NORTH BAY WATER REUSE AUTHORITY
TECHNICAL ADVISORY COMMITTEE
Thursday, November 12, 2026
Agenda
2:00 PM
Zoom Meeting: Microsoft Teams Meeting;
https://esassoc.zoom.us/j/9256551082?pwd=cnU3M2h5aXg2a1BBeTBZb1BJY25BZz09&omn=83475053677&from=addon

	1.		Call to Order and Self Introductions
	2.	Action	Approval of Agenda
	3.		Public Comments
Page 1	4.	Action	TAC Meeting Minutes of August 20, 2026
Page 3	5.	Discussion	Resilience Arena Status Reports
Page 5	6.	Discussion	MOU Revision Update
Page 6	7.	Discussion	Planning for December 14th NBWRA Board Meeting In Person
Page 7	8.	Discussion	FY27/28 Scope of Work and Budget
	9.		Adjournment

Agenda Explanation
North Bay Water Reuse Authority
Technical Advisory Committee
November 5, 2026

ITEM 4. APPROVAL OF MINUTES: August 20th TAC MEETING

Action Requested
Approval

North Bay Water Reuse Authority
Technical Advisory Committee
Zoom Meeting Minutes
August 20, 2026
Draft
Approved _____

1. Call to Order and Self Introductions

Chair Andrew Damron called Technical Advisory Committee (TAC) meeting to order at 2:04 p.m. on August 20, 2026. The meeting was a Zoom meeting only and attendees participated via the following link: https://us02web.zoom.us/j/89055428051.

Committee Members Present

Andrew Damron	Chair, Napa San District
Brad Sherwood	Vice Chair, Sonoma Water
Curtis Paxton	Las Gallinas Valley Sanitary District
Paul Sellier	Marin Municipal Water District
Abe Byun	Sonoma Water
Danielle Favela	City of Petaluma
Norman Woods	City of American Canyon
Judd Goodman	Marin County Flood Control

Consultant Team

Jim O'Toole, Program Manager	ESA
Rene Guillen	Brown & Caldwell
Mike Savage	Data Instincts

2. Approval of the Agenda

The Agenda was unanimously approved by voice vote, with none opposed.

3. Public Comments

There were no public comments.

4. TAC Meeting Minutes of June 4, 2026
The minutes of the June 4 TAC Meeting were unanimously approved on a motion by Curtis Paxton, seconded by Paul Sellier.

5. Resilience Arena Status Reports
The consultant team provided updates on the Resilience Arenas. Renee Guillen provided an update on the recycled water arena, and discussed status regarding Title XVI grant administration and de-scoping of the awarded Title XVI grant by the City of Petaluma. Rene provided an update on discussions with Member Agencies regarding potential projects. The team is gathering project information from potential recipients including Marin Water, City of American Canyon, and SVCSD, with plans to schedule follow-up calls to review grant agreement considerations before presenting to Reclamation.

Regarding drought contingency planning, the team decided not to submit an application to the Water Smart Drought Response Program due to timeline constraints and project details, instead choosing to focus on completing the DCP summary document.

Jim O'Toole provided an overview of the Sea Level Rise Arena, indicating the team anticipated completion of the Executive Summary, with subsequent distribution to participating Member Agencies for review.

6. MOU Revision
Jim O'Toole provided an overview to the group of the latest edition of the MOU, which incorporated comments from NMWD, Novato San, Marin County FCD, Sonoma Water, and LGVSD. Jim O'Toole indicated that a redlined version with resolved comments and a clean version would be distributed tomorrow, with a proposed 3-week period for legal review ending September 11th. While September 28th was set as a soft target for the board meeting, the actual completion of the MOU amendment requires only signatures from the agencies, not board approval.

7. North Bay Water Resilience Authority Logo Revisions.
Mark Millan presented a new logo and tagline for the North Bay Water Resilience Agency, which Mark had designed to be more flexible and contemporary than the previous reuse-focused logo. Norman Wood suggested adding specific regional information to the water drop design, but Mark explained this would be difficult to implement effectively. The TAC agreed to present the new design to the full board at the September 28th meeting for approval.

The group also discussed plans to honor outgoing Supervisor Rabbit and Grant Davis at the December in-person meeting, and agreed to send congratulatory notes to Shaun Horne on his new role as general manager of MMWD.

8. Adjournment
There being no further business, Chair Damron adjourned the meeting was adjourned at 3:43 p.m.

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ITEM NO. 5 RESILIENCE ARENA STATUS REPORTS

Action Requested
None at this time.

Summary
The Consultant Team will provide an update on the status of the Resilience Arena Projects.

Resiliency Arena 1: Recycled Water Support:

Grant Administration

- The Consultant team pulled together a draft proposal that included projects from Marin Water, City of American Canyon, City of Petaluma, and Sonoma Water (SVCSD) to share with Reclamation.

- This new list of projects is meant to replace the original set of Petaluma projects that was proposed as part of the initial grant request.

- Reclamation was generally supportive of the draft proposal, with the exception of the Peacock Gap project from MMWD; this project is not currently included in the Title XVI Feasibility Study.
- The updated project list would not fully utilize the grant dollars that were awarded. If no additional projects are identified and added to the revised proposal, its likely NBWRA will need to return over $2.5M dollars.
- The Consultant team plans on continuing discussions to finalize our revised proposal for a potential grant agreement amendment that would allow us to transfer funds to help with the implementation of other Phase 2 projects.

Next Steps:

- The team will continue to have discussions with the Phase 2 Agencies to see if we can close the gap on the remaining available grant dollars. Once we have alignment, we will plan on meeting with Reclamation to present our revised proposal.

Timeline:

- Team is working on a proposal to amend the Title XVI grant agreement. Hope to reconnect with Reclamation later this month.

Resiliency Arena 3: Drought Contingency Planning

Project Status

- The contract amendment to continue work on the DCP Summary document was recently executed. The Consultant Team will resume work on the DCP Summary document and then look to apply next time a Notice of Funding Opportunity for the Drought Response Program becomes available.

Next Steps:

- Continue to work on DCP Summary document.

Timeline:

- Complete the DCP Summary Document in the coming months.

Resiliency Arena 4: Sea Level Rise Adaptation

- **Project Status**
  - Executive Summary/Road Map to be distributed for Member Agency Review and comment.
  - Reviewing Funding Opportunities/Applications:
    - State Coastal Conservancy Grant Program
    - Ocean Protection Council SB-1 Application
- **Next Steps:** Executive Summary/Road Map Distribution/Review
- **Timeline:** The target completion date for the Draft Vision Document has been revised to December 2026.

Recommendation
None at this time. This is an information item only.

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ITEM NO. 6. MOU REVISION: DRAFT MOU UPDATE

Action Requested
Discussion

Summary
As discussed at the February TAC Meeting, the MOU is in need of update to continue to serve the NBWRA. A revised MOU has been under review by Member Agencies. Agencies will be requested to provide an update on status of their legal review of the MOU.

Recommendation
None at this time.

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ITEM NO. 7 PLANNING FOR DECEMBER 14th NBWRA BOARD MEETING

Action Requested
Discussion

Summary
The Board should be updated on the following at the December Board Meeting.

1. Status of Phase 2 projects.
2. Status of the Resilience Area projects
    a. Consultant Updates/Presentation
3. Financial Report
4. MOU Revision Overview
5. Acknowledgement of Service for Supervisor Rabbit, Grant Davis, and Other Board Members
6. Other Items

Please note that the December 14th Board Meeting will be in person at the NMWD Administration Building. Please coordinate with your Board members regarding attendance.

Recommendation
None

Attachment
None.

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ITEM NO. 8: FY 27/28 SCOPE OF WORK DISCUSSION

Action Requested
Information

Summary
The Consulting Team has received the FY26/27 contract for execution from Sonoma Water. Due to contracting delay, it is anticipated that tasks identified in the FY26/27 Scope of Work will extend past June 31, 2027. It is anticipated that funds will rollover into FY27/28, and will support completion of the following major task under the approved scope of work.

1) Recycled Water: Update of the Feasibility Study and Completion of Environmental Process.
2) Drought Contingency Plan: Update and Acceptance of DCP by Reclamation
3) Sea Level Rise: Completion of Technical Support for LGVSD.

For the FY27/28 Scope of Work and Budget, the Consulting Team has identified potential next steps for each Resilience Arena following completion of the above tasks, and will review with the TAC for input. Based upon TAC input, a draft scope of work and budget estimate, focused on funding applications in each Resilience Arena will be developed and made available for TAC review at the December TAC Meeting.

Recommendation
None at this time.