

**North Bay Water Reuse Authority
Technical Advisory Committee
Zoom Meeting Minutes
April 7, 2022
Approved April 14, 2022**

1. Call to Order and Self Introductions

Chair Healy called the Technical Advisory Committee (TAC) meeting to order at 2:05 p.m. on Thursday, April 7, 2022. The meeting was a Zoom meeting only and attendees participated via the following link: <https://us02web.zoom.us/j/87698404530>.

Committee Members Present

Tim Healy, Chair	Napa Sanitation District
Pam Jeane, Vice Chair	Sonoma Valley County Sanitation District
Erik Brown	Novato Sanitary District
Grant Davis	Sonoma Water
Chris DeGabriele	Las Gallinas Valley Sanitary District
Akin Fayehun	City of Petaluma
Drew McIntyre	North Marin Water District
Dominic Patrick	City of American Canyon
Paul Sellier	Marin Municipal Water District

Others Present

Member Agencies

Kevin Booker	Sonoma Water
Akin Fayehun	City of Petaluma
Dale McDonald	Las Gallinas Valley Sanitary District
Jake Spaulding	Sonoma Water
Tony Williams	North Marin Water District

Consultant Team

Chuck Weir, Program Manager	Weir Technical Services
Rene Guillen	Brown & Caldwell
Mark Millan	Data Instincts
Jim O'Toole	ESA
Mike Savage	Brown and Caldwell

2. Approval of the Agenda

The Agenda was approved with no changes.

3. Public Comments

There were no public comments.

4. TAC Meeting Minutes of March 3, 2022

On a motion by Drew McIntyre, seconded by Chris DeGabriele, the March 3, 2022 minutes were unanimously approved.

5. Meeting Between NBWRA and NBWA to Avoid Duplicative Efforts

Due to budget shortages there has been no action on this item. NBWA's virtual conference will be held April 8, 2022.

6. Status of Phase 2 Funding Application

Rene noted that the application was submitted on March 15, 2022 and the request was for \$6.9 million for three Petaluma projects. The support resolutions from Petaluma and the Water Agency are due to USBR by May 10, 2022

7. FY2022/23 Budget and Resilience Arena Projects

The Program Manager gave a brief summary of the projects, scopes of work, consultant costs, estimated Sonoma Water costs, joint use costs, and likely cost sharing. He apologized for the late delivery of the agenda packet due to not receiving the scopes and costs until this morning. Rene Guillen discussed the scope for the recycled water project. Drew McIntyre stated that he had no time to review the packet and could not make any decisions today. Other TAC members and Chair Healy concurred. McIntyre suggested another meeting next week with just the TAC and the Program Manager in an effort to reduce consultant costs for meeting attendance.

Chris DeGabriele asked why the cost for the recycled water project has increased from \$205,000 to \$319,000. Rene Guillen stated that much of the increase is in the program management task which includes funds to respond to opportunities that may arise during the year.

Jake Spaulding stated that the estimated costs for Sonoma Water were close to their estimates, but allocated differently.

There was discussion on the Drought Contingency Plan and Sea Level Rise scopes and costs. TAC members requested more detail on the costs associated with the scopes. Rene Guillen stated that those tables could be included in the scope documents for the next meeting. There was additional discussion regarding which agencies would participate in the various projects.

Following discussion the next meeting for the TAC and Program Manager will be at 12:30 p.m. on Thursday, April 14, 2022 via Zoom. The Program Manager stated that he would be out of the country from April 12 – May 8, but should be able to make that work. He will work with Mark Millan to ensure that there are no issues with hosting a Zoom meeting from France.

10. Next Meeting

The next meeting will be via Zoom on Thursday, April 14, 2022 at 12:30 p.m.

11. Adjournment

There being no further business Chair Healy adjourned the meeting at 3:15 p.m.