

**North Bay Water Reuse Authority
Board of Directors Meeting
June 27, 2022**

1. Call to Order

Chair Rabbitt called the meeting to order at 9:32 a.m. on Monday, June 27, 2022. Due to Shelter in Place Orders, this meeting was a Zoom only meeting. Meeting participants and the public participated via the following link: <https://us02web.zoom/j/85825934397>.

2. Roll Call

PRESENT:	David Rabbitt, Chair	Sonoma Water
	Jack Gibson, Vice Chair	Marin Municipal Water District
	Brian Barnacle	City of Petaluma
	Susan Gorin	Sonoma Valley County Sanitation District
	Jack Baker	North Marin Water District
	Dennis Rodoni	Marin County
	Scott Sedgley	Napa Sanitation District

ABSENT: City of American Canyon, Napa County, Napa Sanitation District

OTHERS

PRESENT:	Chuck Weir, Program Manager	Weir Technical Services
	Kevin Booker	Sonoma Water
	Grant Davis	Sonoma Water
	Chris DeGabriele	Las Gallinas Valley Sanitary District
	Akin Fayahun	City of Petaluma
	Rene Guillen	Brown & Caldwell
	Pam Jeane	Sonoma Valley County Sanitation District
	Sandeep Karkal	Novato Sanitary District
	Mark Millan	Data Instincts
	Jim O'Toole	ESA
	Mike Savage	Data Instincts
	Paul Sellier	Marin Municipal Water District
	Jake Spaulding	Sonoma Water
	Tony Williams	North Marin Water District

3. Public Comments

There were no members of the public.

4. Introductions

Introductions were not made.

5. Board Meeting Minutes of March 28, 2022

On a motion by Director Baker, seconded by Vice Chair Gibson, the minutes of the March 28, 2022, meeting were unanimously approved by the Board by a roll call vote.

6. Report from the Chair

Chair Rabbitt noted that there were reports from the Technical Advisory Committee, Item No. 6.a and the Consultant Progress Reports, Item No. 6.b as part of his report. He stated that action items for the Board included Item No. 9, FY2022/23 Budget and Resilience Arena Projects and approval of meeting dates for FY2022/23. The Board concurred with the proposed meeting dates of September 26, 2022, January 30, 2023, April 24, 2023, and June 26, 2023.

6.a Report from the Technical Advisory Committee

TAC Vice Chair Jeane provided a summary of the April 7, April 14, and June 2, 2022 TAC meetings. She indicated that the TAC was successful in resolving the budget issues such that there was a recommended FY2022/23 Budget for the Board to consider. This item is considered separately in Agenda Item No. 9.

6.b Consultant Progress Reports

The consultant progress reports were included in the packet. This was an information item requiring no action by the Board.

7. Review of Board Policy Adopted March 28, 2022 to Conduct Future Board Meetings Via Zoom to Reduce its Carbon footprint and to Reduce Staff and Consultant Travel Costs

Sonoma County Counsel has indicated that publishing a Zoom meeting website address likely does not meet the strict requirements of the Brown Act. However, the Board continues to be in compliance with the Brown Act due to the State of Emergency. There is state legislation being considered to allow for ongoing Zoom meetings through a hybrid process. Until the legislation is completed, NBWRA will publish the agency addresses and allow public participation at their sites. As a consequence NBWRA will continue with Zoom meetings.

8. Financial Reports for Fiscal Year Ending June 30, 2022.

The Board reviewed the financial reports and noted that expenses were tracking normally and that funds for the consultants were running low and would be addressed by Agenda Item No. 9. This was an information item only, requiring no action by the Board.

9. FY2022/23 Budget and Resilience Arena Projects

This item was reviewed and recommended by the TAC. The Program Manager provided a summary of the recommendations as described in the staff report. The FY2022/23 Budget will include the following projects:

Resilience Arena for Recycled Water = \$209,000

Resilience Arena for Drought Contingency Planning = \$56,000

Resilience Arena for Sea Level Rise Adaptation = \$125,000

Joint Use for Program Management and Sonoma Water Administration = \$105,500

Total Budget = \$495,500

The Program Manager also indicated which agencies will become Associate Members, which agencies are participating in each project, and the cost sharing among the agencies. There may be some minor modification to cost sharing depending on Marin County participation.

A motion by Director Gorin, seconded by Vice Chair Gibson, to approve a FY2022/23 Budget and Resilience Arena Projects unanimously approved by a roll call vote.

10. Phase 1: Status of Reconciliation and Closeout Activities

Jake Spaulding provided an update on Phase 1. USBR has approved the final payment and checks have been issued to the agencies. We are still awaiting USBR’s final report. Once that is received the Phase 1 reconciliation can be completed. There may still be some minor administrative costs for the close out, but that will not require any additional funds from Phase 1 agencies. That will be resolved through the reconciliation and true up process.

11. Status of Phase 2

Jake Spaulding indicated that we are still waiting to hear the results from USBR. Rene Guillen indicated that he has been told that should be in a week or two.

12. Items for the Next Agenda

Items for the next Agenda include a report and recommendations from the TAC, regular reports, Phase 1 and Phase 2 Status Reports, and progress reports on the FY2022/23 resilience arena projects.

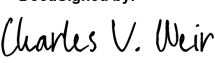
13. Comments from the Chair, Board, and Member Agencies.

Grant Davis suggested that the joint effort between NBWRA and NBWA reviewed. This item has been delayed while the TAC resolved budget issues. Chair Rabbitt and Vice Chair Gibson spoke in favor of it. The Program Manager and Mark Millan will meet with Andy Rogers, discuss potential opportunities, and set up a meeting with the leadership of each organization.

14. Adjournment

Chair Rabbitt adjourned the meeting at 10:11 a.m. The next meeting will be Monday, September 26, 2022, at 9:30 a.m. via Zoom.

Minutes approved by the Board March 27, 2023.

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Charles V. Weir
Program Manager