

**NORTH BAY WATER REUSE AUTHORITY
TECHNICAL ADVISORY COMMITTEE**

Thursday, April 2, 2026

Agenda

2:00 PM

Zoom Meeting: Microsoft Teams Meeting;

<https://esassoc.zoom.us/j/9256551082?pwd=cnU3M2h5aXg2a1BBeTBZb1BJY25BZz09&omn=83475053677&from=addon>

	1.		Call to Order and Self Introductions
	2.	Action	Approval of Agenda
	3.		Public Comments
Pages 2-4	4.	Action	TAC Meeting Minutes of March 5, 2026
Pages 5-6	5.	Discussion	Resilience Arena Status Reports
Page 7	6.	Discussion	MOU Revision Update
Page 8	7.	Discussion	Planning for April NBWRA Board Meeting
	8.		Adjournment

ITEM 4. APPROVAL OF MINUTES: March 5th TAC MEETING

Action Requested
Approval

**North Bay Water Reuse Authority
Technical Advisory Committee
Zoom Meeting Minutes
March 5, 2025**

Draft

Approved _____

1. Call to Order and Self Introductions

Chair Kevin Booker called the Technical Advisory Committee (TAC) meeting to order at 2:00 p.m. on Thursday March 5, 2025. The meeting was a Zoom meeting only and attendees participated via the following link: <https://us02web.zoom.us/j/89055428051>.

Committee Members Present

Kevin Booker, Chair	Sonoma Valley Sanitation District
Andrew Damron, Vice Chair	Napa Sanitation
Curtis Paxton	Las Gallinas Valley Sanitary District
Tony Williams	North Marin Water District
Nazareth Tesfai	Sonoma Water
Grant Davis	Sonoma Water
Paul Sellier	Marin Municipal Water District
Abe Byun	Sonoma Water
Danielle Favela	City of Petaluma
Norman Woods	City of American Canyon
Nolan Garcia	City of American Canyon
Jude Goodman	Marin County Flood Control

Consultant Team

Jim O'Toole, Program Manager	ESA
Rene Guillen	Brown & Caldwell
Mark Millan	Data Instincts
Mike Savage	Data Instincts
Ryan Long	Data Instincts

2. Approval of the Agenda

Chair Booker called the meeting to order. Program Manager Jim O'Toole identified two additions to the agenda: discussion of NBWRA Participation at the North Bay Watershed Authority's Conference April 9, and TAC Chair transition. The Agenda was approved with those additions on a motion by Paul Sellier, seconded by Curtis Paxton.

3. Public Comments

There were no public comments.

4. TAC Meeting Minutes of Feb 4, 2025

The minutes of the Feb 4 TAC Meeting were approved on a motion by Andrew Damron, seconded by Paul Sellier.

5. Resilience Arena Status Reports

The consultant team provided updates on the Resilience Arenas. Renee Guillen provided an update regarding City of Petaluma's pursuit of Proposition 4 funding. Renee Guillen also indicated that the City of Petaluma may have Title XIV funds remaining due to alterations of their project, and that other Member Agencies should whether Phase 2 projects are available to be moved forward for funding. Norman Woods asked if funding would be available for projects outside of the approved Feasibility Study, and Rene Guillen confirmed funding under the current agreement was applicable only to projects in the Feasibility Study. Rene also discussed future Reclamation NOFO actions and the potential for SVCSD's 8th Street pipeline to either use City of Petaluma funding, or apply for future funding. Kevin Booker indicated that SVCSD was interested in discussing.

The team discussed progress on Prop 4 funding for the City of Petaluma, with Kevin Booker planning an internal meeting to explore options. Norman Woods requested a sidebar meeting to discuss Prop 4, and Jim O'Toole emphasized the importance of securing matching funds. Rene Guillen also touched on drought contingency plans and sea level rise adaptation, with Jim O'Toole noting delays in completing the adaptation vision document but aiming to present conclusions to the board in April.

6. MOU Revision

The meeting focused on the revision of the MOU, with Jim O'Toole providing an overview of the updates made by the Sonoma team and posting the document on ESA's Egnyte share site. Jim O'Toole explained the process for member agencies to review and comment on the document before the next TAC meeting in April, with the possibility of legal review in June or July. The group discussed the proposed name change to the North Bay Water Resilience Authority and

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agreed to review the document, with Jim offering support for those needing help accessing the site.

The TAC discussed updating the name of the organization to better reflect its expanded focus beyond water reuse, citing alignment with current projects and funding opportunities. The TAC reviewed proposed changes to the MOU, including increasing annual dues and revising initiation fees for new member agencies. Jim O'Toole agreed to redistribute the MOU document and send out the presentation for further review. The TAC also discussed the NBWA conference and considered options for the organization's presence there, including giving a presentation or becoming a sponsor. The TAC agreed to sponsor the NBWA conference at the \$750 level, which includes one registered person and recognition benefits. The sponsorship will be funded from the NBWRA interest fund, and Jim will provide an overview of NBWRA before the sponsorship is finalized.

The group discussed the transition of TAC chair responsibilities in the context of Chair Kevin Booker's pending retirement. After discussion, the TAC confirmed that Andrew Damron would take over as TAC chair, though Andrew noted his agency might downshift their membership in 27-28.

8. Adjournment

There being no further business, Chair Booker adjourned the meeting was adjourned at 3:12 p.m.

ITEM NO. 5 RESILIENCE ARENA STATUS REPORTS

Action Requested

None at this time.

Summary

The Consultant Team will provide an update on the status of the Resilience Arena Projects.

Resiliency Arena 1: Recycled Water Support: No additional updates.

- **Grant Administration**
 - Have been coordinating with the City of Petaluma on potential needs to get them ready to apply for Prop 4 recycled water funding.
 - While the Title XVI grant agreement has been executed, the City of Petaluma is assessing options to help meet the non-Federal cost share. If funds cannot be identified, there may be a need to transfer funds to another Phase 2 project or look to descope the agreement.
- **NEPA Status: Completed**
 - Environmental Assessment/FONSI
 - FONSI has been Filed by Reclamation
 - Draft Biological Assessment – Biological Opinion
 - Biological Opinion has been issued by USFWS.
 - NOAA Fisheries Letter of Concurrence issued.
 - Cultural Resources Section 106 Addendum
 - SHPO Concurrence Letter Issued
- **Financial Capability Analysis Report Status: Completed**
 - The Financial Capability Analysis (FCA) Report was submitted to Reclamation and their staff used the content from our analysis and their directives and standards to compile their own report. With the grant agreement executed, no further actions for this specific report are anticipated.
- **Next Steps:**
 - We will continue to work with the City of Petaluma to assess needs to potentially pursue Prop 4 recycled water funding. Given the non-federal cost share concerns we are experiencing with the current Title XVI agreement, agencies should assess their Phase 2 projects and let us know if they'd potentially be interested in moving forward with implementation if a need to transfer funds becomes available.
- **Timeline:**
 - Title XVI Grant agreement is executed. Assessment of the Prop 4 recycled water funding opportunity is ongoing.

Resiliency Arena 3: Drought Contingency Planning

- **Project Status**
 - Consultant team reviewed new Notice of Funding Opportunity (NOFO) from the WaterSMART Drought Response Program.
 - Held preliminary meetings with North Marin Water District and NapaSan to assess interest in potentially applying for funds under this NOFO.
 - Reached out to Reclamation to try and schedule an exploratory call to review the proposed projects.
 - Consultant team continues to work on the DCP hybrid document that was discussed as part of workplan for this next fiscal year.
- **Next Steps:**
 - Connect with Reclamation and figure out if the proposed projects fit the NOFOs intent. If they do, work with North Marin Water District and NapaSan on potential next steps to get applications submitted.
- **Timeline:**
 - Meet with Reclamation in the next week or so. If there is interest in developing a response for the NOFO, applications would need to get submitted before July 28, 2026.

Resiliency Arena 4: Sea Level Rise Adaptation

- **Project Status**
 - ESA responding to TM3 comments and developing Adaptation Vision Document.
- **Reviewing Funding Opportunities/Applications:**
 - State Coastal Conservancy Grant Program
 - Ocean Protection Council SB-1 Application

Next Steps: Revised TM2, TM 3; Adaptation Vision Document

- **Timeline:** The target completion date for the Draft Vision Document has been revised to April 2025.

Recommendation

None at this time.

ITEM NO. 6. MOU REVISION: DRAFT MOU UPDATE

Action Requested

Discussion

Summary

As discussed at the February TAC Meeting, the MOU is in need of update to continue to serve the NBWRA. A revised draft of the MOU showing draft text revisions was established on the ESA Egnyte Site, with an email invite sent to TAC Members. Additionally, the draft MOU was distributed directly to the Member Agencies for review and comment. The TAC was requested to review the revised draft and provide comments by the April TAC Meeting. As part of discussion, the Member Agencies will be requested to provide a status of review comments on the MOU, and identify any specific comments that warrant discussion at the TAC level. Additionally, Member Agencies will be requested to provide any feedback on proposed organizational name change from “North Bay Water Reuse Authority” to “North Bay Water Resilience Authority” based on discussions with their respective board members (as appropriate).

Based on comments received, key issue areas will be identified for review, discussion and resolution by the TAC.

It is anticipated that an update on the MOU review process will be provided to the NBWRA Board at the April 27th Board Meeting, including a summary of key areas of consideration or revision to the MOU.

Following the Board meeting and resolution of TAC comments, it is anticipated that a revised version will be forwarded to each Member Agency’s legal counsel for review in June, with comments due in July. A revised MOU will be presented to the TAC for review and approval in August, with the intent of taking a revised MOU to the NBWRA Board at the September 29th Board Meeting.

Recommendation

None at this time.

ITEM NO. 7 PLANNING FOR APRIL 27th NBWRA BOARD MEETING

Action Requested

Discussion

Summary

The Board should be updated on the following at the April Board Meeting.

1. Status of Phase 2 projects.
2. Status of the Resilience Area projects
 - a. Consultant Updates/Presentation
3. Financial Report
4. MOU Revision Overview
5. Other Items: NBWA Conference

Please note that the April Board Meeting will be remote.

Recommendation

None

Attachment

None.