

**NORTH BAY WATER REUSE AUTHORITY
TECHNICAL ADVISORY COMMITTEE**

Thursday, September 7, 2023

Agenda

2:00 PM

Zoom Meeting: <https://us02web.zoom.us/j/81859156246>

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|--------------------|----|-------------|--------------------------------------|
| | 1. | | Call to Order and Self Introductions |
| | 2. | Action | Approval of Agenda |
| | 3. | | Public Comments |
| Pages 2 – 3 | 4. | Action | TAC Meeting Minutes of April 6, 2023 |
| Page 4 | 5. | Discussion | Resilience Arena Status Reports |
| Pages 5 - 6 | 6. | Discussion | Collaborative Efforts with NBWA |
| Page 7 | 7. | Discussion | FY2023/24 Budget |
| | 8. | Information | Next Meeting, October 5, 2023 |
| | 9. | | Adjournment |

**North Bay Water Reuse Authority
Technical Advisory Committee
Zoom Meeting Minutes**

DRAFT

April 6, 2023

Approved _____, 2023

1. Call to Order and Self Introductions

Chair Healy called the Technical Advisory Committee (TAC) meeting to order at 2:08 p.m. on Thursday, April 6, 2023. The meeting was a Zoom meeting only and attendees participated via the following link: <https://us02web.zoom.us/j/81859156246>.

Committee Members Present

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|-----------------------|--|
| Tim Healy, Chair | Napa Sanitation District |
| Pam Jeane, Vice Chair | Sonoma Valley County Sanitation District |
| Chris Choo | Marin County |
| Grant Davis | Sonoma Water |
| Jasmine Diaz | City of Petaluma |
| Brad Elliott | Sonoma Water |
| Curtis Paxton | Las Gallinas Valley Sanitary District |
| Paul Sellier | Marin Municipal Water District |
| Jake Spaulding | Sonoma Water |
| Chelsea Thompson | City of Petaluma |

Others Present

Member Agencies
None

Consultant Team

| | |
|-----------------------------|-------------------------|
| Chuck Weir, Program Manager | Weir Technical Services |
| Rene Guillen | Brown & Caldwell |
| Jim O’Toole | ESA |

2. Approval of the Agenda

The Agenda was approved with no changes. For the benefit of new members, introductions were made.

3. Public Comments

There were no public comments.

4. TAC Meeting Minutes of November 3, 2022

The TAC Meeting Minutes of February 2, 2023 were unanimously approved.

5. Status of Consultant Agreement Approval

Sonoma Water staff stated that the SCWA Board has approved the B&C agreement on April 4, 2023 and that the agreement would soon be fully executed.

6. Report on Sea Level Rise Projects per Board Request

Following discussion Jim O’Toole offered to prepare a presentation for the Board. The Program Manager offered to check with SFEI and BACWA for information they might have available. Pam Jeane indicated that she was contacting folks from the Restoration Authority about a possible speaker for the Board and that she would coordinate with the Program Manager.

7. Collaborative efforts with NBWA and Other Organizations per Board Request

Following discussion the TAC agreed to resurrect the stalled efforts with NBWA and that efforts with other organizations could wait until the results of the NBWA effort were available. It was also noted that significant efforts would require additional budget for the consultants and SCWA staff.

8. Other Potential Resilience Arenas – Stormwater Capture, Desalination, Others

TAC members shared the efforts of their agencies. It was agreed that the Program Manager would survey the member agencies to see what stormwater capture and desalination projects they are considering. This could lead to new Resilience Arenas for NBWRA, which would need to be developed for future budgets. It was also agreed that status reports on the three FY22/23 Resilience Arenas would become a regular report for TAC and Board meetings.

9. FY2023/24 Budget

The TAC recognized that since the B&C agreement has just been approved work on the FY22/23 Resilience Arena projects has been delayed and will carry over into FY23/24. Pending development of new resilience arenas as discussed for stormwater capture or desalination consultant scopes of work will wait for those results. As a consequence a budget for FY23/24 is premature at this time.

10. Next Meeting

The next meeting is scheduled for May 4, 2023.

11. Adjournment

There being no further business, Chair Healy adjourned the meeting at 3:02 p.m.

ITEM NO. 5 RESILIENCE ARENA STATUS REPORTS

Action Requested

None at this time.

Summary

Resiliency Arena 1: Recycled Water Support

- **Next Steps:** Review and update both the environmental documentation and the Financial Capability Determination report to align with updates made to the Feasibility Study.
- **Timeline:** The Technical Team would like to move on this as soon as practicable. We plan on connecting with Reclamation to get them re-engaged on the NBWRP. This should help us establish a path forward to get both the NEPA process and the Financial Capability Determination update completed.

Resiliency Arena 3: Drought Contingency Planning

- **Next Steps:** Team will look to set up a call with all of the participating agencies to kick off the analysis.
- **Timeline:** The Technical Team will plan on reaching out in the next couple of weeks to establish a date and time that works best for all participating agencies to attend a Teams call to get the study kicked off.

Resiliency Arena 4: Sea Level Rise Adaptation

- **Next Steps:** Team will look to set up a call with all of the participating agencies to kick off the analysis.
- **Timeline:** The Technical Team will plan on reaching out in the next couple of weeks to establish a date and time that works best for all participating agencies to attend a Teams call to get the study kicked off.

Recommendation

None at this time.

ITEM NO. 6 COLLABORATIVE EFFORTS WITH NBWA

Action Requested

None at this time.

Summary

The introductory meeting was held on July 25, 2023 via Zoom. The attendance included the following:

NBWA: Jean Mariani, Jack Gibson, and Andy Rogers

NBWRA: David Rabbitt and Chuck Weir

Others Present: Sandeep Karkal

A copy of the agenda is attached for the TAC's information. The group agreed on holding a 2-4 hour small group in person workshop to further discuss and develop plans for cooperative efforts and collaboration. As of this writing, a suitable time for the meeting has not been established due to scheduling conflicts.

Recommendation

None at this time.

North Bay Watershed Association and North Bay Water Reuse Association

NBWRA and NBWA Alignment

Tuesday, July 25, 2023, 2:00 PM to 4:00 PM

Join Zoom Meeting

<https://us02web.zoom.us/j/84375279954?pwd=WnJlU2lTRnF6c2F2Nld3REhadXMxQT09>

Meeting ID: 843 7527 9954, Passcode: 540575

AGENDA

Today's goals:

- Meet and discuss opportunities and benefits of organizational alignment
- Identify next steps, including potential shared recommendations to Boards

1. **Greetings and introductions** - All
2. **Brief overview of work completed to-date** - Chuck/Andy
3. **Review/discuss DRAFT description of overarching alignment goal** - Andy

Leveraging the strengths, experiences, and successes of the NBWA and the NBWRA, align current and planned initiatives to minimize staff and resource overlaps, provide mutual and additive support, and produce coordinated and collective benefits for the region's member agencies and community partners.

4. **Review/discuss high level organizational structures/values** - Andy/Chuck
 - Members/Governance
 - Missions/Objectives
 - Programs/Projects
 - 2023-2024 Work Plans – Key Programs
 - NBWA: 2024 conference, public education/engagement campaigns, resiliency workforce development, regulatory & funding advocacy, small grants/scholarships, educational field trips
 - NBWRA: Three Resilience Arenas: 1) Continued Recycled Water Support, 2) Drought Contingency Plan, and 3) Sea Level Rise Adaptation
5. **Identify specific efforts & key collaborations to implement/demonstrate alignment**
 - Associate memberships
 - No vote, no fee?
 - Appoint designees to participate in meetings and share information
 - Coordinate priority initiatives – identify lead and support roles
 - Regional water resiliency branding
 - Websites/outreach materials reflect one water regional partners
 - Public and project meetings
 - Coordinate meeting calendars and key milestones
 - Co-advocate for multi-benefit projects that include water reuse
 - Others?
6. **Recap recommended next steps/action items**

ITEM NO. 7 FY2023/24 BUDGET

Action Requested

None at this time.

Summary

Since the consultant agreement approval process took so long and we are already into FYE24, there does not appear to be a need for an FYE24 Budget. There are adequate funds from the FYE23 Budget to complete the Resilience Arena Scopes during this fiscal year. If there is a desire from the member agencies to expand any of the existing Resilience Arenas into actual projects or develop new ones, efforts should be made to develop a budget for FYE25. Ongoing discussions at the TAC and Board level will determine what may be needed for FYE25.

Recommendation

None at this time.