the regular time of 9:30 a.m. Board members supported continuation of virtual meetings in order to minimize driving and associated impacts. It was acknowledged that there may be conflict with November 29.

#### **15. Adjournment**

Chair Rabbitt adjourned the meeting at 10:34 a.m. The next meeting will be Monday, November 29, 2021, at 9:30 a.m. via Zoom.

Minutes approved by the Board November 29, 2021.

Charles V. Weir  
Program Manager

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