

**North Bay Water Reuse Authority
Technical Advisory Committee
Zoom Meeting Minutes
February 6, 2025**

Final

Approved _____

1. Call to Order and Self Introductions

Chair Kevin Booker called the Technical Advisory Committee (TAC) meeting to order at 2:00 p.m. on Thursday, February 6, 2025. The meeting was a Zoom meeting only and attendees participated via the following link: <https://us02web.zoom.us/j/89055428051>.

Committee Members Present

Kevin Booker, Chair	Sonoma Water
Andrew Damron, Vice Chair	Napa Sanitation
Brad Sherwood	Sonoma Water
Chelsea Thompson	City of Petaluma
Curtis Paxton	Las Gallinas Valley Sanitary District
Judd Goodman	Marin County FCD
Tony Williams	North Marin Water District
Lucy Croy	Marin Water
Norman Woods	American Canyon
Gina Benedetti-Petnic	City of Petaluma
Chris DeGabriele	Las Gallinas Valley Sanitary District
Paul Piazza	Sonoma Water

Consultant Team

Jim O’Toole, Program Manager	ESA
Rene Guillen	Brown & Caldwell
Mark Mullan	Data Instincts

2. Approval of the Agenda

The Agenda was approved with no changes.

3. Public Comments

There were no public comments.

4. TAC Meeting Minutes of December 5, 2024

A motion to approve the December 5, 2024 minutes was unanimously approved.

5. Status of Phase 1 Reconciliation and Closeout Activities

Brad Allen and Chair Booker discussed the Final Report for the Phase 1 Reconciliation and Closeout and provided an update on invoicing for reconciliation. Brad indicated that invoices to member agencies that would be sent; upon receipt of payment, Sonoma Water would issue reimbursement checks to agencies that are owed.

6. Resilience Arena Status Reports

Rene Guillen gave an update on the Recycled Water Resilience Arena. Discussions have been ongoing with USBR in an effort to finalize the agreement with Reclamation to fund projects for Petaluma. Petaluma is on track to procure the full grant amount that was originally requested, although funding will be limited to 2 out of the 3 projects. Rene asked Member Agency to review the FS for projects that may request funding, as well as new projects that could be integrated into an updated feasibility study. Chair Booker noted that revision of the FS would need to be reflected in pending budget discussions. Jim O'Toole added that perhaps a more formal process for reviewing projects with member agencies might helpful to review projects included and any additional projects. Norman Woods and Kevin Booker indicated that would be helpful, Jim O'Toole offered to set 1:1 meetings up with the Member Agencies.

Jim O'Toole provided an update on the NEPA process indicating that all approvals had been received and Reclamation has completed its NEPA process and posted the FONSI.

Rene Guillen gave an update on the Financial Capability Report. Questions from USBR have been addressed. Final acceptance from USBR is expected soon.

Rene Guillen provided an update on the Drought Contingency resilience arena project. B+C is developing a crosswalk between the Sonoma Water report and the DCP requirements that will allow Reclamation to review. Draft being sent out for Member Agencies to review.

Jim O'Toole discussed the Sea Level Rise Resilience Arena. City of Petaluma has requested an extension of their study area to include areas upstream of U.S.101. ESA has prepared a scope amendment to extend the analysis. NBWRA did not submit on the FEMA BRIC application, but continues to review the OPC Grant opportunity, and intends to submit either in March or in June. ESA will be presenting to the Las Gallinas Valley Sanitary District Board March 6.

Chair Booker asked that the meeting minutes reflect that the agenda did not include this as an action item, but requested that the TAC take action on this item. After discussion from Oriana Hart, Curtis Paxton moved for approval, was seconded by Chelesea Thompson, and the item was approved unanimously by Member Agencies, with North Marin Water District abstaining.

7. Status of Consultant Agreements for FY2024/25

Chair Booker reported that the agreements with Brown and Caldwell (B&C) is in process and would be revised per the approval of Item 7. The B&C agreement will likely go to Sonoma Water's Board in April 2025.

8. Brainstorming Session = Future Projects for NBWRA

Continuing discussion from the December meeting, the TAC briefly discussed the following potential future projects:

- Additional recycled water projects
- Drought contingency projects
- Sea Level Rise projects
- Potable reuse

- Nutrient removal in response to the new watershed permit
- Stormwater management – flood control and water supply enhancement
- Projects to address PFAS/PFOS requirements
- Other Items

Jim O’Toole discussed scheduling a funding workshop with the TAC to present an overview of funding opportunities that align with NBWRA Resilience Arenas. A potential pilot project focused on educating the public about indirect potable reuse was discussed, as was the incorporation of stormwater into such the pilot. A summary of indirect potable reuse pilot projects in the Bay Area was identified as a potential next step.

9. Plans for Next Board Meeting

A Board meeting is scheduled for April 28 , 2024 at 9:30 a.m. via Zoom. The Board will be updated on the following:

1. Status of Phase 1 closeout and reconciliation.
2. Status of Phase 2 projects.
3. Status of the Resilience Area projects
4. Financial Report
5. Status of consultant agreements
6. Brief report on TAC Brainstorming
7. Other Items

Chair Booker discussed the need for earlier planning regarding the FY26/27 and discussed process for reviewing and approving FY25/26 Budget at the April 6 TAC Meeting. Jim O’Toole discussed the need for the TAC Members to be actively communicating with NBWRA Board Members.

10. Next Meeting

The next meeting is scheduled for March 6, 2025.

11. Adjournment

There being no further business, Chair Booker adjourned the meeting was adjourned at 2:59 p.m.