

**NORTH BAY WATER REUSE AUTHORITY  
TECHNICAL ADVISORY COMMITTEE**

Thursday, June 4, 2026

Agenda

2:00 PM

Zoom Meeting: Microsoft Teams Meeting;

<https://esassoc.zoom.us/j/9256551082?pwd=cnU3M2h5aXg2a1BBeTBZb1BJY25BZz09&omn=83475053677&from=addon>

	1.		Call to Order and Self Introductions
	2.	Action	Approval of Agenda
	3.		Public Comments
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<b>Page 3</b>	5.	Discussion	Resilience Arena Status Reports
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	8.		Adjournment

**ITEM 4. APPROVAL OF MINUTES: May 7<sup>th</sup> TAC MEETING**

**Action Requested**

Approval

**North Bay Water Reuse Authority  
Technical Advisory Committee  
Zoom Meeting Minutes  
May 7, 2025**

**Draft**

**Approved** \_\_\_\_\_

**1. Call to Order and Self Introductions**

Sonoma Water’s Brad Sherwood was nominated by the TAC to serve as Vice Chair and asked to Chair the meeting. Vice Chair Brad Sherwood called Technical Advisory Committee (TAC) meeting to order at 2:06 p.m. on Thursday May 7, 2025. The meeting was a Zoom meeting only and attendees participated via the following link: <https://us02web.zoom.us/j/89055428051>.

**Committee Members Present**

Brad Sherwood	Sonoma Water
Curtis Paxton	Las Gallinas Valley Sanitary District
Tony Williams	North Marin Water District
Paul Sellier	Marin Municipal Water District
Abe Byun	Sonoma Water
Eric Brown	Novato Sanitary District
Danielle Favela	City of Petaluma
Norman Woods	City of American Canyon
Judd Goodman	Marin County Flood Control

**Consultant Team**

Jim O’Toole, Program Manager	ESA
Rene Guillen	Brown & Caldwell
Mark Millan	Data Instincts
Mike Savage	Data Instincts
Ryan Long	Data Instincts

**2. Approval of the Agenda**

The Agenda was unanimously approved on a motion by Paul Sellier, seconded by Curtis Paxton.

**3. Public Comments**

There were no public comments.

#### **4. TAC Meeting Minutes of March 5, 2025**

The minutes of the April 2 TAC Meeting were unanimously approved on a motion by Curtis Paxton, seconded by Tony Williams.

#### **5. Resilience Arena Status Reports**

The consultant team provided updates on the Resilience Arenas. Renee Guillen provided an update on the recycled water arena, and discussed challenges with the Title 16 grant administration, where the City of Petaluma is not able to meet the local 75% cost share requirements and may need to de-scope their original project scope. Some grant funds may be transferred to Sonoma Water or SVCSD for the 8th Street East pipeline alignment project, and the team was meeting with SVCSD to review. Additionally, potential funds could be available for redistribution to other eligible projects from the existing Phase 2 feasibility study and requested that Member Agencies review the projects identified in the Feasibility Study for opportunities to move those projects forward.

Regarding the Drought Resilience Arena, Rene reviewed efforts related to the latest Notice of Funding Opportunity for Reclamation's Drought Response Program. North Marin expressed interest in submitting an application for up to \$1.5 million with a 50% cost share, while Napa San declined to participate due to budget concerns. The team will work with North Marin to develop a work plan and grant application due at the end of July. Tony Williams suggested renaming the arena to Drought Response Program to better match with Reclamation's program particularly regarding a new groundwater well installation. Jim O'Toole noted that while the arena wouldn't necessarily be identified in the application, updating the title would be consistent with broader efforts to align the NBWRA with funding opportunities.

Jim O'Toole provided an overview of the Sea Leve Rise Arena, indicating the team was finalizing the Executive Summary/Road Map, and had completed discussions with technical support team from OPC regarding the potential use of an Operating Landscape Unit (OLU) approach for a SB-1 Grant application.

#### **6. MOU Revision**

The TAC discussed various aspects of the MOU, including the renaming of the program, associate member fees, and the potential expansion of the program's geographic scope beyond the current San Pablo Bay watershed boundaries. Key points included the need to clarify the associate member fee structure (currently \$5,000, with some suggesting \$10,000), the voting rights of associate members, and the flexibility to operate outside the current watershed area for certain resilience initiatives. The group aimed to gather comments by the end of May, review the name change with Sonoma Water legal, and distribute a revised MOU for review in June. An update in MOU progress would be provided at the Board Meeting on June 29th.

#### **8. Adjournment**

There being no further business, Vice Chair Sherwood adjourned the meeting was adjourned at 2:52 p.m.

## **ITEM NO. 5 RESILIENCE ARENA STATUS REPORTS**

### **Action Requested**

None at this time.

### **Summary**

The Consultant Team will provide an update on the status of the Resilience Arena Projects.

### **Resiliency Arena 1: Recycled Water Support:**

- **Grant Administration**
  - The City of Petaluma is going to be descopeing a substantial amount of their funding award. The project team met with Reclamation to give them a heads up and confirm the ability to transfer funds to other Phase 2 projects. Reclamation confirmed approach, this will require an amendment to the existing agreement.
  - The City and Sonoma Water have been having ongoing discussions around having one of the SVCS D's projects step in and take over a portion of the grant funds. Even with SVCS D taking some of the available dollars, there is likely still over \$5M available from the original \$6.9M that was awarded for other projects.
  - The Consultant team plans on connecting with several agencies that had expressed some level of interest in these funds to assess the possibility of transferring funds to help with the implementation of other Phase 2 projects.
  
- **NEPA Status: Complete**
  - Environmental Assessment/FONSI
    - FONSI has been Filed by Reclamation
  - Draft Biological Assessment – Biological Opinion
    - Biological Opinion has been issued by USFWS.
    - NOAA Fisheries Letter of Concurrence issued.
  - Cultural Resources Section 106 Addendum
    - SHPO Concurrence Letter Issued
  
- **Financial Capability Analysis Report Status**
  - The Financial Capability Analysis (FCA) Report was submitted to Reclamation and their staff used the content from our analysis and their directives and standards to compile their own report. With the Title XVI grant agreement executed, no further actions for this specific report are anticipated.

- **Next Steps:**
  - The team will continue to have discussions with other Phase 2 Agencies to assess their interest in potentially taking on some of the available grant dollars and moving forward with implementation of their Phase 2 projects.
- **Timeline:**
  - Title XVI Grant agreement is executed. Assessment of the Prop 4 recycled water funding opportunity is ongoing.

### **Resiliency Arena 3: Drought Contingency Planning**

- **Project Status**
  - Consultant team continued their assessment of the new Notice of Funding Opportunity (NOFO) from the WaterSMART Drought Response Program.
  - Had a follow up meeting with North Marin Water District (NMWD) to discuss potential next steps to develop a grant application for this NOFO.
  - The Consultant team developed a summary of the NOFO application requirements with a proposed breakdown of responsibilities based on the various tasks.

#### **Next Steps:**

- Work with NMWD on potential next steps.

#### **Timeline:**

- Continue discussions with NMWD. Applications need to get submitted before July 28, 2026.

### **Resiliency Arena 4: Sea Level Rise Adaptation**

- **Project Status**
  - ESA has continued to update TM2 Vulnerability Analysis and TM3 Adaptation Strategy to address Petaluma Study Area Modification.
  - ESA/Petaluma meetings to discuss findings; direction provided.
  - Executive Summary/Road Map to be distributed for Member Agency Review and comment.
  - Reviewing Funding Opportunities/Applications:
    - State Coastal Conservancy Grant Program
    - Ocean Protection Council SB-1 Application
- **Next Steps:** Revised TM2, TM 3; Adaptation Vision Document 1
- **Timeline:** The target completion date for the Draft Vision Document has been revised to June 2026.

#### **Recommendation**

None at this time. This is an information item only.

**ITEM NO. 6. MOU REVISION: DRAFT MOU UPDATE**

**Action Requested**

Discussion

**Summary**

As discussed at the February TAC Meeting, the MOU is in need of update to continue to serve the NBWRA. A revised draft of the MOU showing draft text revisions was distributed to the TAC, and the TAC was requested to review the revised draft and provide comments. As part of discussion, the Member Agencies will be requested to provide a status of review comments on the MOU. The team anticipates the revised MOU will be available in June for review by legal teams, with any remaining comments due in July.

A revised MOU will be presented to the TAC for review and approval in August, with the intent of taking a revised MOU to the NBWRA Board at the September 29<sup>th</sup> Board Meeting.

**Recommendation**

None at this time.

**ITEM NO. 7 PLANNING FOR JUNE 29<sup>th</sup> NBWRA BOARD MEETING**

**Action Requested**

Discussion

**Summary**

The Board should be updated on the following at the June Board Meeting.

1. Status of Phase 2 projects.
2. Status of the Resilience Area projects
  - a. Consultant Updates/Presentation
3. Financial Report
4. MOU Revision Overview
5. Approval of Name Change to North Bay Water Resilience Authority
6. Other Items

Please note that the June 29<sup>th</sup> Board Meeting will be remote.

**Recommendation**

None

**Attachment**

None.