

**NORTH BAY WATER REUSE AUTHORITY  
TECHNICAL ADVISORY COMMITTEE**

Thursday, December 5, 2024

Agenda

2:00 PM

Zoom Meeting: <https://us02web.zoom.us/j/89055428051>

	1.		Call to Order and Self Introductions
	2.	Action	Approval of Agenda
	3.		Public Comments
<b>Pages 2 – 4</b>	4.	Action	TAC Meeting Minutes of November 7, 2024
<b>Pages 5 – 9</b>	5.	Discussion	Status of Phase 1 Reconciliation and Closeout Activities
<b>Pages 10 – 12</b>	6.	Discussion	Resilience Arena Status Reports
<b>Page 13</b>	7.	Discussion	Status of Consultant Agreements for FY2024/25
<b>Page 14</b>	8.	Discussion	Status of Program Manager Agreement
<b>Page 15</b>	9.	Discussion	Brainstorming Session – Future Projects for NBWRA
<b>Page 16</b>	10.	Discussion	Plans for Next Board Meeting, December 16, 2024
	11.	Information	Next Meeting, January 9, 2025 (Continue with the first Thursday of every month? January 2 is the first Thursday but is the day after New Years)
	12.		Adjournment

**North Bay Water Reuse Authority  
Technical Advisory Committee  
Zoom Meeting Minutes  
November 7, 2024**

**DRAFT**

Approved \_\_\_\_\_

**1. Call to Order and Self Introductions**

Vice Chair Andrew Damron called the Technical Advisory Committee (TAC) meeting to order at 2:03 p.m. on Thursday, November 7, 2024. The meeting was a Zoom meeting only and attendees participated via the following link: <https://us02web.zoom.us/j/89055428051>.

**Committee Members Present**

Andrew Damron, Vice Chair	Napa Sanitation District
Brad Elliott	Sonoma Water
Judd Goodman	Marin County
Oriana Hart	City of Petaluma
Curtis Paxton	Las Gallinas Valley Sanitary District
Brad Sherwood	Sonoma Valley County Sanitation District
Chelsea Thompson	City of Petaluma
Tony Williams	North Marin Water District

**Consultant Team**

Chuck Weir, Program Manager	Weir Technical Services
Rene Guillen	Brown & Caldwell
Matt Matasci	Brown & Caldwell
Mark Millan	Data Instincts
Jim O’Toole	ESA
Dawn Taffler	Kennedy Jenks

**2. Approval of the Agenda**

The Agenda was approved with no changes.

**3. Public Comments**

There were no public comments.

**4. TAC Meeting Minutes of September 5, 2024**

A motion to approve the September 5, 2024 minutes was unanimously approved.

**5. Status of Phase 1 Reconciliation and Closeout Activities**

Brad Elliott discussed the status of Phase 1 Closeout activities. A draft final report will be presented to the TAC at the December 5, 2024 meeting for review and approval prior to submitting to the Board for approval at the December 16, 2024 meeting.

## **6. Resilience Arena Status Reports**

Rene Guillen gave an update on the Recycled Water Resilience Arena. A meeting was held with USBR to assist with Petaluma Projects in an effort to obtain additional funds. There are ongoing discussions which might lead to modifications to projects for Petaluma. This could impact the schedule and the three-year timeline for project completion. Jim O'Toole noted that the Feasibility Study could be reopened for new projects. USBR takes 6-9 months for review, which could extend the timeline. The three-year clock is not certain, but could have started in August 2022. Additional budget would be required for a major Feasibility Study update.

Jim O'Toole provided an update on the NEPA process, including an update on the USFW biological opinion. An approval letter from NOAA is expected soon.

Dawn Taffler gave an update on the Financial Capability Report. Questions from USBR have been addressed. Final acceptance from USBR is expected soon.

Rene Guillen provided an update on the Drought Contingency resilience arena project. He asked Matt Matasci to share his screen to compare the requirements from the Sonoma Water report, including risk assessment and response, procedural, and administrative support. It is hoped that much of this information can be used for the Marin County report. NBWRA's existing structure should be useful when applying for grant funding. The consultant team still needs to review some sections of the Sonoma Water report.

Jim O'Toole discussed the Sea Level Rise Resilience Arena. Two workshops were held in October. Technical Memo No. 3 will be issued in November. Next steps include issuing the draft Vision Document in December. Jim also discussed the applications that were submitted for two funding opportunities. There was discussion as to how this effort will interface with efforts by BCDC to ensure cost effectiveness.

## **7. Status of Consultant Agreements for FY2024/25**

Rene Guillen noted that he and Sonoma Water are still working on an amendment to the B&C agreement and expect to complete that in the next two weeks. The plan is to present it to the Board for approval in December.

## **8. Status of Program Manager Replacement Process**

The Board authorized Kevin Booker to develop an agreement not to exceed \$50,000 for ESA for Jim O'Toole to serve as the next Program Manager. A scope of work and agreement are in development and should be presented to the Board at the December meeting.

## **9. Plans for Next Board Meeting**

A Board meeting is scheduled for September 30, 2024 at 9:30 a.m. via Zoom. The Board will be updated on the following:

1. Status of Phase 1 closeout and reconciliation.
2. Status of Phase 2 projects.
3. Status of the Resilience Area projects
4. Financial Report

5. Status of consultant agreements for FY2024/25
6. Status of Agreement with ESA for Jim O'Toole's services as Program Manager
7. Other Items

**10. Next Meeting**

The next meeting is scheduled for December 5, 2024.

**11. Adjournment**

There being no further business, Vice Chair Damron adjourned the meeting was adjourned at 2:56 p.m.

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**ITEM NO. 5 STATUS OF PHASE 1 RECONCILIATION AND CLOSEOUT  
ACTIVITIES**

**Action Requested**

Approve the Final Draft Phase 1 Reconciliation and Closeout Report and present to the Board at the December 16, 2024 meeting for final approval and authorization for Sonoma Water to issue invoices and refunds to the Phase 1 Agencies

**Summary**

The Final Draft Phase I Reconciliation and Closeout Report is attached for the TAC's review and approval. If the TAC approves the report, it will be presented to the Board for review and approval at the December 16, 2024 meeting. Board approval would also authorize Sonoma Water to issue invoices and refunds to the Phase 1 participating Agencies.

**Recommendation**

Approve the Final Draft Phase 1 Reconciliation and Closeout Report and present it to the Board at the December 16, 2024 meeting for final approval and authorization for Sonoma Water to issue invoices and refunds to the Phase 1 Agencies.

**Attachments**

Final Draft Phase I Reconciliation and Closeout Report.

Phase I Member Final Invoices			
Phase I Members	Phase I Member Dues Reallocation	Phase I Grant Admin Allocations	Total
	Total	Total	
Las Gallinas Valley Sanitary District	(42,456.75)	(10,210.86)	(52,667.61)
Novato Sanitary District	11,876.56	(9,233.55)	2,643.01
Napa Sanitation District	61,760.39	(34,517.76)	27,242.63
North Marin Water District	6,570.72	(21,292.28)	(14,721.56)
Sonoma Valley County San District	83,084.15	(17,256.61)	65,827.54
Sonoma County Water Agency	4,644.95	(3,558.12)	1,086.83
Napa County	4,645.19	(3,558.12)	1,087.07

Phase I Member Dues Reallocation Total includes unspent Phase I member dues that were not invoiced by consultants, plus Revised Phase I Amounts each member should have paid based on the actual project benefit (actual federal funding received)

Amounts that are in parentheses mean an agency owes an amount to NBWRA, they will be issued an invoice. Other amounts not in parentheses indicates an agency is owed a refund/credit, they will be issued a check

Two invoices/checks may be issued, one for the Phase I Member Dues Reallocation and one for the Phase I Grant Admin Allocations

**PHASE I SUMMARY: FUNDING RECEIVED AND BENEFIT REALLOCATION**

Per the NBWRA Fourth Amended MOU: "(i)One quarter (25%) of costs and liabilities shall be allocated equally among each of the Phase I Member Agencies. (ii)Three quarters (75%) of costs and liabilities shall be allocated among Phase 1 Member Agencies in proportion to the benefit to each Member Agency of participating in the NBWRA...The Sonoma County Water Agency shall pay its pro-rata share of the quarter of costs allocated under subsection (i) above, but shall not pay any costs allocated under subsection (ii), as it does not have any individual projects to be funded."

The original allocation of costs are being revised because the actual federal funding that each agency received is different than originally estimated.

Original Allocation						
Agency	25% Split Equally	Federal Authorization, Phase 1			Percentage of Remaining 75%	Total of Percentages
		ARRA	Title XVI	Total		
Las Gallinas Valley Sanitary District	3.57%	881,756.00	1,344,120.00	2,225,876.00	6.68%	10.25%
Novato Sanitary District	3.57%	1,381,500.00	517,388.00	1,898,888.00	5.70%	9.27%
Napa Sanitation District	3.57%	1,547,500.00	8,810,987.00	10,358,487.00	31.08%	34.65%
North Marin Water District	3.57%	1,829,744.00	4,103,755.00	5,933,499.00	17.80%	21.37%
Sonoma Valley County San District	3.57%	1,687,500.00	2,895,750.00	4,583,250.00	13.75%	17.32%
Sonoma County Water Agency	3.57%	-	-	-	0.00%	3.57%
Napa County	3.57%	-	-	-	0.00%	3.57%
<b>TOTAL</b>	<b>25.00%</b>	<b>\$ 7,328,000.00</b>	<b>\$ 17,672,000.00</b>	<b>\$ 25,000,000.00</b>	<b>75.00%</b>	<b>100.00%</b>

During the period FY05/06 to FY10/11 NMWD and Napa County did not officially participate in NBWRA.

Revised Allocation						
Agency	25% Split Equally	Federal Authorization, Phase 1			Percentage of Remaining 75%	Total of Percentages
		ARRA	Title XVI	Total		
Las Gallinas Valley Sanitary District	3.57%	846,756.00	1,738,588.57	2,585,344.57	7.88%	11.46%
Novato Sanitary District	3.57%	1,346,500.00	517,802.00	1,864,302.00	5.69%	9.26%
Napa Sanitation District	3.57%	1,512,500.00	8,574,860.90	10,087,360.90	30.76%	34.34%
North Marin Water District	3.57%	1,794,744.00	4,201,596.48	5,996,340.48	18.29%	21.86%
Sonoma Valley County San District	3.57%	1,652,500.00	2,406,105.40	4,058,605.40	12.38%	15.95%
Sonoma County Water Agency	3.57%	-	-	-	0.00%	3.57%
Napa County	3.57%	-	-	-	0.00%	3.57%
<b>TOTAL</b>	<b>25.00%</b>	<b>\$ 7,153,000.00</b>	<b>\$ 17,438,953.35</b>	<b>\$ 24,591,953.35</b>	<b>75.00%</b>	<b>100.00%</b>
Grant Dollars for SCWA Admin		50,000.00	25,046.65	75,046.65		
Pre Authorization, Phase I Feasibility Study		-	100,000.00	100,000.00		
USBR Admin		125,000.00	108,000.00	233,000.00		
		<b>\$ 7,328,000.00</b>	<b>17,672,000.00</b>	<b>\$ 25,000,000.00</b>		

Phase I Member Summary				
Agency	Revenue	Expenses		
	Grant Funding Received	Member Dues	Grant Administration	Total
Las Gallinas Valley Sanitary District	2,585,344.57	517,566.75	18,638.92	<b>536,205.67</b>
Novato Sanitary District	1,864,302.00	417,759.44	15,072.92	<b>432,832.36</b>
Napa Sanitation District	10,087,360.90	1,544,345.61	55,741.06	<b>1,600,086.67</b>
North Marin Water District	5,996,340.48	984,154.28	35,508.42	<b>1,019,662.70</b>
Sonoma Valley County San District	4,058,605.40	719,862.85	25,925.11	<b>745,787.96</b>
Sonoma County Water Agency	75,046.65	160,918.05	5,803.33	<b>166,721.38</b>
Napa County	-	160,910.81	5,803.32	<b>166,714.13</b>
<b>TOTAL</b>	<b>24,667,000.00</b>	<b>4,505,517.79</b>	<b>162,493.08</b>	<b>4,668,010.87</b>

The table above reflects the amount of grant funding each member agency received vs the amount each member agency paid related to Phase I membership dues and Phase I grant administration. There are some dues and grant administration costs that will need to be paid or refunded due to the Phase I reallocation process. See next two pages for additional detail

PHASE I MEMBER DUES REALLOCATION								
	LGVSD	Novato SD	Napa SD	NMWD	SVCSD	SCWA	Napa County	Phase I Amount
FY 05/06 Member Dues	60,616	81,743	116,843	-	96,302	49,497	-	405,001
FY 06/07 Member Dues	82,030	59,449	156,435	-	96,504	62,690	-	457,108
FY 07/08 Member Dues	81,263	176,901	228,657	-	112,509	63,135	-	662,465
FY 08/09 Member Dues	117,135	167,472	215,946	-	153,889	90,558	-	745,000
FY 09/10 Member Dues	73,111	104,529	134,786	-	96,052	56,521	-	464,999
FY 10/11 Member Dues	108,265	151,169	197,412	-	139,593	82,111	-	678,550
FY 11.12 Phase 1 Reallocation #1	(275,349)	(447,355)	38,517	602,073	242,832	(282,615)	121,897	-
FY 11/12 Member Dues	47,381	56,363	208,762	115,460	179,821	23,377	23,376	654,540
FY 12/13 Member Dues	14,116	16,792	62,194	34,398	53,572	6,964	6,964	195,000
FY 12/13 New Member Initiation Fee	(1,810)	(2,153)	(7,974)	(4,410)	(6,868)	(893)	(893)	(25,000)
FY 13/14 Member Dues	4,705	5,597	20,731	11,466	17,857	2,323	2,322	65,001
FY 13/14 New Member Initiation Fee	(1,810)	(2,153)	(7,974)	(4,410)	(6,868)	(893)	(893)	(25,000)
FY 14/15 Member Dues	12,676	15,079	55,850	30,889	48,107	6,254	6,253	175,108
FY 14/15 New Member Initiation Fee	(11,689)	(13,905)	(51,503)	(28,485)	(44,363)	(5,767)	(5,767)	(161,480)
FY 15/16 Member Dues	13,065	15,541	57,562	31,836	49,582	6,446	6,446	180,478
FY 16/17 (Inv 1) Member Dues	5,410	6,436	23,838	13,184	20,532	2,669	2,669	74,738
FY 16/17 (Inv 2) Member Dues	6,453	7,675	28,426	15,724	24,489	3,186	3,182	89,135
FY 16.17 Phase 1 Reallocation #2	139,542	30,456	127,597	173,000	(470,595)	-	-	-
<b>Total Original Phase I Amounts</b>	<b>475,110</b>	<b>429,636</b>	<b>1,606,106</b>	<b>990,725</b>	<b>802,947</b>	<b>165,563</b>	<b>165,556</b>	<b>4,635,643</b>
Original Phase I Percentages	10.25%	9.27%	34.65%	21.37%	17.32%	3.57%	3.57%	100.00%
<b>Revised Phase I Percentages</b>	<b>11.47%</b>	<b>9.28%</b>	<b>34.30%</b>	<b>21.85%</b>	<b>15.95%</b>	<b>3.57%</b>	<b>3.57%</b>	<b>100.00%</b>
Revised Phase I Amounts	531,736.00	430,004.00	1,590,195.00	1,012,992.00	739,597.00	165,563.00	165,556.00	4,635,643.00
<b>*(Underpaid)/Overpaid</b>								
*Original minus Revised Phase 1 Amounts	(56,626.00)	(368.00)	15,911.00	(22,267.00)	63,350.00	-	-	-
Remaining Phase I Trust Balance	14,169.25	12,244.56	45,849.39	28,837.72	19,734.15	4,644.95	4,645.19	130,125.21
<b>(Payment)/Refund</b>								
*(Underpaid)/Overpaid minus Remaining Phase 1 Trust Balance	(42,456.75)	11,876.56	61,760.39	6,570.72	83,084.15	4,644.95	4,645.19	
Actual Phase I Member Dues	517,566.75	417,759.44	1,544,345.61	984,154.28	719,862.85	160,918.05	160,910.81	4,505,517.79

Total Original Phase I Amounts are the amounts each member originally paid during Phase I. All amounts have been rounded

Original Phase I Percentages are the original percentages agreed upon in the Fourth Amended NBWRA MOU. These percentages are based on the expected project benefit (federal funding received)

Revised Phase I Percentages is the new Phase I percentages for each member based on the actual project benefit (actual federal funding received)

Revised Phase I Amounts are the new amounts each member should have paid based on the actual project benefit (actual federal funding received)

(Underpaid)/Overpaid is the difference between Total Original Phase I Amounts and Revised Phase I Amounts. Amounts that are in parentheses mean an agency has underpaid Phase I member dues and will be invoiced (if their current Phase I balance does not cover the full amount, see Payment/Refund note below)

Remaining Phase I Trust Balance is the amount of funding left over in the Phase I NBWRA trust account. Phase I member agencies were invoiced a total of \$4,635,643, but \$130,125.21 of that amount was unspent by Phase I consultants. Each member is owed a refund. This refund will be applied to those agencies that have underpaid Phase I dues

(Payment)/Refund is the total of (Underpaid)/Overpaid amounts and Remaining Phase I Trust Balance. Amounts that are in parentheses mean an agency has underpaid Phase I member dues and will be invoiced

Actual Phase I Member Payments are the amounts each member paid in Phase I member dues after the reallocation and Phase I Trust Balance refunds have been issued. This is the difference between the Revised Phase I Amounts and the Remaining Phase I Trust Balance



Phase I Grant Administration Costs and Allocations				
Revised Phase I Percentages		SCWA Grant Administration Costs		
		Total Amount	Paid to Date	Remaining Amount Due
Las Gallinas Valley Sanitary District	11.47%	18,638.92	10,210.86	\$ 8,428.06
Novato Sanitary District	9.28%	15,072.92	9,233.55	\$ 5,839.37
Napa Sanitation District	34.30%	55,741.06	34,517.76	\$ 21,223.30
North Marin Water District	21.85%	35,508.42	21,292.28	\$ 14,216.14
Sonoma Valley County San District	15.95%	25,925.11	17,256.61	\$ 8,668.50
Sonoma County Water Agency	3.57%	5,803.33	3,558.12	\$ 2,245.21
Napa County	3.57%	5,803.32	3,558.12	\$ 2,245.20
<b>Total</b>	<b>100.00%</b>	<b>162,493.08</b>	<b>\$ 99,627.30</b>	<b>\$ 62,865.78</b>

The Total Amount of \$162,493.08 is the amount SCWA incurred for grant administration minus what they were reimbursed for under the grant. This is for the period 10/1/2012 through 6/30/2022. The amount each Agency owes is calculated by taking the Total Amount multiplied by the revised Phase I percentages

In FY 18/19, SCWA invoiced member agencies for grant administration expenses from 10/1/2012 through 6/30/2018. This is reflected in the Paid to Date column

The Remaining Amount Due is the difference between the Total Amount and the Paid to Date

## **ITEM NO. 6 RESILIENCE ARENA STATUS REPORTS**

### **Action Requested**

None at this time.

### **Summary**

The Consultant Team will provide an update on the status of the Resilience Arena Projects.

### **Resiliency Arena 1: Recycled Water Support**

- **Grant Administration**
  - The team met with Reclamation on Wednesday, November 6<sup>th</sup> to chat about what may be needed from a feasibility study revision standpoint to include new project components and potentially procure funds to cover customer connections.
  - Based on the discussion with Reclamation, the team is planning to revise the project scopes and budget and assess how to proceed with a potential feasibility study update. The revised scopes and budgets will be submitted to Reclamation for review and approval.
  
- **NEPA Status**
  - Environmental Assessment/FONSI
    - Reclamation in Process of Drafting/Filing FONSI
      - Anticipate completion by Dec 31, 2024.
  - Draft Biological Assessment – Biological Opinion
    - Biological Opinion has been issued by USFWS.
    - NOAA Fisheries Concurrence Letter Issued Nov 25.
  - Cultural Resources Section 106 Addendum
    - SHPO Concurrence Letter Issued
  
- **Financial Capability Analysis Report Status**
  - The Financial Capability Analysis (FCA) Report has been submitted to Reclamation for review and approval on September 2, 2024.
  - Reclamation review is still ongoing.
- **Next Steps:**
  - Continue to make progress on the environmental documentation.
  - Plan to respond to questions or comments Reclamation might have on the FCA Report.
- **Timeline:**
  - The team hopes to have the NEPA process completed by late Summer/early Fall.
  - Reclamation is expected to provide a draft report summarizing their review and findings of the FCA Report before the end of the year.

### Resiliency Arena 3: Drought Contingency Planning

- **Project Status**
  - Based on the review of the Drought Resiliency Analysis TM that was prepared as part of the Sonoma Water Regional Water Supply Resiliency Study (Study), a crosswalk that shows how the Drought Resiliency Analysis TM compares to the guidance included in Reclamation's Drought Response Framework has been developed.
  - Team is working on identifying potential existing documents (e.g., UWMPs) that could be utilized to fill in potential gaps in information and are also putting together a draft report outline that could be the basis of the North Bay Drought Contingency Plan.
- **Next Steps:**
  - Gather any additional documents and/or analysis that were developed for the Study and are relevant to the DCP development.
  - Work on pulling together a drought contingency document summary that highlights how existing Resiliency Study meets Reclamation's Drought Response Framework. This document summary will also be used to help augment areas that may require a bit more content to satisfy Reclamation requirements.
- **Timeline:** Team will look to share both the crosswalk and draft outline of the document in the next couple of weeks.

### Resiliency Arena 4: Sea Level Rise Adaptation

- **Project Status**
  - ESA has convened 4 workshop meetings with SLR Vision Agencies.
  - Final TM1 with Vision, Goals Objectives; Planning Criteria and Study Areas distributed July 9, 2024.
  - Successful Outreach to SMART, Private Property Owners, and SFEI.
  - June 26/July 17, Preliminary Vulnerability Mapping reviewed with individual agencies; Draft Criteria (BayWave) reviewed with individual agencies.
  - Draft Vulnerability TM2 was issued in September 2024 and was reviewed by the Member Agencies.
  - Two Adaptation Strategy Workshops with Member Agencies Held in October
  - TM3 Adaptation Strategy TM under preparation: November
  - Two Funding Opportunities/Applications:
    - FEMA BRIC Grant Notice of Intent (NOI) has been submitted for next phase of SLR planning.
    - Sonoma Water Notified by BRIC of Invitation for Sub-Application
      - Federal Share: \$187,500
      - Local Match: \$62,500
      - Split between the three Arena 4 participating agencies, that would be \$15,625 per agency, likely in fiscal year 24/25.

Agenda Explanation  
North Bay Water Reuse Authority  
Technical Advisory Committee  
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- Ocean Policy Council SB-1 Application
  - This is a rolling planning grant program for community based planning; ESA has had success submitting for this grant program.
  - This funding program is focused on community outreach, a next logical step following our NBWRA SLR Visioning Process.
  - Recommend Application in March rather than December:
    - Allow for Completion of SLR Vision Process and review by LGVSD/Petaluma Boards.
    - Allow for Discussion with OPC regarding consistency with SB-272 and use of “sector” approach.
  - Potential use as matching funds for FEMA grant.
- **Next Steps:** Adaptation Strategy Memo: Adaptation Vision Document 1
- **Timeline:** The target completion date for the Draft Vision Document has been revised to December 2024.

**Recommendation**

None at this time. This is an information item only.

**Attachment**

None

**ITEM NO. 7 STATUS OF CONSULTANT AGREEMENTS FOR FY2024/25**

**Action Requested**

None at this time.

**Summary**

The FY2024/25 Budget was approved by the Board on June 24, 2025. The budget included the following:

<b>Contract</b>	<b>Amount</b>	<b>Project</b>
Brown & Caldwell	\$150,000	Continued Recycled Water Support
Brown & Caldwell	\$87,488	Sea Level Rise Adaptation
Weir Technical Services	\$0	Program Management (using carryover funds)
Sonoma Water	\$92,537	Administration
<b>Total</b>	<b>\$330,025</b>	

The no-cost extension of the agreement through December 31, 2024 with Weir Technical Services was approved by Sonoma Water on August 9, 2024. The extension was an administrative item that did not need to be approved by the Sonoma Water Board of Directors.

Sonoma Water is currently working on the new agreement. Some scope and budget updates may be needed if funds are added to the agreement to cover a potential Feasibility Study update. Sonoma Water will report on the status of the Brown & Caldwell agreement. The agreement also includes funds for ESA and Data Instincts.

**Recommendation**

None at this time. This is an information item only.

**Attachment**

None.

**ITEM NO. 8 STATUS OF PROGRAM MANAGER AGREEMENT**

**Action Requested**

None at this time.

**Summary**

The NBWRA Board authorized Kevin Booker to develop an agreement, including scope and costs, for Program Manager services with Jim O'Toole, ESA, for a not to exceed cost of \$50,000. That amount does not need to go to the Sonoma Water Board for approval. The draft agreement has been reviewed and is being finalized for Board Meeting. The TAC reviewed and agreed to fund the period through June 30, 2025 with contingency funds estimated to be \$20,000. This approach will not require a budget modification for FY2024/25. Additional costs will need to be included in the FY2025/26 Budget which will be presented to the Board in early 2026.

**Recommendation**

None at this time. This is an information item only.

**Attachment**

None.

**ITEM NO. 9 BRAINSTORMING SESSION – FUTURE PROJECTS FOR NBWRA**

**Action Requested**

None at this time. It is requested that the TAC discuss potential future projects for NBWRA

**Summary**

In 2021 a comprehensive survey was conducted with all participating agencies to identify potential future projects for NBWRA. The results of the survey led to the current resilience arena projects: recycled water support, drought contingency planning, and sea level rise adaptation. Since NBWRA will be in a transition stage with a new program manager, it seems appropriate for the TAC and Board to spend some time brainstorming potential future issues for NBWRA to take advantage of the institutional infrastructure that has been so successful for more than twenty years. Following is a list of possible issues:

- Additional recycled water projects
- Drought contingency projects
- Sea Level Rise projects
- Potable reuse
- Nutrient removal in response to the new watershed permit
- Stormwater management – flood control and water supply enhancement
- Projects to address PFAS/PFOS requirements
- Other Items

**Recommendation**

None at this time. This is an information item only.

**Attachment**

None.

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Agenda Explanation  
North Bay Water Reuse Authority  
Technical Advisory Committee  
December 5, 2024

**ITEM NO. 10 PLANS FOR NEXT BOARD MEETING**

**Action Requested**

The next Board meeting is scheduled for Monday, December 16, 2024 at 9:30 a.m. via Zoom.

**Summary**

The Board should be updated on the following:

1. Status of Phase 1 closeout and reconciliation.
2. Status of Phase 2 projects.
3. Status of the Resilience Area projects
4. Financial Report
5. Status of consultant agreements for FY2024/25
6. Status of Agreement with ESA for Jim O'Toole's services as Program Manager
7. Brainstorming Session
8. Other Items

**Recommendation**

Discuss plans for the Board meeting scheduled for December 16, 2024 at 9:30 a.m. via Zoom.

**Attachment**

None.