

**North Bay Water Reuse Authority  
Board of Directors Meeting  
April 24, 2023**

**1. Call to Order**

Acting Chair Larry Russell called the meeting to order at 9:36 a.m. on Monday, April 24, 2023. This meeting was a Zoom only meeting. Meeting participants and the public participated via the following link: <https://us02web.zoom/j/86702642935>.

**2. Roll Call**

<b>PRESENT:</b>	Larry Russel, Acting Chair	Marin Water
	Jack Baker	North Marin Water District
	Kevin Booker	Sonoma Valley County Sanitation District
	Grant Davis	Sonoma Water
	Mark Joseph	City of American Canyon
	Belia Ramos	Napa County
	Dennis Rodoni	Marin County
	Scott Sedgley	Napa Sanitation District
	John Shribbs	City of Petaluma

**ABSENT:** Las Gallinas Valley Sanitary District

**OTHERS**

<b>PRESENT:</b>	Chuck Weir, Program Manager	Weir Technical Services
	Jasmine Diaz	City of Petaluma
	Rene Guillen	Brown & Caldwell
	Tim Healy	Napa Sanitation District
	Ryan Long	Data Instincts
	Mark Millan	Data Instincts
	Jim O'Toole	ESA
	Mike Savage	Data Instincts
	Paul Sellier	Marin Water
	Brad Sherwood	Sonoma Water
	Dawn Taffler	Kennedy Jenks
	Melanie Tan	Kennedy Jenks
	Chelsea Thompson	City of Petaluma
	Tony Williams	North Marin Water District

**3. Public Comments**

There were no members of the public.

**4. Introductions**

Introductions not made.

**5. Board Meeting Minutes of March 27, 2023**

On a motion by Director Baker, seconded by Director Sedgley, the minutes of the March 27, 2023, meeting were unanimously approved by the Board by a roll call vote.

**6. Election of Officers**

On a motion by Director Rodoni, seconded by Director Joseph, to nominate David Rabbitt for Chair and Larry Russell for Vice Chair for 2023, was unanimously approved by the Board by a roll call vote.

**7. Report from the Chair**

Acting Chair Russell noted that there were reports from the Technical Advisory Committee, Item No. 7.a Consultant Progress Reports, Item No. 7.b, and Reports on Bay Area Sea Level Rise Projects and Collaborative Efforts with Other Organizations per Board Request, as part of the report.

**7.a Report from the Technical Advisory Committee**

The Program Manager and TAC Chair Healy provided a summary of the April 6, 2023 TAC meeting and noted that there are no recommendations from the TAC at this time.

**7.b Consultant Progress Reports**

The consultant progress reports were included in the packet. This was an information item requiring no action by the Board.

**7.c Reports on Bay Area Sea Level Rise Projects and Collaborative Efforts with Other Organizations per Board Request**

Jim O’Toole provided a summary of sea level rise projects, including projects through the Bay Conservation and Development Commission (BCDC), studies by the San Francisco Estuary Institute (SFEI), Petaluma Ecotone Levee, McGinnis Marsh Restoration, efforts through the SF Bay Restoration Authority, Sonoma Water Resilience Study, Hayward Shoreline Master Plan, City of Burlingame, and the revised scope of fork for NBWRA’s current Vision effort. Additional information available on the SFEI website and Bay Area Clean Water Agencies (BACWA) summary reports was also included in the packet. Pam Jean is working with BCDC to arrange for a speaker at the June 26, 2023 Board meeting. Belia Ramos offered to assist with a speaker since she serves on the BCDC Board.

The Program Manager stated that the TAC has discussed collaborative efforts with other organizations and noted that efforts with North Bay Watershed Association (NBWA) should be resurrected before any other efforts are undertaken. The TAC also noted that there is limited budget for the consultants for any items not specifically listed in their scopes.

**8. Financial Reports for Fiscal Years Ending June 30, 2022 and June 30, 2023.**

The Board reviewed the financial reports for the Fiscal Years ending June 30, 2022 and June 30, 2023. Brad Elliott noted that invoices for FYE24 will go out next week.

**9. Phase 1: Status of Reconciliation and Closeout Activities**

Brad Elliott provided an update on the status of Phase 1 and that it will be closed out by the end of this fiscal year. Member agencies stated that they need a final reconciliation to close out their own accounts for FYE23.

**10. Status of Phase 2 and Financial Capability Analysis Report Update**

Melanie Tan provided an update on the Financial Capability and noted that a request for updated information has been sent to the agencies.

**11. Status Reports on Resilience Arena Projects: Recycled Water, Drought Contingency Planning, and Sea Level Rise Adaptation.**

Rene Guillen provided an update on each of the Resilience Arenas. He also noted that work was temporarily on hold pending final approval of the Brown & Caldwell agreement. An update on the Resilience Arenas will now be a regular item on TAC and Board agendas.

**12. Items for the Next Agenda**

Items for the next Agenda include a report and recommendations from the TAC, regular reports, Phase 1 and Phase 2 Status Reports, and updates on the FY2022/23 resilience arena projects. A speaker from BCDC on sea level rise projects is also planned.


**13. Comments from the Chair, Board, and Member Agencies.**

Larry Russell noted that Marin Water is working on water supply issues. Grant Davis also provided an update on this topic, including Forecast Informed Reservoir Operations (FIRO) and the Advanced Quantitative Precipitation Information program that will soon be in operation to assist with wet weather prediction and planning for the Bay Area. It was requested that this item be presented to the Board at the next meeting.

**14. Adjournment**

Acting Chair Russell adjourned the meeting at 10:40 a.m. The next meeting will be Monday, June 26, 2023, at 9:30 a.m. via Zoom.

Minutes approved by the Board June 24, 2024.

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Charles V. Weir  
Program Manager