

ITEM 4. APPROVAL OF MINUTES: March 5th TAC MEETING

Action Requested

Approval

**North Bay Water Reuse Authority
Technical Advisory Committee
Zoom Meeting Minutes
March 5, 2025**

FINAL

Approved _____

1. Call to Order and Self Introductions

Chair Kevin Booker called the Technical Advisory Committee (TAC) meeting to order at 2:00 p.m. on Thursday March 5, 2025. The meeting was a Zoom meeting only and attendees participated via the following link: <https://us02web.zoom.us/j/89055428051>.

Committee Members Present

Kevin Booker, Chair	Sonoma Valley Sanitation District
Andrew Damron, Vice Chair	Napa Sanitation
Curtis Paxton	Las Gallinas Valley Sanitary District
Tony Williams	North Marin Water District
Nazareth Tesfai	Sonoma Water
Grant Davis	Sonoma Water
Paul Sellier	Marin Municipal Water District
Abe Byun	Sonoma Water
Danielle Favela	City of Petaluma
Norman Woods	City of American Canyon
Nolan Garcia	City of American Canyon
Jude Goodman	Marin County Flood Control

Consultant Team

Jim O'Toole, Program Manager	ESA
Rene Guillen	Brown & Caldwell
Mark Millan	Data Instincts
Mike Savage	Data Instincts
Ryan Long	Data Instincts

2. Approval of the Agenda

Chair Booker called the meeting to order. Program Manager Jim O'Toole identified two additions to the agenda: discussion of NBWRA Participation at the North Bay Watershed Authority's Conference April 9, and TAC Chair transition. The Agenda was approved with those additions on a motion by Paul Sellier, seconded by Curtis Paxton.

3. Public Comments

There were no public comments.

4. TAC Meeting Minutes of Feb 4, 2025

The minutes of the Feb 4 TAC Meeting were approved on a motion by Andrew Damron, seconded by Paul Sellier.

5. Resilience Arena Status Reports

The consultant team provided updates on the Resilience Arenas. Renee Guillen provided an update regarding City of Petaluma's pursuit of Proposition 4 funding. Renee Guillen also indicated that the City of Petaluma may have Title XIV funds remaining due to alterations of their project, and that other Member Agencies should whether Phase 2 projects are available to be moved forward for funding. Norman Woods asked if funding would be available for projects outside of the approved Feasibility Study, and Rene Guillen confirmed funding under the current agreement was applicable only to projects in the Feasibility Study. Rene also discussed future Reclamation NOFO actions and the potential for SVCSD's 8th Street pipeline to either use City of Petaluma funding, or apply for future funding. Kevin Booker indicated that SVCSD was interested in discussing.

The team discussed progress on Prop 4 funding for the City of Petaluma, with Kevin Booker planning an internal meeting to explore options. Norman Woods requested a sidebar meeting to discuss Prop 4, and Jim O'Toole emphasized the importance of securing matching funds. Rene Guillen also touched on drought contingency plans and sea level rise adaptation, with Jim O'Toole noting delays in completing the adaptation vision document but aiming to present conclusions to the board in April.

6. MOU Revision

The meeting focused on the revision of the MOU, with Jim O'Toole providing an overview of the updates made by the Sonoma team and posting the document on ESA's Egnyte share site. Jim O'Toole explained the process for member agencies to review and comment on the document before the next TAC meeting in April, with the possibility of legal review in June or July. The group discussed the proposed name change to the North Bay Water Resilience Authority and agreed to review the document, with Jim offering support for those needing help accessing the site.

The TAC discussed updating the name of the organization to better reflect its expanded focus beyond water reuse, citing alignment with current projects and funding opportunities. The TAC reviewed proposed changes to the MOU, including increasing annual dues and revising initiation fees for new member agencies. Jim O'Toole agreed to redistribute the MOU document and send out the presentation for further review. The TAC also discussed the NBWA conference and considered options for the organization's presence there, including giving a presentation or becoming a sponsor. The TAC agreed to sponsor the NBWA conference at the \$750 level, which includes one registered person and recognition benefits. The sponsorship will be funded from the NBWRA interest fund, and Jim will provide an overview of NBWRA before the sponsorship is finalized.

The group discussed the transition of TAC chair responsibilities in the context of Chair Kevin Booker's pending retirement. After discussion, the TAC confirmed that Andrew Damron would take over as TAC chair, though Andrew noted his agency might downshift their membership in 27-28.

7. Adjournment

There being no further business, Chair Booker adjourned the meeting was adjourned at 3:12 p.m.