



**NORTH BAY WATER REUSE PROGRAM**  
*Expanding Water Supplies with Regional Reuse*

**BOARD OF DIRECTORS MEETING**

**AGENDA**

**Monday, April 27, 2026  
 9:30 AM**

- 1. Call to Order (1 minute)**
- 2. Roll Call (1 minute)**
- 3. Public Comment (3 minutes)**  
 (Any member of the public may address the Board at the commencement of the meeting on any matter within the jurisdiction of the Board. This should not relate to any item on the agenda. It is the policy of the Authority that each person addressing the Board limit their presentation to three minutes. Non-English speakers using a translator will have a time limit of six minutes. Any member of the public desiring to provide comments to the Board on an agenda item should do so at the time the item is considered. It is the policy of the Authority that oral comments be limited to three minutes per individual or ten minutes for an organization. Speaker's cards will be available in the Boardroom and are to be completed prior to speaking.)
- 4. Introductions (2 minutes)**
- 5. Board Meeting Minutes of December 15, 2025 (2 minutes)**  
 (The Board will consider approving the minutes from the December 15, 2025 Board meeting.)
- 6. Report from the Chair**
  - 6.a Report from the Technical Advisory Committee (5 minutes)**  
 (The Board will review the Report on the TAC meetings of December, 2025 and January, February, 2026)
  - 6.b Consultant Progress Reports (5 minutes)**  
 (The Board will review the consultant progress reports.)
- 7. Financial Reports for the Fiscal Year Ending June 30, 2026 (5 minutes)**  
 (The Board will review the Financial Reports for Fiscal Year Ending June 30, 2026)

Action  
 PDF pg 3

PDF pg 6  
 PDF pg 7

PDF pg 17

Information  
 PDF pg 21

Information  
PDF pg 29

- 8. Status of Phase 2, Financial Capability Analysis Report, and NEPA Process**  
(The Board will review the status of Phase 2.)

Information  
PDF pg 31

- 9. Resilience Arena Projects Status Report (15 minutes)**  
(The Board will be updated on the status of the three Resilience Arena projects: Recycled Water, Drought Contingency Planning and Sea Level Rise.)

Action  
PDF pg 32

- 10. MOU Revision and Organization Name Change**  
(The Program Manager will provide an overview of that MOU Revision process and proposed name change to North Bay Water **Resilience** Authority.)

Discussion

- 11. Comments from the Chair, Board, and Member Agencies (5 minutes)**  
(The Board will discuss items for future discussion and the Chair, Board, or Member Agencies may make brief announcements or reports on their own activities, pose questions for clarification, and/or request that items be placed on a future agenda. Except as authorized by law, no other discussion or action may be taken.)

- 12. Adjournment (1 minute)**

**Next Board Meeting  
Scheduled for June 29, 2026**

(In compliance with the Americans with Disabilities Act of 1990, if you need special assistance to participate in a Board meeting, or you need a copy of the agenda, or the agenda packet, in an appropriate alternative format, please contact the Program Manager at 707-795-0904. Notification of at least 48 hours prior to the meeting or time when services are needed will assist in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service. A copy of all the documents constituting the agenda packet is available for public inspection prior to the meeting at 404 Aviation Boulevard, Santa Rosa, CA 95403. Any person may request that a copy of the agenda or the agenda packet be mailed to them for a fee of \$.10 per page plus actual mailing costs. If you wish to request such a mailing, please contact Jim O'Toole, Environmental Science Associates, 775 Baywood Drive, Suite 100, Petaluma, CA 94954, 707-795-0904, [JOTOOLE@ESASSOC.COM](mailto:JOTOOLE@ESASSOC.COM). The agenda for each meeting is also available on-line at [www.nbwra.org](http://www.nbwra.org).)Z:\Shared\Projects\2006\D206088.10 NBWRA Program Management\Dec 2025 Board Packet

**ITEM 5. APPROVAL OF DECEMBER 15 2025 NBWRA BOARD MINUTES**

**Action Requested:**  
Approval of Minutes.

**North Bay Water Reuse Authority  
Board of Directors Meeting Minutes  
December 15, 2025**

**DRAFT**

**1. Call to Order**

Chair David Rabbit called the meeting to order at 9:30 a.m. on Monday, December 15, 2025. This meeting was a Zoom only meeting. Meeting participants and the public participated via the following link: <https://us02web.zoom.us/j/87256632888>.

**2. Roll Call**

**PRESENT:**

David Rabbit, Chair	Sonoma Water
Larry Russell, Vice Chair	Marin Municipal Water District
Amber Manfree	Napa County
Belia Ramos	Napa County
Kevin Booker	Sonoma Valley County Sanitation District
Gary Robards	Las Gallinas Valley Sanitation District
Dennis Rodoni	Marin County
Scott Sedgley	Napa Sanitation District
John Shribbs	City of Petaluma
Mark Joseph	American Canyon

**ABSENT:**

**OTHERS**

**PRESENT:**

Rene Guillen	Brown & Caldwell
Seema Cheval	Brown & Caldwell
Brad Elliott	Sonoma Water
Abe Byun	Sonoma Water
Judd Goodman	Marin County
Oriana Hart	City of Petaluma
Mark Millan	Data Instincts
Jim O'Toole	ESA
Curtis Paxton	Las Gallinas Valley Sanitation District
Chelsea Thompson	City of Petaluma
Tony Williams	North Marin Water District
Eileen Mulliner	North Marin Water District
Dominick Grisso	North Marin Water District
Paul Sellier	Marin Municipal Water District
Andrew Damron	Napa San District

### **3. Public Comments**

There were no members of the public.

### **4. Introductions**

Board Members and staff made introductions. NMWD General Manager Tony Williams provided a brief overview of the NMWD Administration Building Remodel.

### **5. Board Meeting Minutes of June 30, 2025**

The minutes of June 30, 2025 were reviewed, Director Gary Robards motioned to approve the minutes. Director Jack Baker seconded the motion. The motion was then approved unanimously by the Board by voice vote.

### **6. Report from the Chair**

Chair Rabbitt moved to reports from the Technical Advisor Committee, Item No. 6.a and Consultant Progress Reports, Item No. 6.b.

#### **6.a Report from the Technical Advisory Committee**

TAC Chair Kevin Booker provided an overview of plans to update the MOU, which has not been updated since 2017. Kevin indicated that the TAC was reviewing potential modifications to the MOU, and it was anticipated that a revised MOU would be brought back to the NBWRA Board with a target for the September 2026 board meeting. Kevin referred Board Members to the TAC meeting minutes, which are included in the agenda packet.

#### **6.b Consultant Progress Reports**

The consultant progress reports were included in the packet. This was an information item requiring no action by the Board.

### **7. Financial Reports for the Fiscal Year Ending June 30, 2025 and June 30, 2026.**

Program Manager Jim O'Toole referred the Board to summary documents provided by Sonoma Water for fiscal year 2026/27. Brad Elliot of Sonoma Water introduced Abe Byun as the new financial analyst for the NBWRA.

### **8. Status of Phase 2, Financial Capability Analysis Report, and NEPA Process**

Rene Guillen, Brown and Caldwell provided an overview of the status of NBWRA's Title XIV funding, indicating that the focus has been on identifying funding opportunities for projects identified in the Feasibility Study. \$6.9 million was awarded to the City of Petaluma, and agreements are in place with Reclamation for that funding. Rene indicated that the team continues to track pending WaterSMART grant application process, and is also reviewing Proposition 4 opportunities and referenced a presentation on funding later in the agenda.

### **9. Resilience Arena Projects Status Reports**

Rene Guillen provided an overview of the resilience arenas; for the Recycled Water Arena, Rene referenced the Item 8 discussion regarding pursuit of recycled water opportunities. For the Drought Contingency Arena, Rene provided an overview of the teams approach to leveraging previous work conducted by Sonoma Water and others to align with Reclamation's Drought Contingency Program, including preparation of a gap analysis and executive summary to position for DCP funding. For the Sea Level Rise Arena, Program Manager Jim O'Toole provided an overview of current status, indicating the team was working with the City of Petaluma to address comments regarding the downtown area. Jim indicated that Sonoma County was moving forward with a Sub-Regional Shoreline Adaptation Plan (SSAP), and that the City of Petaluma would be participating in that County-led process. Jim provided an overview of discussions with American Canyon regarding participation in the NBWRA SLR Vision Process, and indicated that American Canyon would be pursuing their own SLR planning, likely in

coordination with Napa County. Jim O'Toole discussed the potential for an Operational Landscape Unit (OLU) approach to SLR planning as a potential fit for NBWRA as an organization. Director Shribbs noted that the City of Petaluma had collected drone footage and photographic view points of recent king tide events along the Petaluma River, and that the North Bay Watershed Association was also in discussions regarding sea level rise.

## **10. Funding Opportunities**

Brown and Caldwell's Seema Chevan provided an overview of funding opportunities at the Federal State and local level that align with NBWRA's four resiliency arenas. Seima provided an overview of current federal and state funding opportunities, focusing on executive orders and their impact on funding priorities. She explained that while some funding programs may be paused or reduced, others remain available and are being redefined to align with the administration's priorities, such as emphasizing resiliency over climate change. Seima also discussed the Bipartisan Infrastructure Law funding and potential risks to IRA dollars, noting increased interest at the state level. Finally, she highlighted California's Proposition 4, which provides \$10 billion over 10 years, with a focus on clean water, drinking water, and climate resiliency funding.

The group discussed Prop 4 funding, which appropriates \$3.3 billion for FY25-26, with specific allocations for water resiliency, coastal protection, and clean energy projects. Jim emphasized the importance of targeting lower-income communities and areas at high environmental risk, while Mark suggested leveraging their regional approach and unique characteristics to secure funding. They noted that while some programs are ready to release funds, the slow rollout is due to agencies developing guidelines and metrics. The group agreed to advocate for their projects with funding agencies and consider legislative advocacy in Sacramento.

The meeting discussed various funding opportunities for water recycling and sea level rise adaptation projects. Seema Chevan provided an overview of the Water Recycling Fund, which has \$386 million available, with \$150 million to be released this year. Seema emphasized that funding is on a first-come, first-served basis, with grants ranging from \$2 million to \$15 million. The group also discussed Coastal Conservancy grants, which range from \$100,000 to \$5 million, and the OPC program for sea level rise adaptation planning. On the federal side, Seema reported that while some Bureau of Reclamation programs may face funding challenges, the Title 16 WIN program is expected to receive \$30-40 million in the upcoming year, with project caps potentially increasing to \$40 million.

Seema discussed various federal and state programs available for funding water projects, including the California HMGP program and the BRIC program, which is currently under review due to litigation. She emphasized the importance of understanding these programs and identifying key benefits to present to decision-makers, particularly at DWR and the State Water Resources Control Board. Jim O'Toole and Mark Millan agreed that lobbying efforts should focus on advocating for smaller, regional projects and highlighting the severity of the water issues being addressed. They also touched on the success of the Soquel Creek Water District project in obtaining significant funding for its seawater intrusion mitigation project.

Program Manager Jim O'Toole indicated that identification of lobbying targets would be a good collective goal for the NBWRA and Board Member Maier indicated she would be interested in supporting lobbying efforts.

Rene Guillen indicated that funding opportunities are coming out in 2026, and Member Agencies should be reviewing projects and identifying those that are ready to move forward for Title XIV and Proposition 4 grant opportunities.

## **11. FY 2026-2027 Budget Consideration and Approval**

Program Manager Jim O'Toole provided an overview of the FY2026-2027 Budget, including funds for the consulting team, Program Management and Sonoma Water Administration. On a motion by Director Ramos and seconded by Director Roblard, the unanimously approved the fiscal year 2026-2027 budget and work program contingent upon approval of Member Agency's individual budgets.

## **12. Contract with ESA to Support MOU Revision**

TAC Chair Kevin Booker provided an overview of the anticipated process to update the NBWRA Memorandum of Understanding, which has not been revised since 2017, using discretionary funds. On a motion by Director Ramos, and seconded by Director Maier, the board unanimously approved the contract with ESA to support updating the MOU.

## **13. Comments from the Chair, Board and Member Agencies**

Mark Millan mentioned several upcoming conferences and events related to water reuse and watershed management. Supervisor Rabbit indicated he attended the ACWA conference and will be on the ACWA Region 1 Board. Mark Millan discussed several projects and cost increases being experienced.

Director Shribbs indicated that the North Bay Watershed Association recently completed its small grants program distribution, totaling approximately \$120,000, distributed as \$5-10,000 grants to support educational programs for watersheds.

There being no further business, Chair Rabbitt adjourned the meeting at 10:40 am.

Minutes approved by the Board \_\_\_\_\_ **DRAFT** \_\_\_\_\_.

Jim O'Toole  
Program Manager

## **ITEM NO. 6 REPORT FROM THE CHAIR**

### **Action Requested**

None.

### **Summary**

The Chair will report on items of interest to the Board. Quarterly Board meetings in 2026 are tentatively scheduled for June 29<sup>th</sup>, Sept 28, Dec 14th.

This includes the following items:

Item No. 6.a, Report from the Technical Advisory Committee.

Item No. 6.b, Consultant Progress Reports.

### **Recommendations**

1. There is no specific recommendation at this time.

## **ITEM NO. 6.a REPORT FROM THE TECHNICAL ADVISORY COMMITTEE**

### **Action Requested**

No action is required for this Agenda Item.

### **Summary**

The TAC continues to meet monthly or as needed and has met three times since the last Board meeting in September 2025. The following items are attached for the Board's information:

1. December 4, 2025: approved TAC meeting minutes
2. January 2026: No TAC meeting
3. February 5, 2026: approved TAC meeting minutes
4. March 5, 2026: approved TAC meeting minutes
5. April 2: TAC Minutes will be approved at May TAC Meeting, and will be included in the next Board Package.

The TAC continued to track the progress of Phase 2 progress, and the resilience arena projects. The TAC has been working through revisions to the MOU as part of their regularly scheduled meetings and a draft version was circulated at the March Meeting. It is anticipated that the MOU revision process will be completed over the summer and that a revised version will be presented as part of the September Board Meeting.

### **Recommendation**

No action is required for this agenda item.

### **Attachments**

6. December 4, 2025: approved TAC meeting minutes
7. February 5, 2026: approved TAC meeting minutes
8. March 5, 2026: approved TAC meeting minutes

**ITEM 4. APPROVAL OF MINUTES: Dec 4<sup>th</sup> TAC MEETING**

**Action Requested**

Approval

**North Bay Water Reuse Authority  
Technical Advisory Committee  
Zoom Meeting Minutes  
Dec 4, 2025  
FINAL**

**Approved \_\_\_\_\_**

**1. Call to Order and Self Introductions**

Chair Kevin Booker called the Technical Advisory Committee (TAC) meeting to order at 2:00 p.m. on Thursday December 4, 2025. The meeting was a Zoom meeting only and attendees participated via the following link: <https://us02web.zoom.us/j/89055428051>.

**Committee Members Present**

Kevin Booker, Chair	Sonoma Valley Sanitation District
Andrew Damron, Vice Chair	Napa Sanitation
Brad Elliot	Sonoma Water
Curtis Paxton	Las Gallinas Valley Sanitary District
Oriana Hart	City of Petaluma
Tony Williams	North Marin Water District
Lucy Croy	Marin Water
Nazareth Tesfai	Sonoma Water

**Consultant Team**

Jim O'Toole, Program Manager	ESA
Rene Guillen	Brown & Caldwell
Mark Millan	Data Instincts

**2. Approval of the Agenda**

Chair Booker called the meeting to order and the Agenda was approved with no changes.

**3. Public Comments**

There were no public comments.

**4. TAC Meeting Minutes of November 6, 2025**

The minutes of the November 6 TAC Meeting were approved on a motion by Curtis Paxton, seconded by Tony Williams.

## **5. Resilience Arena Status Reports**

The consultant team provided updates on the Resilience Arenas. Jim O'Toole reported there were no updates in the Recycled Water Arena. Rene Guillen indicated that the consulting team was setting up a discussion with the State regarding Prop 4 funding availability for Phase 2 projects. Rene also indicated that Reclamation employees were back at work and that a NOFO for Title 16 would likely be coming out in early 2026. Jim O'Toole encouraged agencies to review their projects for this pending application opportunity. Sonoma Water indicated 8<sup>th</sup> Street East could be a potential project. Rene indicated that drought contingency was waiting for NBWRA Board consideration of the budget. For Sea Level Rise, Jim O'Toole indicated that the team was working on a summary roadmap of adaptation strategies for review by the participating agencies, and was waiting on comments from on TM3 from Petaluma planning department. Oriana Hart indicated those comments would be available shortly, and noted that Sonoma County had been awarded an OPC grant for a Subregional Shoreline Adaptation Plan (SSAP) and that the City would be participating in that process.

## **6. Planning for NBWRA FY 26/27**

The group discussed planning for the 2026-2027 budget. Jim O'Toole presented a revised draft budget of \$597,392 that included consultant team costs, joint use fees, and agency-specific contingencies, and responded to comments from Member Agencies regarding their participation and the scale of the scope of work for drought contingency.

The group discussed the budget and scope of work for a drought contingency plan. Kevin Booker suggested treating discretionary funds as two separate items for board approval. Tony Williams raised questions about the drought contingency plan scope and its eligibility for various water smart programs. Rene Guillen explained the purpose of the executive summary and the strategy for selecting the best program to apply for. Tony expressed concerns about approving the budget 6 months ahead of his agency's budget and suggested using the word "recommends" instead of "approves." Kevin agreed to discuss with Jim how to frame the agreement for the board.

The TAC discussed and approved a budget recommendation for fiscal year 26-27, with language added to make it contingent on approval by both NBWRA and member agency boards. They agreed to start discussing the MOU update in January, with Kevin, Jim, and Brad Elliott identifying key areas that need to be updated before sharing with the full TAC for collective input.

## **8. Planning for December NBWRA Board Meeting**

Jim O'Toole discussed the upcoming December 15<sup>th</sup> Board meeting, planned to be in-person at North Marin Water District. The group also reviewed logistics for an upcoming board meeting, including parking information and presentation requirements.

## **9. Adjournment**

There being no further business, Chair Booker adjourned the meeting was adjourned at 2:58 p.m.

**ITEM 4. APPROVAL OF MINUTES: Feb 5<sup>th</sup> TAC MEETING**

**Action Requested**

Approval

**North Bay Water Reuse Authority  
Technical Advisory Committee  
Zoom Meeting Minutes  
Feb 5, 2025  
FINAL**

**Approved \_\_\_\_\_**

**1. Call to Order and Self Introductions**

Chair Kevin Booker called the Technical Advisory Committee (TAC) meeting to order at 2:00 p.m. on Thursday Feb 5, 2025. The meeting was a Zoom meeting only and attendees participated via the following link: <https://us02web.zoom.us/j/89055428051>.

**Committee Members Present**

Kevin Booker, Chair	Sonoma Valley Sanitation District
Andrew Damron, Vice Chair	Napa Sanitation
Brad Elliot	Sonoma Water
Curtis Paxton	Las Gallinas Valley Sanitary District
Chelsea Thompson	City of Petaluma
Oriana Hart	City of Petaluma
Tony Williams	North Marin Water District
Nazareth Tesfai	Sonoma Water
Eric Brown	Novato Sanitary District
Grant Davis	Sonoma Water
Paul Sellier	Marin Municipal Water District
Abe Byun	Sonoma Water
Cesar Galvan	Sonoma Water
Danielle Favela	City of Petaluma
Lauren Lum	City of Petaluma

**Consultant Team**

Jim O'Toole, Program Manager	ESA
Rene Guillen	Brown & Caldwell
Mark Millan	Data Instincts
Mike Savage	Data Instincts
Ryan Long	Data Instincts

**2. Approval of the Agenda**

Chair Booker called the meeting to order and the Agenda was approved with no changes on a motion by Curtis Paxton, seconded by Paul Sellier.

### **3. Public Comments**

There were no public comments.

### **4. TAC Meeting Minutes of December 4, 2025**

The minutes of the December 4 TAC Meeting were approved on a motion by Andrew Damron, seconded by Curtis Paxton. There was no January TAC Meeting.

### **5. Resilience Arena Status Reports**

The consultant team provided updates on the Resilience Arenas. Renee Guillen provided updates on grant administration efforts with the City of Petaluma, aiming to secure state funding through Prop 4 for recycled water projects, while also addressing federal grant conditions. Oriana Hart mentioned concerns regarding problematic DEI language in the federal grant award, and Grant Davis suggested involving legal counsel to address these issues. Additionally, Renee Guillen discussed the development of a drought contingency planning (DCP) hybrid document to align with Reclamation requirements, aiming to support agencies in applying for grant funds. The team plans to revisit the document's outline and consult with participating agencies.

Grant Davis inquired about the benefits of leveraging previous Napa Valley studies for other regions. Rene Guillen confirmed that while the Napa Valley DCP was specific to that area, the current process relies on a broader resiliency study, which has been more efficient. Jim O'Toole asked about Reclamation's perspective on the connection between Napa County's analysis and new efforts, to which Rene Guillen explained that Reclamation was supportive of the hybrid approach due to the agencies' collaborative history. For Sea Level Rise, Jim O'Toole indicated that the team was working on a summary roadmap of adaptation strategies for review by the participating agencies.

### **6. MOU Revision**

Chair Kevin Booker discussed reviewing and revising the MOU to address resiliency issues, characterizing it as Phase 3 of the NBWRA. TAC meetings will be used as the review framework, with a revised MOU distributed to member agencies in May. Jim O'Toole will generate an email requesting legal counsel contact information from member agencies, with the goal of finalizing the MOU in September for board review. The team identified key issues to be addressed, including associate membership versus full member participation, cost allocation, and joint use costs. They also discussed the possibility of differentiating votes for associate members and sought feedback on additional items to be reviewed in the MOU process.

Chair Kevin Booker and Jim O'Toole presented proposed edits, including a potential increase in associate member fees from \$5,000 to \$10,000 and a discussion about whether associate members should pay administrative costs. The group agreed to review the MOU section by section rather than in its entirety, with plans to use SharePoint for collaborative editing to avoid version conflicts. Grant Davis and Mark Millan suggested adding context to the MOU's introduction to highlight the organization's success and ability to move quickly on water reuse projects, particularly in comparison to other Bay Area regions.

The group discussed membership fees and cost-sharing for a project, with Chair Kevin Booker explaining that the concept of new members paying a buy-in fee when joining after others have already paid for initial work is not new to NBWRA. Additionally, once members start the process, they commit to completing it, with Chair Kevin Booker noting that this approach would be fair to all member agencies. Jim O'Toole raised the issue of joint use costs, suggesting a shift towards equal contributions between associate and full members, with Kevin confirming this was under consideration for administrative costs that benefit all members.

The group discussed voting rights for associate versus full member agencies, with Chair Kevin Booker suggesting maintaining the current practice of allowing all members to vote while keeping the MOU's language limiting associate member votes. Paul Sellier raised concerns about associate members potentially influencing major votes, but the group agreed to continue current voting practices. The discussion also touched on the need to find an appropriate price point for associate memberships to encourage participation. Grant Davis reminded the group of the need for clear communication between the TAC and Board Members.

#### **8. Planning for April NBWRA Board Meeting**

The TAC meeting discussed Chair Kevin Booker's upcoming retirement in spring 2026 and the need to appoint a new TAC chair by the April meeting. Vice-Chair Andrew Damron expressed interest in the chair position but noted that Napa San's future participation in NBWRA might influence the decision, and he agreed to provide more details at the next meeting. The group acknowledged the transition from Vice-Chair to Chair and agreed to discuss Napa San's position in the organization before making any leadership decisions.

#### **9. Adjournment**

There being no further business, Chair Booker adjourned the meeting was adjourned at 2:58 p.m.

**ITEM 4. APPROVAL OF MINUTES: March 5<sup>th</sup> TAC MEETING**

**Action Requested**

Approval

**North Bay Water Reuse Authority  
Technical Advisory Committee  
Zoom Meeting Minutes  
March 5, 2025**

**FINAL**

**Approved \_\_\_\_\_**

**1. Call to Order and Self Introductions**

Chair Kevin Booker called the Technical Advisory Committee (TAC) meeting to order at 2:00 p.m. on Thursday March 5, 2025. The meeting was a Zoom meeting only and attendees participated via the following link: <https://us02web.zoom.us/j/89055428051>.

Committee Members Present

Kevin Booker, Chair	Sonoma Valley Sanitation District
Andrew Damron, Vice Chair	Napa Sanitation
Curtis Paxton	Las Gallinas Valley Sanitary District
Tony Williams	North Marin Water District
Nazareth Tesfai	Sonoma Water
Grant Davis	Sonoma Water
Paul Sellier	Marin Municipal Water District
Abe Byun	Sonoma Water
Danielle Favela	City of Petaluma
Norman Woods	City of American Canyon
Nolan Garcia	City of American Canyon
Jude Goodman	Marin County Flood Control

Consultant Team

Jim O'Toole, Program Manager	ESA
Rene Guillen	Brown & Caldwell
Mark Millan	Data Instincts
Mike Savage	Data Instincts
Ryan Long	Data Instincts

**2. Approval of the Agenda**

Chair Booker called the meeting to order. Program Manager Jim O'Toole identified two additions to the agenda: discussion of NBWRA Participation at the North Bay Watershed Authority's Conference April 9, and TAC Chair transition. The Agenda was approved with those additions on a motion by Paul Sellier, seconded by Curtis Paxton.

### **3. Public Comments**

There were no public comments.

### **4. TAC Meeting Minutes of Feb 4, 2025**

The minutes of the Feb 4 TAC Meeting were approved on a motion by Andrew Damron, seconded by Paul Sellier.

### **5. Resilience Arena Status Reports**

The consultant team provided updates on the Resilience Arenas. Renee Guillen provided an update regarding City of Petaluma's pursuit of Proposition 4 funding. Renee Guillen also indicated that the City of Petaluma may have Title XIV funds remaining due to alterations of their project, and that other Member Agencies should whether Phase 2 projects are available to be moved forward for funding. Norman Woods asked if funding would be available for projects outside of the approved Feasibility Study, and Rene Guillen confirmed funding under the current agreement was applicable only to projects in the Feasibility Study. Rene also discussed future Reclamation NOFO actions and the potential for SVCSD's 8<sup>th</sup> Street pipeline to either use City of Petaluma funding, or apply for future funding. Kevin Booker indicated that SVCSD was interested in discussing.

The team discussed progress on Prop 4 funding for the City of Petaluma, with Kevin Booker planning an internal meeting to explore options. Norman Woods requested a sidebar meeting to discuss Prop 4, and Jim O'Toole emphasized the importance of securing matching funds. Rene Guillen also touched on drought contingency plans and sea level rise adaptation, with Jim O'Toole noting delays in completing the adaptation vision document but aiming to present conclusions to the board in April.

### **6. MOU Revision**

The meeting focused on the revision of the MOU, with Jim O'Toole providing an overview of the updates made by the Sonoma team and posting the document on ESA's Egnyte share site. Jim O'Toole explained the process for member agencies to review and comment on the document before the next TAC meeting in April, with the possibility of legal review in June or July. The group discussed the proposed name change to the North Bay Water Resilience Authority and agreed to review the document, with Jim offering support for those needing help accessing the site.

The TAC discussed updating the name of the organization to better reflect its expanded focus beyond water reuse, citing alignment with current projects and funding opportunities. The TAC reviewed proposed changes to the MOU, including increasing annual dues and revising initiation fees for new member agencies. Jim O'Toole agreed to redistribute the MOU document and send out the presentation for further review. The TAC also discussed the NBWA conference and considered options for the organization's presence there, including giving a presentation or becoming a sponsor. The TAC agreed to sponsor the NBWA conference at the \$750 level, which includes one registered person and recognition benefits. The sponsorship will be funded from the

NBWRA interest fund, and Jim will provide an overview of NBWRA before the sponsorship is finalized.

The group discussed the transition of TAC chair responsibilities in the context of Chair Kevin Booker's pending retirement. After discussion, the TAC confirmed that Andrew Damron would take over as TAC chair, though Andrew noted his agency might downshift their membership in 27-28.

## **8. Adjournment**

There being no further business, Chair Booker adjourned the meeting was adjourned at 3:12 p.m.

**ITEM NO. 6.b CONSULTANT PROGRESS REPORTS**

**Action Requested**

None at this time.

**Summary**

The consultant progress reports for Brown & Caldwell and ESA (Program Management) since the last Board meeting are attached for the Board's information.

**Recommendation**

None currently. This is an information item only.

**Attachments**

Consultant Progress Reports.



## **AGREEMENT FOR SONOMA WATER, RESILIENCY ARENAS SUPPORT, CONTRACT TW22-23-008**

**ACTIVITIES SEPTEMBER 26, 2025 THROUGH NOVEMBER 20, 2025**

### **TASK 1 – CONTINUED RECYCLED WATER SUPPORT**

- Prepare for, attend, and present at the TAC meeting.
- Coordination and preparation for the NBWRA Board meeting.
- Held meetings with agencies to develop Fiscal Year 26/27 scope and budgets.
- Update information on project website, Agendas & Minutes.
- Move project website hosting, update information on project website, including meeting agendas and minutes.
- Team coordination and invoicing.

### **TASK 2 – DROUGHT CONTINGENCY PLANNING**

- No activity.

### **TASK 3 – SEA LEVEL RISE ADAPTION**

- Meeting with City of Petaluma to discuss sea level rise adaptation work progress, including adaptation visioning.
- Project maintenance activities and management.



## **AGREEMENT FOR SONOMA WATER, RESILIENCY ARENAS SUPPORT, CONTRACT TW22-23-008**

**ACTIVITIES NOVEMBER 21, 2025 THROUGH DECEMBER 25, 2025**

### **TASK 1 – CONTINUED RECYCLED WATER SUPPORT**

- Prepare for, attend, and present at the TAC meeting.
- Coordination and preparation for the NBWRA Board meeting.
- Held meetings with agencies to develop Fiscal Year 26/27 scope and budgets.
- Update information on project website, Agendas & Minutes.
- Move project website hosting, update information on project website, including meeting agendas and minutes.
- Team coordination and invoicing.

### **TASK 2 – DROUGHT CONTINGENCY PLANNING**

- No activity.

### **TASK 3 – SEA LEVEL RISE ADAPTION**

- Meeting with City of Petaluma to discuss sea level rise adaptation work progress, including adaptation visioning.
- Project maintenance activities and management.



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Program Management Services for NBWRA FY 25/26 (June 25 to June 26)  
December 2025 Program Report (Feb, March, April)

Task 1. Authority Board of Directors (Board) and Technical Advisory Committee (TAC)

- December 15 Board of Directors Meeting
  - Coordination and Development of Agenda
  - Agenda Distribution
  - Meeting Facilitation
  - Meeting Minutes
- February 5 TAC Meeting
  - Coordination and Development of Agenda
  - Agenda Distribution
  - Meeting Facilitation
  - Meeting Minutes
- March 5 TAC Meeting
  - Coordination and Development of Agenda
  - Agenda Distribution
  - Meeting Facilitation
  - Meeting Minutes
- April 2 TAC Meeting
  - Coordination and Development of Agenda
  - Agenda Distribution
  - Meeting Facilitation
  - Meeting Minutes

Task 2: Financial Management

There was no activity for this task during the reporting period.

2.3 Task 3: Project Support and Review

Participated in several meetings and communications with Member Agencies regarding participation in Resiliency Arenas, scope of work review and Member Agency distribution.

2.4 Task 4: Program Planning

Prepared and submitted December 2025 and January, February, March 2026 invoices for Program Management Services.

**ITEM NO. 7 FINANCIAL REPORTS FOR FISCAL YEARS ENDING JUNE 30, 2026.**

**Action Requested**

None at this time.

**Summary**

The following items are attached for the Board's information for the Fiscal Years ending and June 30, 2026:

a. NBWRA Trust Worksheet July 1, 2025 through April 16, 2026.

The data for FY2025/26 are based on the approved costs for the resilience arenas.

**Recommendation**

None at this time.

**Attachments**

Item No. 7a as described above.

**North Bay Water Reuse Authority  
Project Cost Summary  
as of April 16, 2026**

**FY 25/26 SUMMARY**

**Continued Recycled Water Support**

Project	Consultant	Prior Year Balance Carryover	FY 25/26 Budget	Total	Total Expenses in FY 25/26	Remaining Funds	Percent Remaining
Prior Phase 2 Carryover	Misc.	73,831.09	-	73,831.09	-	73,831.09	100.00%
Program Development & Support	Brown & Caldwell	149,546.32	-	149,546.32	55,962.62	93,583.70	62.58%
SCWA Administration	SCWA	17,763.17	-	17,763.17	-	17,763.17	100.00%
<b>TOTAL BUDGET</b>		<b>\$ 241,140.58</b>	<b>\$ -</b>	<b>\$ 241,140.58</b>	<b>\$ 55,962.62</b>	<b>\$ 185,177.96</b>	<b>0.00%</b>

**Drought Contingency Plan**

Project	Consultant	Prior Year Balance Carryover	FY 25/26 Budget	Total	Total Expenses in FY 25/26	Remaining Funds	Percent Remaining
Program Development	Brown & Caldwell	11,456.86	-	11,456.86	-	11,456.86	100.00%
<b>TOTAL BUDGET</b>		<b>\$ 11,456.86</b>	<b>\$ -</b>	<b>\$ 11,456.86</b>	<b>\$ -</b>	<b>\$ 11,456.86</b>	<b>100.00%</b>

**Sea Level Rise Adaptation**

Project	Consultant	Prior Year Balance Carryover	FY 25/26 Budget	Total	Total Expenses in FY 25/26	Remaining Funds	Percent Remaining
Program Development	Brown & Caldwell	63,403.11	-	63,403.11	3,623.89	59,779.22	94.28%
Program Development (Petaluma SLR Component)	Brown & Caldwell	22,242.99	-	22,242.99	16,652.12	5,590.87	25.14%
SCWA Administration	SCWA	(2,189.82)	15,000.00	12,810.18	-	12,810.18	100.00%
<b>TOTAL BUDGET</b>		<b>\$ 83,456.28</b>	<b>\$ 15,000.00</b>	<b>\$ 98,456.28</b>	<b>\$ 20,276.01</b>	<b>\$ 78,180.27</b>	<b>79.41%</b>

**Joint Use**

Project	Consultant	Prior Year Balance Carryover	FY 25/26 Budget	Total	Total Expenses in FY 25/26	Remaining Funds	Percent Remaining
Program Management (ESA)	Environmental Science Associates	1.25	50,000.00	50,001.25	20,994.25	29,007.00	58.01%
Program Management (ESA) MOU Update	Environmental Science Associates	-	31,000.00	31,000.00	-	31,000.00	100.00%
SCWA Administration MOU Update	SCWA	-	12,000.00	12,000.00	12,000.00	-	0.00%
SCWA Administration	SCWA	20,497.69	50,000.00	70,497.69	13,116.24	57,381.45	81.39%
<b>TOTAL BUDGET</b>		<b>\$ 20,498.94</b>	<b>\$ 143,000.00</b>	<b>\$ 163,498.94</b>	<b>\$ 46,110.49</b>	<b>\$ 117,388.45</b>	<b>71.80%</b>

<b>TOTALS</b>	<b>\$</b>	<b>356,552.66</b>	<b>\$</b>	<b>158,000.00</b>	<b>\$</b>	<b>514,552.66</b>	<b>\$</b>	<b>122,349.12</b>	<b>\$</b>	<b>392,203.54</b>
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**North Bay Water Reuse Authority**  
**July 1, 2025 to Date Transaction Summary**  
as of April 16, 2026  
**RECYCLED WATER SUPPORT**

Date	Description	Amount		LGVSD	Napa SD	Novato SD	SVCS	SCWA	NMWD	Napa County	Petaluma	MMWD	American Canyon	Marin County
7/1/2025	Ending Balance Carry Over	184,049.83	b	647.63	26,633.86	7,412.60	23,762.60	31,222.29	-	-	22,991.08	31,978.73	39,401.04	-
7/1/2025	Ending Balance Carry Over Correction from PH 2	(317.25)	b	-	(45.32)	(45.32)	(45.32)	(45.33)	-	-	(45.32)	(45.32)	(45.32)	-
9/18/2025	Brown & Caldwell - 11575039	(5,552.56)	p bc2	-	(662.15)	-	(601.43)	(760.97)	-	-	(1,809.91)	(773.06)	(945.04)	-
9/18/2025	Brown & Caldwell - 11578277	(8,890.00)	p bc2	-	(1,060.14)	-	(962.93)	(1,218.35)	-	-	(2,897.79)	(1,237.72)	(1,513.07)	-
10/16/2025	Brown & Caldwell - 11582266	(6,277.00)	p bc2	-	(748.54)	-	(679.90)	(860.25)	-	-	(2,046.05)	(873.92)	(1,068.34)	-
1/1/2026	Brown & Caldwell - 11588240	(8,185.25)	p bc2	-	(976.10)	-	(886.60)	(1,121.76)	-	-	(2,668.07)	(1,139.60)	(1,393.12)	-
1/1/2026	Petaluma Recycled Water Support Deposit FY24/25 (WTRN-124)	57,408.00	d	-	-	-	-	-	-	-	57,408.00	-	-	-
2/6/2026	Brown & Caldwell - 11590093	(17,732.50)	p bc2	-	(2,114.61)	-	(1,920.72)	(2,430.20)	-	-	(5,780.09)	(2,468.82)	(3,018.06)	-
2/20/2026	Brown & Caldwell - 11593831	(3,903.25)	p bc2	-	(465.46)	-	(422.79)	(534.94)	-	-	(1,272.30)	(543.43)	(664.33)	-
4/1/2026	Brown & Caldwell - 11595790	(5,422.06)	p bc2	-	(646.58)	-	(587.30)	(743.08)	-	-	(1,767.38)	(754.89)	(922.83)	-
<b>Current NBWRA Balance \$</b>				<b>\$ 647.63</b>	<b>\$ 19,914.96</b>	<b>\$ 7,367.28</b>	<b>\$ 17,655.61</b>	<b>\$ 23,507.41</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 62,112.17</b>	<b>\$ 24,141.97</b>	<b>\$ 29,830.93</b>	<b>\$ -</b>
<b>PENDING</b>														
<b>Projected Balance \$</b>				<b>\$ 647.63</b>	<b>\$ 19,914.96</b>	<b>\$ 7,367.28</b>	<b>\$ 17,655.61</b>	<b>\$ 23,507.41</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 62,112.17</b>	<b>\$ 24,141.97</b>	<b>\$ 29,830.93</b>	<b>\$ -</b>
				<b>0.35%</b>	<b>10.75%</b>	<b>3.98%</b>	<b>9.53%</b>	<b>12.69%</b>	<b>0.00%</b>	<b>0.00%</b>	<b>33.54%</b>	<b>13.04%</b>	<b>16.11%</b>	<b>0.00%</b>

Current NBWRA Reconciliation		
Beginning Balance	183,732.58	b
Deposits	57,408.00	d
Interest Earnings	-	i
Payments	(55,962.62)	p
<b>Total:</b>	<b>185,177.96</b>	

Current NBWRA Phase 2 Continued Recycled Water Support by Entity											
647.63	26,588.54	7,367.28	23,717.28	31,176.96	-	-	22,945.76	31,933.41	39,355.72	-	-
-	-	-	-	-	-	-	57,408.00	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-
-	(6,673.58)	-	(6,061.67)	(7,669.55)	-	-	(18,241.59)	(7,791.44)	(9,524.79)	-	-
<b>647.63</b>	<b>19,914.96</b>	<b>7,367.28</b>	<b>17,655.61</b>	<b>23,507.41</b>	<b>-</b>	<b>-</b>	<b>62,112.17</b>	<b>24,141.97</b>	<b>29,830.93</b>	<b>-</b>	<b>-</b>

Current NBWRA Obligations						
Vendor	Encumbrances		Paid to date	Adjustments	Balance	Expires
Program Development - (B&C: FY 24/25 amendment carryover)	149,546.32	bc2	55,962.62	-	93,583.70	37.42%
SCWA Administration - FY24/25 carryover	17,763.17	a1	-	-	17,763.17	0.00%
<b>Total</b>	<b>167,309.49</b>		<b>55,962.62</b>	<b>-</b>	<b>111,346.87</b>	<b>33.45%</b>

**North Bay Water Reuse Authority**  
**July 1, 2025 to Date Transaction Summary**  
as of April 16, 2026  
**DROUGHT CONTINGENCY PLAN**

<u>Date</u>	<u>Description</u>	<u>Amount</u>	LGVSD	Napa SD	Novato SD	SVCS	SCWA	NMWD	Napa County	Petaluma	MMWD	American Canyon	Marin County	
7/1/2025	Ending Balance Carry Over	2,123.86	1,909.12	-	-	1,910.12	1,910.26	1,909.12	-	1,909.12	-	-	(7,423.88)	
<b>Current NBWRA Balance</b>		<b>\$ 2,123.86</b>	<b>\$ 1,909.12</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,910.12</b>	<b>\$ 1,910.26</b>	<b>\$ 1,909.12</b>	<b>\$ -</b>	<b>\$ 1,909.12</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (7,423.88)</b>	
<i>PENDING</i>														
	Marin County Drought Contingency Plan Deposit FY22/23 (WTRN-109)	9,333.00											9,333.00	
<b>Projected Balance</b>		<b>\$ 11,456.86</b>	<b>\$ 1,909.12</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,910.12</b>	<b>\$ 1,910.26</b>	<b>\$ 1,909.12</b>	<b>\$ -</b>	<b>\$ 1,909.12</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,909.12</b>	
<b>Current NBWRA Reconciliation</b>			<b>Current NBWRA Phase 1 Support Reconciliation by Entity</b>											
Beginning Balance	2,123.86	b	1,909.12	-	-	1,910.12	1,910.26	1,909.12	-	1,909.12	-	-	(7,423.88)	
Deposits	-	d	-	-	-	-	-	-	-	-	-	-	-	
Interest Earnings	-	i	-	-	-	-	-	-	-	-	-	-	-	
Payments	-	p	-	-	-	-	-	-	-	-	-	-	-	
<b>Total:</b>	<b>2,123.86</b>		<b>1,909.12</b>	<b>-</b>	<b>-</b>	<b>1,910.12</b>	<b>1,910.26</b>	<b>1,909.12</b>	<b>-</b>	<b>1,909.12</b>	<b>-</b>	<b>-</b>	<b>(7,423.88)</b>	
<b>Current NBWRA Obligations</b>														
<b>Vendor</b>	<b>Encumbrances</b>		<b>Paid to date</b>	<b>Adjustments</b>	<b>Balance</b>	<b>Expires</b>								<b>% Spent</b>
Program Development - (B&C: FY 22/23 carryover)	11,456.86	bc1	-	-	11,456.86									0.00%
SCWA Administration														
<b>Total</b>	<b>11,456.86</b>		<b>-</b>	<b>-</b>	<b>11,456.86</b>									<b>0.00%</b>

**North Bay Water Reuse Authority**  
**July 1, 2025 to Date Transaction Summary**  
**as of April 16, 2026**  
**SEA LEVEL RISE**

Date	Description	Amount	LGVSD	Napa SD	Novato SD	SVCSD	SCWA	NMWD	Napa County	Petaluma	MMWD	American Canyon	Marin County
7/1/2025	Ending Balance Carry Over	(1,615.72)	b										
9/18/2025	Brown & Caldwell - 11575039	(1,246.88)	p	bc3									
9/18/2025	Brown & Caldwell - 11578277	(756.34)	p	bc2									
10/16/2025	Brown & Caldwell - 11582266	(1,840.79)	p	bc2									
12/1/2025	SCWA Sea Level Rise Deposit FY25/26	3,750.00	d										
1/1/2026	Brown & Caldwell - 11588240	(1,026.76)	p	bc2									
1/1/2026	Brown & Caldwell - 11588240	(4,932.10)	p	bc3									
1/1/2026	LGVSD Sea Level Rise Deposit FY25/26	3,750.00	d										
1/1/2026	Petaluma Sea Level Rise Deposit FY24/25 (WTRN-124)	23,414.00	d										
1/1/2026	Petaluma Sea Level Rise Deposit FY24/25 (WTRN-129)	30,408.00	d										
1/1/2026	Petaluma Sea Level Rise Deposit FY25/26	3,750.00	d										
1/1/2026	Marin County Sea Level Rise Deposit FY25/26	3,750.00	d										
2/6/2026	Brown & Caldwell - 11590093	(2,602.59)	p	bc3									
2/20/2026	Brown & Caldwell - 11593831	(7,870.55)	p	bc3									
<b>Current NBWRA Balance \$ 46,930.27</b>													
			<b>\$ 18,147.31</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 18,147.47</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 23,738.18</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (13,102.69)</b>
<b>PENDING</b>													
<b>Projected Balance \$ 78,180.27</b>			<b>\$ 18,147.31</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 18,147.47</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 23,738.18</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 18,147.31</b>
			<b>23.21%</b>	<b>0.00%</b>	<b>0.00%</b>	<b>0.00%</b>	<b>23.21%</b>	<b>0.00%</b>	<b>0.00%</b>	<b>30.36%</b>	<b>0.00%</b>	<b>0.00%</b>	<b>23.21%</b>

Current NBWRA Reconciliation			Current NBWRA Phase 1 Support Reconciliation by Entity										
Beginning Balance	(1,615.72)	b	15,303.29	-	-	-	15,303.42	-	-	(16,275.72)	-	-	(15,946.71)
Deposits	68,822.00	d	3,750.00	-	-	-	3,750.00	-	-	57,572.00	-	-	3,750.00
Interest Earnings	-	i	-	-	-	-	-	-	-	-	-	-	-
Payments	(20,276.01)	p	(905.98)	-	-	-	(905.95)	-	-	(17,558.10)	-	-	(905.98)
<b>Total:</b>	<b>46,930.27</b>		<b>18,147.31</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>18,147.47</b>	<b>-</b>	<b>-</b>	<b>23,738.18</b>	<b>-</b>	<b>-</b>	<b>(13,102.69)</b>

Current NBWRA Obligations						
Vendor	Encumbrances		Paid to date	Adjustments	Balance	Expires
Program Development - (B&C: FY 24/25 amendment rollover)	63,403.11	bc2	3,623.89		59,779.22	5.72%
Program Development - (B&C: FY 24/25 Petaluma amendment rollover)	22,242.99	bc3	16,652.12		5,590.87	74.86%
SCWA Administration - FY25/26	12,810.18	a1	-		12,810.18	0.00%
<b>Total</b>	<b>98,456.28</b>		<b>20,276.01</b>	<b>-</b>	<b>78,180.27</b>	<b>20.59%</b>

**North Bay Water Reuse Authority**  
**July 1, 2025 to Date Transaction Summary**  
**as of April 16, 2026**  
**JOINT USE**

Date	Description	Amount	LGVSD	Napa SD	Novato	SVCSD	SCWA	NMWD	Napa County	Petaluma	MMWD	American Canyon	Marin County	
7/1/2025	Beginning Balance	16,314.97	b	4,316.19	6,636.38	3,421.72	6,635.38	6,635.73	3,465.65	7,460.53	(6,282.49)	(2,664.39)	(2,665.39)	(10,644.34)
8/27/2025	Salary/Assn Chgs Applied	(3,574.10)	p a10	(148.31)	(546.25)	-	(546.25)	(546.23)	-	-	(546.25)	(546.25)	(546.25)	(148.31)
9/10/2025	Salary/Assn Chgs Applied	(350.49)	p a10	(14.54)	(53.57)	-	(53.57)	(53.56)	-	-	(53.57)	(53.57)	(53.57)	(14.54)
9/24/2025	Salary/Assn Chgs Applied	(1,025.83)	p a10	(42.57)	(156.78)	-	(156.78)	(156.79)	-	-	(156.78)	(156.78)	(156.78)	(42.57)
10/8/2025	Salary/Assn Chgs Applied	(1,309.12)	p a10	(54.32)	(200.08)	-	(200.08)	(200.08)	-	-	(200.08)	(200.08)	(200.08)	(54.32)
11/1/2025	ESA - 0212073	(1.25)	p esa1	-	(0.21)	-	(0.21)	(0.20)	-	-	(0.21)	(0.21)	(0.21)	-
11/1/2025	ESA - 0212073	(5,053.75)	p esa2	-	(842.26)	-	(842.26)	(842.45)	-	-	(842.26)	(842.26)	(842.26)	-
11/3/2025	ESA - 0210665	(2,436.75)	p esa2	-	(406.11)	-	(406.11)	(406.20)	-	-	(406.11)	(406.11)	(406.11)	-
11/20/2025	Salary/Assn Chgs Applied	(986.19)	p a10	(40.92)	(150.72)	-	(150.72)	(150.75)	-	-	(150.72)	(150.72)	(150.72)	(40.92)
12/1/2025	ESA - 0212996	(5,397.50)	p esa2	-	(899.55)	-	(899.55)	(899.75)	-	-	(899.55)	(899.55)	(899.55)	-
12/1/2025	SVCSD Joint Use Deposit FY25/26	16,666.00	d				16,666.00							
12/1/2025	SCWA Joint Use Deposit FY25/26	16,670.00	d				16,670.00							
12/4/2025	Salary/Assn Chgs Applied	(464.07)	p a10	(19.26)	(70.93)	-	(70.93)	(70.90)	-	-	(70.93)	(70.93)	(70.93)	(19.26)
1/1/2026	Napa SD Joint Use Deposit FY25/26	16,666.00	d		16,666.00									
1/1/2026	MMWD Joint Use Deposit FY25/26	16,666.00	d								16,666.00			
1/1/2026	Petaluma Joint Use Deposit FY24/25 (WTRN-124)	9,208.00	d							9,208.00				
1/1/2026	MOUT Deposit (From Discretionary)	43,000.00	d								3,909.00	3,909.00	3,909.00	3,909.00
1/5/2026	Salary/Assn Chgs Applied	(6,185.55)	p a10	(256.67)	(945.37)	-	(945.37)	(945.36)	-	-	(945.37)	(945.37)	(945.37)	(256.67)
1/8/2026	Petaluma Joint Use Deposit FY25/26	16,666.00	d							16,666.00				
1/15/2026	ESA - 0214228	(3,845.00)	p esa2	-	(640.81)	-	(640.81)	(640.95)	-	-	(640.81)	(640.81)	(640.81)	-
1/15/2026	ESA - 0215261	(1,805.00)	p esa2	-	(300.82)	-	(300.82)	(300.90)	-	-	(300.82)	(300.82)	(300.82)	-
1/20/2026	Salary/Assn Chgs Applied	3,034.61	p a10	125.92	463.79	-	463.79	463.82	-	-	463.79	463.79	463.79	125.92
1/29/2026	Salary/Assn Chgs Applied	(1,364.38)	p a2	(124.03)	(124.03)	(124.03)	(124.03)	(124.08)	(124.03)	(124.03)	(124.03)	(124.03)	(124.03)	(124.03)
1/29/2026	Salary/Assn Chgs Applied	(441.37)	p a10	(18.31)	(67.46)	-	(67.46)	(67.45)	-	-	(67.46)	(67.46)	(67.46)	(18.31)
2/11/2026	Salary/Assn Chgs Applied	(3,410.07)	p a2	(310.07)	(310.07)	(310.07)	(310.07)	(310.17)	(310.07)	(310.07)	(310.07)	(310.07)	(310.07)	(310.07)
2/11/2026	Salary/Assn Chgs Applied	(1,760.16)	p a10	(73.04)	(269.01)	-	(269.01)	(269.03)	-	-	(269.01)	(269.01)	(269.01)	(73.04)
3/2/2026	Salary/Assn Chgs Applied	(2,709.75)	p a2	(246.34)	(246.34)	(246.34)	(246.34)	(246.35)	(246.34)	(246.34)	(246.34)	(246.34)	(246.34)	(246.34)
3/23/2026	Salary/Assn Chgs Applied	(2,527.37)	p a2	(229.76)	(229.76)	(229.76)	(229.76)	(229.77)	(229.76)	(229.76)	(229.76)	(229.76)	(229.76)	(229.76)
3/23/2026	Salary/Assn Chgs Applied	(53.97)	p a10	(2.24)	(8.25)	-	(8.25)	(8.24)	-	-	(8.25)	(8.25)	(8.25)	(2.24)
3/30/2026	Salary/Assn Chgs Applied	(1,171.07)	p a2	(106.46)	(106.46)	(106.46)	(106.46)	(106.47)	(106.46)	(106.46)	(106.46)	(106.46)	(106.46)	(106.46)
4/1/2026	ESA - 0216878	(2,455.00)	p esa2	-	(409.15)	-	(409.15)	(409.25)	-	-	(409.15)	(409.15)	(409.15)	-
4/9/2026	Salary/Assn Chgs Applied	(816.56)	p a2	(74.23)	(74.23)	(74.23)	(74.23)	(74.26)	(74.23)	(74.23)	(74.23)	(74.23)	(74.23)	(74.23)

<b>Current NBWRA Balance</b>	<b>\$ 105,746.48</b>	<b>\$ 6,590.04</b>	<b>\$ 20,616.95</b>	<b>\$ 6,239.83</b>	<b>\$ 20,615.95</b>	<b>\$ 20,620.36</b>	<b>\$ 6,283.76</b>	<b>\$ 10,278.64</b>	<b>\$ 16,906.08</b>	<b>\$ 11,316.18</b>	<b>\$ (5,350.82)</b>	<b>\$ (8,370.49)</b>
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<b>PENDING</b>												
Marin County Joint Use Deposit FY22/23 (WTRN-109)	7,500.00	d										7,500.00
American Canyon Joint Use Deposit FY25/26	16,666.00	d									16,666.00	

<b>Projected Balance</b>	<b>\$ 129,912.48</b>	<b>\$ 6,590.04</b>	<b>\$ 20,616.95</b>	<b>\$ 6,239.83</b>	<b>\$ 20,615.95</b>	<b>\$ 20,620.36</b>	<b>\$ 6,283.76</b>	<b>\$ 10,278.64</b>	<b>\$ 16,906.08</b>	<b>\$ 11,316.18</b>	<b>\$ 11,315.18</b>	<b>\$ (870.49)</b>
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Current NBWRA Reconciliation			Current NBWRA Joint Use Reconciliation by Entity										
Beginning Balance	16,314.97	b	4,316.19	6,636.38	3,421.72	6,635.38	6,635.73	3,465.65	7,460.53	(6,282.49)	(2,664.39)	(2,665.39)	(10,644.34)
Deposits	135,542.00	d	3,909.00	20,575.00	3,909.00	20,575.00	20,580.00	3,909.00	3,909.00	29,783.00	20,575.00	3,909.00	3,909.00
Interest Earnings	-	i	-	-	-	-	-	-	-	-	-	-	-
Payments	(46,110.49)	p	(1,635.15)	(6,594.43)	(1,090.89)	(6,594.43)	(6,595.37)	(1,090.89)	(1,090.89)	(6,594.43)	(6,594.43)	(6,594.43)	(1,635.15)
<b>Total:</b>	<b>105,746.48</b>		<b>6,590.04</b>	<b>20,616.95</b>	<b>6,239.83</b>	<b>20,615.95</b>	<b>20,620.36</b>	<b>6,283.76</b>	<b>10,278.64</b>	<b>16,906.08</b>	<b>11,316.18</b>	<b>(5,350.82)</b>	<b>(8,370.49)</b>

Current NBWRA Obligations						
Vendor	Encumbrances	Paid to date	Adjustments	Balance	Expires	% Spent
Program Management - (ESA: FY 24/25-036) Yr 1	1.25	esa1 1.25	-	-	-	100.00%
Program Management - (ESA: FY 24/25-036) Yr 2	50,000.00	esa2 20,993.00	-	29,007.00	-	41.99%
Program Management MOU Update - (ESA)	31,000.00	esa3	-	31,000.00	-	0.00%
SCWA Administration - (SCWA : FY 24/25)	20,497.69	a10 13,116.24	-	7,381.45	-	63.99%
SCWA Administration - (SCWA : FY 25/26)	50,000.00	a1	-	50,000.00	-	0.00%
SCWA Administration MOU (SCWA : FY 25/26)	12,000.00	a2 12,000.00	-	-	-	100.00%
<b>Total</b>	<b>163,498.94</b>	<b>46,110.49</b>	<b>-</b>	<b>117,388.45</b>	<b>-</b>	<b>28.20%</b>

**North Bay Water Reuse Authority**  
**July 1, 2025 to Date Transaction Summary**  
as of April 16, 2027  
**DISCRETIONARY**

<u>Date</u>	<u>Description</u>	<u>Amount</u>		<u>Combined</u>
7/1/2025	Beginning Balance	112,794.36	b	112,794.36
1/1/2026	LGVSD Deposit (FY 25/26)	5,000.00	d	5,000.00
1/1/2026	Novato SD Deposit (FY 25/26)	5,000.00	d	5,000.00
1/1/2026	County of Napa Deposit (FY 25/26)	5,000.00	d	5,000.00
1/1/2026	NMWD Deposit (FY 25/26)	5,000.00	d	5,000.00
1/1/2026	Marin County Deposit (FY 25/26)	5,000.00	d	5,000.00
1/1/2026	MOU Update (move to Joint Use)	(43,000.00)	t	(43,000.00)
4/7/2026	NBWA Sponsorship	(750.00)	p	(750.00)
<b>Current NBWRA Balance</b>		<b>94,044.36</b>		<b>94,044.36</b>
<i>PENDING</i>				
<b>Projected Balance</b>		<b>94,044.36</b>		<b>94,044.36</b>

**EXPENSES NOT ALLOCATED TO  
SPECIFIC ENTITIES IN THIS ACCOUNT**

<u>Current NBWRA Reconciliation</u>				<u>Totals</u>	
Beginning Balance	112,794.36	b		112,794.36	
Deposits	25,000.00	d		25,000.00	
Interest Earnings	-	i		-	
Payments	(750.00)	p		(750.00)	
Transfer	(43,000.00)	t		(43,000.00)	
<b>Balance</b>	<b>94,044.36</b>			<b>94,044.36</b>	

**Interest  
North Bay Water Reuse Authority  
as of April 16, 2026**

<b>Period</b>	<b>Amount</b>
FY 2013/2014	\$ 4,406.53
FY 2014/2015	\$ 8,218.73
FY 2015/2016	\$ 11,919.53
FY 2016/2017	\$ 20,538.74
FY 2017/2018	\$ 26,353.96
FY 2018/2019	\$ 26,902.58
FY 2019/2020	\$ 22,388.61
FY 2020/2021	\$ 8,430.06
FY 2021/2022	\$ 5,598.40
FY 2022/2023	\$ 14,696.51
FY 2023/2024	\$ 37,435.32
FY 2024/2025	\$ 44,249.19
FY 2025/2026	\$ 34,360.92
<b>Total</b>	<b>\$ 231,138.16</b>

<b>Balance</b>		
		<b>Amount</b>
Total Interest Earned		\$ 231,138.16
Transfer to JU		\$ (60,000.00)
Transfer to JU FY21/22		\$ (10,000.00)
Transfer to JU FY21/22		\$ (35,000.00)
Transfer to JU FY21/22		\$ (14,200.00)
Balance		\$ 111,938.16

## **ITEM NO. 8 STATUS OF PHASE 2, FINANCIAL CAPABILITY ANALYSIS REPORT, AND NEPA PROCESS**

### **Action Requested**

None at this time.

### **Summary**

Rene Guillen will provide an update on the status of Financial Capability Analysis Report Status and Phase 2 NEPA Process.

- **Grant Administration**
  - Have been coordinating with the City of Petaluma and Sonoma Water to assess interest and potential to apply for Proposition 4 Recycled Water Funding.
  - While the Title XVI grant agreement has been executed with Reclamation, the City of Petaluma continues to assess options to help meet the non-Federal cost share. If funds cannot be identified, there may be a need to transfer the funds to another Phase 2 project or look to descope the agreement.
    - The City of Petaluma and Sonoma Water have had preliminary discussions around having one of the SVCSD's projects step in and take over a portion of the grant funds.
- **NEPA Status: Complete**
  - Environmental Assessment/FONSI
    - FONSI has been Filed by Reclamation
  - Draft Biological Assessment – Biological Opinion
    - Biological Opinion has been issued by USFWS.
    - NOAA Fisheries Letter of Concurrence issued.
  - Cultural Resources Section 106 Addendum
    - SHPO Concurrence Letter Issued
- **Financial Capability Analysis Report Status**
  - The Financial Capability Analysis (FCA) Report was submitted to Reclamation and their staff used the content from our analysis and their directives and standards to compile their own report. With the Title XVI grant agreement executed, no further actions for this specific report are anticipated.
- **Next Steps:**
  - The team will continue to work with the City of Petaluma to assess needs to potentially pursue Proposition 4 recycled water funding. Given the non-federal cost share concerns we are experiencing with the current Title XVI agreement, agencies should assess their Phase 2 projects and let us know if they'd potentially be interested in moving forward with implementation if a need to transfer funds becomes available.

- **Timeline:**

- The Title XVI agreement has been executed. Assessment of the Proposition 4 recycled water funding opportunity is ongoing.

**Recommendation**

None at this time.

## **ITEM NO. 9 RESILIENCE ARENA PROJECTS STATUS REPORT**

### **Action Requested**

None at this time.

### **Summary**

The Consultant Team will provide an update on the status of the Resilience Arena Projects.

### **Resiliency Arena 1: Recycled Water Support**

See above discussion in Item 8.

### **Resiliency Arena 3: Drought Contingency Planning**

- **Project Status**

- Consultant team reviewed new Notice of Funding Opportunity (NOFO) from the WaterSMART Drought Response Program.
- Held preliminary meetings with North Marin Water District (NMWD) and NapaSan to assess interest in potentially applying for funds under this NOFO.
  - NMWD is proposing a water treatment and plant relocation project.
  - NapaSan is interested in a recycled water pump station project and a storm water capture study.
- Held an exploratory call with Reclamation to review the proposed projects and assess applicability.
- NMWD project was deemed a good fit as was NapaSan's pump station project. The storm water capture study was deemed not a good fit.
- Based on the funding availability and match requirements, NapaSan elected to pass on this opportunity. North Marin Water District remains interested in exploring the opportunity.
- The team also reached out to the City of Napa to assess interest in the NOFO.
- Consultant team continues to work on the DCP hybrid document that was discussed as part of workplan for this next fiscal year.

**Next Steps:**

- Work with NMWD on potential next steps. Connect with the City of Napa to assess interest in opportunity.

**Timeline:**

- Continue discussions with NMWD and the City of Napa. If there is interest in developing a response for the NOFO, applications would need to get submitted before July 28, 2026.

**Resiliency Arena 4: Sea Level Rise Adaptation**

- **Project Status**
  - ESA has continued to update TM2 Vulnerability Analysis and TM3 Adaptation Strategy to address Petaluma Study Area Modification.
  - ESA/Petaluma meetings to discuss findings; direction provided.
  - Revised documents to be distributed for Member Agency Review and comment.
  - Reviewing Funding Opportunities/Applications:
    - State Coastal Conservancy Grant Program
    - Ocean Protection Council SB-1 Application
- **Next Steps:** Revised TM2, TM 3; Adaptation Vision Document 1
- **Timeline:** The target completion date for the Draft Vision Document has been revised to June 2026.

**Recommendation**

None at this time. This is an information item only.

**ITEM NO. 10 MOU UPDATE PROCESS AND MODIFICATION OF AUTHORITY'S NAME**

**Action Requested**

Consideration and Approval

**Summary**

Program Manager Jim O'Toole will present an overview of key issues being addressed in the MOU Update. One recommendation from the TAC for consideration by the NBWRA Board of Directors is to revise the name of the Authority from "North Bay Water Reuse Authority" to "North Bay Water **Resilience** Authority". This revision reflects the broadening of NBWRA's activities to include the four resilience arenas: Recycled Water, Drought Contingency, Potable Reuse and Sea Level Rise, and rebrands and re-positions the NBWRA for resilience related funding at the federal and state level, including Proposition 4.

**Recommendation**

Approve

**Attachment**

None.