

**NORTH BAY WATER REUSE AUTHORITY  
TECHNICAL ADVISORY COMMITTEE**

Thursday, April 3, 2025

Agenda

2:00 PM

Zoom Meeting: Microsoft Teams Meeting;

<https://esassoc.zoom.us/j/9256551082?pwd=cnU3M2h5aXg2a1BBeTBZb1BJY25BZz09&omn=83475053677&from=addon>

	1.		Call to Order and Self Introductions
	2.	Action	Approval of Agenda
	3.		Public Comments
<b>Pages 2-5</b>	4.	Action	TAC Meeting Minutes of February 6, 2025
<b>Pages 6-8</b>	5.	Action	TAC Meeting Minutes of March 6, 2025
<b>Pages 8-9</b>	6.	Discussion	Resilience Arena Status Reports
<b>Page 10</b>	7.	Discussion	Status of Consultant Agreements for FY2024/25
<b>Page 11-15</b>	8.	Discussion	FY25/26 NBWRA Budget Discussion
<b>Page 16</b>	9.	Discussion	Planning for April NBWRA Board Meeting
	10.		Adjournment

**ITEM 4. APPROVAL OF MINUTES: FEBRUARY 6<sup>TH</sup> TAC MEETING**

**Action Requested**

Approval

**North Bay Water Reuse Authority  
Technical Advisory Committee  
Zoom Meeting Minutes  
February 6, 2025  
DRAFT**

Approved \_\_\_\_\_

**1. Call to Order and Self Introductions**

Chair Kevin Booker called the Technical Advisory Committee (TAC) meeting to order at 2:00 p.m. on Thursday, February 6, 2025. The meeting was a Zoom meeting only and attendees participated via the following link: <https://us02web.zoom.us/j/89055428051>.

**Committee Members Present**

Kevin Booker, Chair	Sonoma Water
Andrew Damron, Vice Chair	Napa Sanitation
Brad Sherwood	Sonoma Water
Chelsea Thompson	City of Petaluma
Curtis Paxton	Las Gallinas Valley Sanitary District
Judd Goodman	Marin County FCD
Tony Williams	North Marin Water District
Lucy Croy	Marin Water
Norman Woods	American Canyon
Gina Benedetti-Petnic	City of Petaluma
Chris DeGabriele	Las Gallinas Valley Sanitary District
Paul Piazza	Sonoma Water

**Consultant Team**

Jim O'Toole, Program Manager	ESA
Rene Guillen	Brown & Caldwell
Mark Mullan	Data Instincts

**2. Approval of the Agenda**

The Agenda was approved with no changes.

**3. Public Comments**

There were no public comments.

#### **4. TAC Meeting Minutes of December 5, 2024**

A motion to approve the December 5, 2024 minutes was unanimously approved.

#### **5. Status of Phase 1 Reconciliation and Closeout Activities**

Brad Allen and Chair Booker discussed the Final Report for the Phase 1 Reconciliation and Closeout and provided an update on invoicing for reconciliation. Brad indicated that invoices to member agencies that would be sent; upon receipt of payment, Sonoma Water would issue reimbursement checks to agencies that are owed.

#### **6. Resilience Arena Status Reports**

Rene Guillen gave an update on the Recycled Water Resilience Arena. Discussions have been ongoing with USBR in an effort to finalize the agreement with Reclamation to fund projects for Petaluma. Petaluma is on track to procure the full grant amount that was originally requested, although funding will be limited to 2 out of the 3 projects. Rene asked Member Agency to review the FS for projects that may request funding, as well as new projects that could be integrated into an updated feasibility study. Chair Booker noted that revision of the FS would need to be reflected in pending budget discussions. Jim O'Toole added that perhaps a more formal process for reviewing projects with member agencies might helpful to review projects included and any additional projects. Norman Woods and Kevin Booker indicated that would be helpful, Jim O'Toole offered to set 1:1 meetings up with the Member Agencies.

Jim O'Toole provided an update on the NEPA process indicating that all approvals had been received and Reclamation has completed its NEPA process and posted the FONSI.

Rene Guillen gave an update on the Financial Capability Report. Questions from USBR have been addressed. Final acceptance from USBR is expected soon.

Rene Guillen provided an update on the Drought Contingency resilience arena project. B+C is developing a crosswalk between the Sonoma Water report and the DCP requirements that will allow Reclamation to review. Draft being sent out for Member Agencies to review.

Jim O'Toole discussed the Sea Level Rise Resilience Arena. City of Petaluma has requested an extension of their study area to include areas upstream of U.S.101. ESA has prepared a scope amendment to extend the analysis. NBWRA did not submit on the FEMA BRIC application, but continues to review the OPC Grant opportunity, and intends to submit either in March or in June. ESA will be presenting to the Las Gallinas Valley Sanitary District Board March 6.

Chair Booker asked that the meeting minutes reflect that the agenda did not include this as an action item, but requested that the TAC take action on this item. After discussion from Oriana

Hart, Curtis Paxton moved for approval, was seconded by Chelesea Thompson, and the item was approved unanimously by Member Agencies, with North Marin Water District abstaining.

### **7. Status of Consultant Agreements for FY2024/25**

Chair Booker reported that the agreements with Brown and Caldwell (B&C) is in process and would be revised per the approval of Item 7. The B&C agreement will likely go to Sonoma Water's Board in April 2025.

### **8. Brainstorming Session = Future Projects for NBWRA**

Continuing discussion from the December meeting, the TAC briefly discussed the following potential future projects:

- Additional recycled water projects
- Drought contingency projects
- Sea Level Rise projects
- Potable reuse
- Nutrient removal in response to the new watershed permit
- Stormwater management – flood control and water supply enhancement
- Projects to address PFAS/PFOS requirements
- Other Items

Jim O'Toole discussed scheduling a funding workshop with the TAC to present an overview of funding opportunities that align with NBWRA Resilience Arenas. A potential pilot project focused on educating the public about indirect potable reuse was discussed, as was the incorporation of stormwater into such the pilot. A summary of indirect potable reuse pilot projects in the Bay Area was identified as a potential next step.

### **9. Plans for Next Board Meeting**

A Board meeting is scheduled for April 28 , 2024 at 9:30 a.m. via Zoom. The Board will be updated on the following:

1. Status of Phase 1 closeout and reconciliation.
2. Status of Phase 2 projects.
3. Status of the Resilience Area projects
4. Financial Report
5. Status of consultant agreements
6. Brief report on TAC Brainstorming
7. Other Items

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Chair Booker discussed the need for earlier planning regarding the FY26/27 and discussed process for reviewing and approving FY25/26 Budget at the April 6 TAC Meeting. Jim O'Toole discussed the need for the TAC Members to be actively communicating with NBWRA Board Members.

**10. Next Meeting**

The next meeting is scheduled for March 6, 2025.

**11. Adjournment**

There being no further business, Chair Booker adjourned the meeting was adjourned at 2:59 p.m.

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**ITEM 5. APPROVAL OF MINUTES: MARCH 6<sup>TH</sup> TAC MEETING**

**Action Requested**

Approval

**North Bay Water Reuse Authority  
Technical Advisory Committee  
Zoom Meeting Minutes  
March 6, 2025**

**DRAFT**

**Approved \_\_\_\_\_**

**2. Call to Order and Self Introductions**

Chair Kevin Booker called the Technical Advisory Committee (TAC) meeting to order at 2:00 p.m. on Thursday, March 6, 2025. The meeting was a Zoom meeting only and attendees participated via the following link: <https://us02web.zoom.us/j/89055428051>.

**Committee Members Present**

Kevin Booker, Chair	Sonoma Water
Andrew Damron, Vice Chair	Napa Sanitation
Chelsea Thompson	City of Petaluma
Curtis Paxton	Las Gallinas Valley Sanitary District
Judd Goodman	Marin County FCD
Oriana Hart	City of Petaluma
Tony Williams	North Marin Water District
Paul Sellier	Marin Water
Gina Benedetti-Petnic	City of Petaluma

**Consultant Team**

Jim O'Toole, Program Manager	ESA
Rene Guillen	Brown & Caldwell
Mark Millan	Data Instincts
Dawn Taffler	Kennedy Jenks

**2. Approval of the Agenda**

The Agenda was approved with no changes.

**3. Public Comments**

There were no public comments.

#### **4. TAC Meeting Minutes of February 6, 2025**

The minutes of the February 6<sup>th</sup> TAC meeting were not approved, due to the lack of a quorum at this point in the meeting.

#### **5. Status of Phase 1 Reconciliation and Closeout Activities**

Chair Booker provided an update on Sonoma Water invoicing to Member Agencies. Upon receipt of payment, Sonoma Water would issue reimbursement checks to agencies that are owed.

#### **6. Resilience Arena Status Reports**

Rene Guillen gave an update on the Recycled Water Resilience Arena, including an update on the grant administration status of Petaluma's implementation funds; process is largely complete and Reclamation has materials it needs to process; they are doing through internal signatures. Approvals are anticipated in the next couple of weeks.

Jim O'Toole indicated that the NEPA and permitting process for the Feasibility Study is complete. Jim discussed the continuation of the Sea Level Rise adaptation work, including expansion of the scope of analysis for the City of Petaluma, and positive discussions with Marin County and Sonoma County regarding an NBWRA led application for OPC Grant funding for the next phase of SLR planning. Applications are due in March and June, with June being a more likely target. Jim mentioned he is presenting an overview of SLR Vision effort to the LGVSD Board of Directors later that evening.

Rene provided an update on the draft DCP summary document; the gap analysis has been completed to align NBWRA with Reclamation requirements, and that document has been distributed. The consulting team is looking for feedback on the document and whether there is interest in a more formal summary document.

#### **7. Status of Consultant Agreements for FY2024/25**

Chair Booker reported that the agreements with Brown and Caldwell (B&C) is in process and will likely go to Sonoma Water's Board April 15 2025.

#### **8. Funding Workshop**

Jim O'Toole provided an overview of the funding workshop held for Member Agencies February 20<sup>th</sup>. A video of the workshop is available and the PowerPoint was sent out to Member Agencies. Oriana Hart expressed appreciation and indicated the overview was helpful; was interested in state funding opportunities where cost share is not 75% match, which is difficult for the City. Judd Goodman indicated the workshop was helpful and that a summary or cheat sheet identifying timing and \$ amounts would be helpful.

#### **9. Member Agency 1:1 Discussions**

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Jim O'Toole provided an overview of 1:1 Member Agency discussions regarding the status of projects identified in the Feasibility Study, any alteration of those projects, or new projects within the 4 Resilience Arenas. This will support recommendations for Feasibility Study Update and other funding opportunities. Oriana Hart and Andrew Damron indicated the discussion was helpful and suggested that a review of projects occur on a regular basis (annual or 2 year timestep). The consulting team is available to continue discussion with Member Agencies. Mark Millan indicated that there is a lot of interest in potable reuse in the Bay Area currently, and that a purified demonstration or education project could make sense for NBWRA.

#### **10. FY25/26 NBWRA Budget Discussion**

Jim O'Toole provided an overview of 3 draft budget scenarios developed by the Consulting Team for TAC review and input. Chair Booker provided comment that the MOU should be reviewed and updated as part of the Program Manager budget. Rene Guillen provided clarifications and Mark Millan and Dawn Taffler provided additional context regarding scope items and potential approaches to a potable reuse demonstration or education project.

Chair Booker asked that TAC members come prepared to identify the preferred budget and vote on it at the next TAC meeting. Tony Williams and Paul Sellier commented regarding federal funding, other priorities within their agencies, and the timing of NBWRA budgeting process.

Chair Booker indicated that NBWRA would move their budgeting process for FY26/27 to the summer/fall to better align with Member Agency process. Jim O'Toole asked for TAC members to coordinate with their board members regarding budget information.

Chair Booker requested that the minutes of the February 6<sup>th</sup> meeting be included for review and approval at the April 3<sup>rd</sup> meeting.

#### **10. Next Meeting**

The next meeting is scheduled for April 3, 2025.

#### **11. Adjournment**

There being no further business, Chair Booker adjourned the meeting was adjourned at 3:02 p.m.



## **ITEM NO. 6 RESILIENCE ARENA STATUS REPORTS**

### **Action Requested**

None at this time.

### **Summary**

The Consultant Team will provide an update on the status of the Resilience Arena Projects.

### **Resiliency Arena 1: Recycled Water Support**

- **Grant Administration**
  - Draft grant agreement docs were submitted to USBR in January and we are currently in coordination with USBR to execute the grant agreement in the next few months.
  
- **NEPA Status: Complete**
  - Environmental Assessment/FONSI
    - FONSI has been Filed by Reclamation
  - Draft Biological Assessment – Biological Opinion
    - Biological Opinion has been issued by USFWS.
    - NOAA Fisheries Letter of Concurrence issued.
  - Cultural Resources Section 106 Addendum
    - SHPO Concurrence Letter Issued
  
- **Financial Capability Analysis Report Status**
  - The Financial Capability Analysis (FCA) Report was submitted to Reclamation and their staff used the content from our analysis and their directives and standards to compile their own report.
  - Reclamation completed their report and sent it to the regional director (of the California Great Basin office) for approval.
  - The regional director will pass it off to director of policy for their approval. Approval timeline specifics were not provided but Reclamation staff shared with the team that they do not anticipate needing any additional information from our team.
  
- **Next Steps:**
  - No additional information should be needed from agencies/consultants for FCA approval.
  
- **Timeline:**
  - Grant agreement should be executed in the next couple of weeks. Both NEPA and FCA items have been completed.

### **Resiliency Arena 3: Drought Contingency Planning**

- **Project Status**
  - The Consultant team developed draft DCP Summary document outline.
  - Both the draft DCP Summary document outline and the crosswalk that shows how the Drought Resiliency Analysis TM compares to the guidance included in Reclamation's Drought Response Framework were distributed to the participating agencies for review and comment.
- **Next Steps:**
  - Gather feedback from agencies on the crosswalk and the DCP Summary Document to inform next steps.
- **Timeline:** Team would like to confirm approach on the drought contingency document summary with the participating agencies and begin work on compiling content over the next couple of weeks.

### **Resiliency Arena 4: Sea Level Rise Adaptation**

- **Project Status**
  - ESA is expanding scope of analysis for City of Petaluma
  - ESA is presenting to LGVSD Board of Directors March 6 to provide overview of work to date.
  - ESA continued discussions regarding OPC Grant Application and potential for NBWRA led Regional Shoreline Plan.
- **Next Steps:**
  - Update TM2 and TM 3 to include revised PET Study Area.
  - Adaptation Strategy Memo: Adaptation Vision Document 1
- **Timeline:** The target completion date for the Draft Vision Document has been revised to May 2025.

### **Recommendation**

None at this time.

**ITEM NO. 7 STATUS OF CONSULTANT AGREEMENTS FOR FY2024/25**

**Action Requested**

None at this time.

**Summary**

The FY2024/25 Budget was approved by the Board on June 24, 2024. The budget included the following:

<b>Contract</b>	<b>Amount</b>	<b>Project</b>
Brown & Caldwell	\$150,000	Continued Recycled Water Support
Brown & Caldwell	\$87,488	Sea Level Rise Adaptation
Weir Technical Services	\$0	Program Management (using carryover funds)
Sonoma Water	\$92,537	Administration
<b>Total</b>	<b>\$330,025</b>	

Sonoma Water will report on the status of the Brown & Caldwell agreement, scheduled to be on the Sonoma County Board of Supervisors Agenda for April 15. The agreement also includes funds for ESA and Data Instincts.

**Recommendation**

None at this time. This is an information item only.

**Attachment**

## **ITEM NO. 8 FY25/26 NBWRA BUDGET DISCUSSION**

### **Action Requested**

Review and Approval.

### **Summary**

Information regarding FY25/26 budget for NBWRA Administration, Program Management, and Consulting Team is presented below. Three scenarios have been identified by the Consulting Team to provide services across the 4 Resiliency Arenas. These have been identified based upon next appropriate steps in each arena, and scaled and combined to provide a “existing” “partial” and “full” scope of work. Note that individual tasks can be identified and funded “a la carte” by an individual agency as well, and that the consulting team is available to re-formulate the scope of work to meet NBWRA Member Agency Needs.

The consulting team has generated 3 potential budget scenarios for FY25/26. They are outlined below. Additional costs would include Program Management by ESA (\$50,000) and Sonoma Water administration (\$65,000).

### **Scenario 1: Consulting Scope: Currently Funded; Program/Admin: \$115,000**

The consulting team would complete the scope of work amendment for FY24/25, approved by the NBWRA Board of Directors and currently scheduled for approval by the Sonoma Water Board of Directors April 15, and apply it to FY25/26. Program Management and Sonoma Water administration costs would still be necessary.

- **General:** The Consulting team will support and participate in TAC and Board Meetings. The consulting team will continue to support project visioning and development discussions with the TAC and Member Agencies.
- **Recycled Water.** The Consulting Team will support one Title XVI WaterSmart Application based on projects included in the existing Feasibility Study.
- **Drought Contingency.** The Consulting Team will complete the DCP Crosswalk effort and develop a TM that summarizes the findings and recommended actions needed to develop a document sufficient to meet DCP requirements to allow applications for project funding through Reclamation’s “Drought Resiliency Program.”
- **Potable Reuse (IPR and DPR).** No scope of work is included for Potable Reuse.
- **Sea Level Rise.** The Consulting Team will complete the Sea Level Rise Visioning Document. The Consulting Team will support one Sea Level Rise funding application, anticipated to be an Ocean Protection Council (OPC) Grant to complete a Regional

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Adaptive Shoreline Plan for Gallinas, Novato and Petaluma Operational Landscape Units (OLU).

**Scenario 1: No New Scope for 25/26: Currently Funded.**

	<b>Scope Envisioned Outcomes</b>	<b>Scope Would Not</b>
Recycled Water	Application for Title XVI Funding for Existing FS Projects	Address any new or changed projects
Drought Contingency	TM that summarizes findings and recommended actions to meet DCP requirements.	Develop and executive summary scale document or apply for Drought Contingency Funding
Potable Reuse	None	Provide for DPR/IPR Education or Advancement in the North Bay
Sea Level Rise	Vision Document and Funding for Next Phase	Engage additional agencies

**Scenario 1: No New Scope for 25/26: Existing Agency Distribution**

Summary per Agency		Amount										
Agency	Total	LGVS	Napa SD	Novato SD	SVCSD	SCWA	NMWD	Napa County	Petaluma	MMWD	American Canyon	Marin County
Total	\$ 330,025	\$ 25,914	\$ 30,211	\$ -	\$ 28,284	\$ 56,759	\$ -	\$ -	\$ 90,030	\$ 33,729	\$ 39,184	\$ 25,914
	<i>Percent of Total Projects</i>	7.85%	9.15%	0.00%	8.57%	17.20%	0.00%	0.00%	27.28%	10.22%	11.87%	7.85%

**Scenario 2: Moderate Consulting Scope: \$280,000; Program/Admin: \$115,000**

The consulting team would complete additional tasks beyond the current scope of work, as outlined below.

- General:** The Consulting team will support and participate in TAC and Board Meetings. The consulting team will continue to support project visioning and development discussions with the TAC and Member Agencies. The consulting team would support one additional grant application, not limited to Title XVI.
- Recycled Water.** The Consulting Team would complete a streamlined Feasibility Study Update, limited to minor project updates that do not involve new service areas. Environmental documentation is assumed to be limited to addenda to existing documents. This process would then be used to support one Title XVI WaterSmart Application based on projects included in the updated Feasibility Study.

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- **Drought Contingency.** The Consulting Team will complete the DCP Crosswalk effort and prepare a DCP Summary document. The consulting team would use this document to support a Drought Response Program Grant Application.
- **Potable Reuse.** The consulting team would support visioning and definition of a Potable Reuse Pilot Project. The focus of this effort would be on public education. A wide range of objectives and level of efforts is available, ranging from regional and agency education programs to development and implementation of a collaborative mobile pilot demonstration project that can be used to demonstrate water quality and viability at individual NBWRA Member Agency treatment plants. This effort would be focused on building consensus across member agencies regarding objectives and approaches, level of effort, coordinating with vendors, and developing a scope of work for FY26/27.
- **Sea Level Rise.** The Consulting Team will complete the Sea Level Rise Visioning Document. The Consulting Team will support 1 Sea Level Rise funding application, anticipated to be an Ocean Protection Council (OPC) Grant to complete a Regional Adaptive Shoreline Plan for Gallinas, Novato and Petaluma Operational Landscape Units (OLU). As part of this effort, the Consulting Team would engage SMART and other regional entities for potential membership in NBWRA.

**Scenario 2: Moderate Consulting Scope: \$200,000; Program/Admin \$115,000**

	<b>Scope Envisioned Outcomes</b>	<b>Scope Would Not</b>
Recycled Water	Application for Title XVI Funding for Updated FS Projects	Address any new or changed projects
Drought Contingency	Complete DCP Study, Application for Drought Response Program Funding	Engage additional agencies
Indirect Potable Reuse	Definition and Scope of Work for IPR Demonstration Effort	Implement Pilot Project
Sea Level Rise	Vision Document and Funding for Next Phase	N/A

**Scenario 2: Moderate Consulting Scope: Anticipated Agency Distribution**

Summary per Agency		Amount											
Agency	Total	LGVSD	Napa SD	Novato SD	SVCSD	SCWA	NMWD	Napa County	Petaluma	MMWD	American Canyon	Marin County	
Total	\$ 395,000	\$ 40,556	\$ 33,185	\$ -	\$ 49,305	\$ 63,241	\$ 25,556	\$ -	\$ 72,687	\$ 34,183	\$ 35,732	\$ 40,556	
	<i>Percent of Total Projects</i>	10.27%	8.40%	0.00%	12.48%	16.01%	6.47%	0.00%	18.40%	8.65%	9.05%	10.27%	

**Scenario 3: Full Consulting Scope: \$400,000; Program/Admin: \$115,000**

The consulting team will complete additional beyond Scenario 2 tasks as outlined below.

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- **General:** The Consulting team will support and participate in TAC and Board Meetings. The consulting team will continue to support project visioning and development discussions with the TAC and Member Agencies. The consulting team would support one additional grant application, not limited to Title XVI.
- **Recycled Water.** The Consulting Team would complete a Feasibility Study Update to address new major projects or service areas. Environmental documentation is assumed to be limited to a Supplemental EA/FONSI. This process would then be used to support one Title XVI WaterSmart Application based on projects included in the updated Feasibility Study.
- **Drought Contingency.** The Consulting Team will complete the DCP Crosswalk effort and prepare a DCP Summary document. As part of this effort the consulting team would expand the DCP geography to include additional agencies in West Marin, including: Inverness PUD, Bolinas PUD, Stinson Beach Water District, Muir Beach CSD and Estero Mutual Water Company. The consulting team would use this document to support a Drought Response Program Grant Application.
- **Potable Reuse.** The consulting team would support visioning and definition of a Potable Reuse Pilot Project. The focus of this effort would be on public education. A wide range of objectives and level of efforts is available, ranging from regional and agency education programs to development and implementation of a collaborative mobile pilot demonstration project that can be used to demonstrate water quality and viability at individual NBWRA Member Agency treatment plants. This effort would be focused on building consensus across member agencies regarding objectives and approaches, level of effort, coordinating with vendors, and developing a scope of work.

As resources allow, and depending upon the scope of the Purified Pilot Demonstration Project, remaining resources would be applied towards actual implementation of the Purified Pilot Demonstration Project.

- **Sea Level Rise.** The Consulting Team will complete the Sea Level Rise Visioning Document. The Consulting Team will support one Sea Level Rise funding application, anticipated to be an Ocean Protection Council (OPC) Grant to complete a Regional Adaptive Shoreline Plan for Gallinas, Novato and Petaluma Operational Landscape Units (OLU). As part of this effort, the Consulting Team would engage SMART and other regional entities for potential membership in NBWRA and coordinated implementation of Regional Shoreline Adaptation Plan with participation from Novato and SMART as new Member Agencies.

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**Scenario 3: Full Consulting Scope: \$400,000 Program/Admin \$115,000**

	<b>Scope Envisioned Outcomes</b>	<b>Scope Would Not</b>
Recycled Water	Title XVI Funding for Updated FS Projects	N/A
Drought Contingency	Complete DCP Study, Inclusion of West Marin, Drought Response Program Application	N/A
Potable Reuse	Scope of Work, Vendor and Purified Pilot Demonstration Project Defined	Implement Pilot Project
Sea Level Rise	Vision Document and Funding for Next Phase	N/A

**Scenario 3: Full Consulting Scope: Anticipated Agency Distribution**

Summary per Agency	Amount											
Agency	Total	LGVSD	Napa SD	Novato SD	SVCSD	SCWA	NMWD	Napa County	Petaluma	MMWD	American Canyon	Marin County
<b>Total</b>	\$ 515,000	\$ 40,556	\$ 47,495	\$ -	\$ 62,303	\$ 79,687	\$ 25,556	\$ -	\$ 111,802	\$ 50,890	\$ 56,156	\$ 40,556
Percent of Total Projects		7.87%	9.22%	0.00%	12.10%	15.47%	4.96%	0.00%	21.71%	9.88%	10.90%	7.87%

As noted previously by Chair Booker, the TAC will engage in budget planning for FY26/27 in June-October 2025 in order to allow for Member Agencies to integrate NBWRA into their FY26/27 budgeting processes.

**Recommendation**

Discuss proposed Scenarios identified by the Consultant Team and approve FY25/26 Budget recommendation to the NBWRA Board for consideration at its Board Meeting scheduled for April 28, 2025 at 9:30 a.m. via Zoom.

**Attachment**

Existing NBWRA Amended Budget (Scenario 1).



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NBWRA Resiliency Arenas Support Revised Budget											
Task	Task Description	BC	Data Instincts	ESA	Kennedy Jenks	Total Sub Cost	Total Expense Cost	Total Expense Effort	Total Effort	Existing Budget	Total Amended Budget
		Cost	Cost	Cost	Cost						
<b>001</b>	<b>Continued Recycled Water Support</b>	<b>\$51,394</b>	<b>\$15,000</b>	<b>\$37,200</b>	<b>\$40,000</b>	<b>\$92,200</b>	<b>\$92,200</b>	<b>\$98,606</b>	<b>\$150,000</b>	<b>\$204,966</b>	<b>\$354,966</b>
001	Project Management	\$24,817	\$10,000	\$7,200	\$19,573	\$36,773	\$36,773	\$39,509	\$64,326	\$71,806	\$136,132
002	Environmental Evaluation	\$2,024	\$0	\$30,000	\$0	\$30,000	\$30,000	\$31,564	\$33,588	\$91,855	\$125,443
003	Financial Capability Determination	\$3,543	\$0	\$0	\$20,427	\$20,427	\$20,427	\$21,560	\$25,103	\$15,554	\$40,657
004	Phase 2 Grant Application	\$21,010	\$5,000	\$0	\$0	\$5,000	\$5,000	\$5,973	\$26,983	\$25,752	\$52,734
<b>002</b>	<b>Drought Contingency Planning</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$52,034</b>	<b>\$52,034</b>
001	Document Review	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$23,060	\$23,060
002	Technical Memorandum	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$20,608	\$20,608
003	Project Management	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$8,366	\$8,366
<b>003</b>	<b>Sea Level Rise Adaptation</b>	<b>\$18,666</b>	<b>\$0</b>	<b>\$45,000</b>	<b>\$20,000</b>	<b>\$65,000</b>	<b>\$65,000</b>	<b>\$68,822</b>	<b>\$87,488</b>	<b>\$121,000</b>	<b>\$208,489</b>
001	Project Management	\$8,402	\$0	\$10,000	\$0	\$10,000	\$10,000	\$10,836	\$19,238	\$13,594	\$32,832
002	Strategic Outreach	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$13,033	\$13,033
003	Decision Making Framework	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$13,128	\$13,128
004	Vulnerabilities	\$0	\$0	\$0	\$10,109	\$10,109	\$10,109	\$10,614	\$10,614	\$25,006	\$35,621
005	Adaptation Strategies	\$0	\$0	\$0	\$9,891	\$9,891	\$9,891	\$10,386	\$10,386	\$32,472	\$42,858
006	Advance Concepts	\$0	\$0	\$20,000	\$0	\$20,000	\$20,000	\$21,000	\$21,000	\$18,867	\$39,867
007	Next Steps Strategies	\$10,264	\$0	\$15,000	\$0	\$15,000	\$15,000	\$15,986	\$26,250	\$4,900	\$31,151
<b>GRAND TOTAL</b>		<b>\$70,060</b>	<b>\$15,000</b>	<b>\$82,200</b>	<b>\$60,000</b>	<b>\$157,200</b>	<b>\$157,200</b>	<b>\$167,429</b>	<b>\$237,489</b>	<b>\$378,000</b>	<b>\$615,489</b>

Dollars are rounded to nearest whole number. To display decimals, change the format of the cells.

*Note: This budget snapshot does not include the additional ~\$30K budget that will be added to support Petaluma’s request to expand the existing scope of the Sea Level Rise assessment. Adding the ~\$30K to the amended budget total would result in the ~\$270K that is presented as part of Scenario 1.*

## **ITEM NO. 9 PLANNING FOR APRIL AND JUNE NBWRA BOARD MEETINGS**

### **Action Requested**

None at this time.

### **Summary**

The Board should be updated on the following at the April 28 Board Meeting

1. Status of Phase 1 closeout and reconciliation.
2. Status of Phase 2 projects.
3. Status of the Resilience Area projects
4. Financial Report
5. Draft Budget for 2025/26
6. Status of consultant agreements for FY2025/26
7. Results of TAC Brainstorming Sessions
8. Other Items

Several TAC Members have indicated that an in-person NBWRA Board Meeting would provide benefit to the organization. The Program Manager suggests scheduling the June 30 Board Meeting to be in person at the City of Novato.

### **Recommendation**

Discuss plans for the Board meeting scheduled for April 28, 2025 at 9:30 a.m. via Zoom.  
Discuss plans for in-person Board Meeting June 30, 2025.

### **Attachment**

None.